

**RESOLUTION 17-33
OF THE BOARD OF DIRECTORS OF HELIX WATER DISTRICT
ESTABLISHING CLASSIFICATIONS AND MONTHLY RATES OF PAY FOR
HELIX WATER DISTRICT EMPLOYEES EFFECTIVE JULY 1, 2017**

BE IT AND IT IS HEREBY RESOLVED by the Helix Water District Board of Directors that for the period of July 1, 2017 through June 30, 2018 and continuing thereafter at the pleasure of the board of directors of this water district, the employment classifications required for the operation of the district, and the standard monthly rates of compensation therefore, be and they are established as follows, to wit:

SALARY RANGES

RANGE	A	B	C	D	E	F	G	H	I	J	K
01	3282	3364	3446	3532	3618	3709	3799	3894	3989	4089	4188
02	3446	3532	3618	3709	3799	3894	3989	4089	4188	4293	4398
03	3618	3709	3799	3894	3989	4089	4188	4293	4398	4508	4618
04	3799	3894	3989	4089	4188	4293	4398	4508	4618	4733	4849
05	3989	4089	4188	4293	4398	4508	4618	4733	4849	4970	5091
06	4188	4293	4398	4508	4618	4733	4849	4970	5091	5218	5346
07	4398	4508	4618	4733	4849	4970	5091	5218	5346	5479	5613
08	4618	4733	4849	4970	5091	5218	5346	5479	5613	5753	5893
09	4849	4970	5091	5218	5346	5479	5613	5753	5893	6041	6188
10	5091	5218	5346	5479	5613	5753	5893	6041	6188	6343	6498
11	5346	5479	5613	5753	5893	6041	6188	6343	6498	6660	6822
12	5613	5753	5893	6041	6188	6343	6498	6660	6822	6993	7164
13	5893	6041	6188	6343	6498	6660	6822	6993	7164	7343	7522
14	6188	6343	6498	6660	6822	6993	7164	7343	7522	7710	7898
15	6498	6660	6822	6993	7164	7343	7522	7710	7898	8095	8293
16	6822	6993	7164	7343	7522	7710	7898	8095	8293	8500	8707
17	7164	7343	7522	7710	7898	8095	8293	8500	8707	8925	9143
18	7522	7710	7898	8095	8293	8500	8707	8925	9143	9371	9600
19	7898	8095	8293	8500	8707	8925	9143	9371	9600	9840	10080
20	8293	8500	8707	8925	9143	9371	9600	9840	10080	10332	10584
21	8707	8925	9143	9371	9600	9840	10080	10332	10584	10848	11113
22	9143	9371	9600	9840	10080	10332	10584	10848	11113	11391	11669
23	9600	9840	10080	10332	10584	10848	11113	11391	11669	11960	12252
24	10080	10332	10584	10848	11113	11391	11669	11960	12252	12558	12865
25	10584	10848	11113	11391	11669	11960	12252	12558	12865	13186	13508
26	11113	11391	11669	11960	12252	12558	12865	13186	13508	13846	14183
27	11669	11960	12252	12558	12865	13186	13508	13846	14183	14538	14893
28	12252	12558	12865	13186	13508	13846	14183	14538	14893	15265	15637

**HELIX WATER DISTRICT
PERSONNEL CLASSIFICATION SCHEDULE
JULY 1, 2017**

CLASSIFICATION	SALARY RANGE	MONTHLY PAY RANGES
ACCOUNTANT	12	5613 - 7164
ACCOUNTANT, SENIOR	15	6498 - 8293
ACCOUNTING TECHNICIAN	08	4618 - 5893
ADMINISTRATIVE ASSISTANT I	06	4188 - 5346
ADMINISTRATIVE ASSISTANT II	08	4618 - 5893
ASST DIRECTOR OF ADMIN SERVICES/FINANCE MANAGER	25	10584 - 13508
BIOLOGIST	14	6188 - 7898
BOARD SECRETARY	18	7522 - 9600
BOARD SECRETARY, ASSISTANT	10	5091 - 6498
CATHODIC PROTECTION TECHNICIAN	10	5091 - 6498
CHEMIST, SENIOR	16	6822 - 8707
CONSTRUCTION SERVICES COORDINATOR	15	6498 - 8293
CONSTRUCTION SUPERVISOR	18	7522 - 9600
CORROSION SPECIALIST	13	5893 - 7522
CROSS CONNECTION CONTROL COORDINATOR	12	5613 - 7164
CUSTOMER SERVICE MANAGER	21	8707 - 11113
CUSTOMER SERVICE REPRESENTATIVE I	05	3989 - 5091
CUSTOMER SERVICE REPRESENTATIVE II	08	4618 - 5893
CUSTOMER SERVICE SPECIALIST	10	5091 - 6498
CUSTOMER SERVICE SUPERVISOR	13	5893 - 7522
DIRECTOR OF ADMINISTRATIVE SERVICES	28	12252 - 15637
DIRECTOR OF ENGINEERING	28	12252 - 15637
DIRECTOR OF OPERATIONS	28	12252 - 15637
DIRECTOR OF WATER QUALITY/SYSTEM OPERATIONS	28	12252 - 15637
ENGINEER, ASSISTANT	15	6498 - 8293
ENGINEER, ASSOCIATE	18	7522 - 9600
ENGINEER, CIVIL	21	8707 - 11113
ENGINEERING AIDE	08	4618 - 5893
ENGINEERING DESIGN ASSOCIATE	15	6498 - 8293
ENGINEERING MANAGER	25	10584 - 13508
ENGINEERING TECHNICIAN	10	5091 - 6498
ENGINEERING TECHNICIAN, SENIOR	13	5893 - 7522
ENTERPRISE APPLICATIONS MANAGER	23	9600 - 12252
ENTERPRISE ARCHITECTURE MANAGER	23	9600 - 12252

EQUIPMENT MAINTENANCE COORDINATOR	11	5346 - 6822
EQUIPMENT OPERATOR I	05	3989 - 5091
EQUIPMENT OPERATOR II	08	4618 - 5893
EQUIPMENT OPERATOR III	10	5091 - 6498
EQUIPMENT REPAIR TECHNICIAN	10	5091 - 6498
FACILITIES MANAGER	21	8707 - 11113
FACILITIES SUPERVISOR	16	6822 - 8707
FACILITY LOCATION/SURVEY TECHNICIAN	09	4849 - 6188
FACILITY MAINTENANCE TECHNICIAN	09	4849 - 6188
FIELD OPERATIONS MANAGER	21	8707 - 11113
FIELD SERVICES COORDINATOR	11	5346 - 6822
FIELD SUPERVISOR I	14	6188 - 7898
FIELD SUPERVISOR II	17	7164 - 9143
FINANCE MANAGER	23	9600 - 12252
GENERAL MANAGER --Currently \$223,234.99 per year	Z	BOARD TO DETERMINE
GIS ANALYST	15	6498 - 8293
GIS SPECIALIST	13	5893 - 7522
GIS TECHNICIAN I	08	4618 - 5893
GIS TECHNICIAN II	10	5091 - 6498
HUMAN RESOURCES ANALYST	13	5893 - 7522
HUMAN RESOURCES ANALYST, SENIOR	16	6822 - 8707
HUMAN RESOURCES MANAGER	23	9600 - 12252
HUMAN RESOURCES TECHNICIAN I	06	4188 - 5346
HUMAN RESOURCES TECHNICIAN II	08	4618 - 5893
INFORMATION AND PROCESS SYSTEMS SUPERVISOR	21	8707 - 11113
INFORMATION SYSTEMS ANALYST I	12	5613 - 7164
INFORMATION SYSTEMS ANALYST II	14	6188 - 7898
INSPECTOR I	10	5091 - 6498
INSPECTOR II	13	5893 - 7522
INSPECTOR III	15	6498 - 8293
MAINTENANCE RANGER	01	3282 - 4188
MAINTENANCE RANGER, SENIOR	03	3618 - 4618
MANAGEMENT ANALYST	10	5091 - 6498
MECHANICAL SYSTEM TECHNICIAN I	09	4849 - 6188
MECHANICAL SYSTEM TECHNICIAN II	12	5613 - 7164
MECHANICAL SYSTEM TECHNICIAN III	13	5893 - 7522
METER MAINTENANCE TECHNICIAN, SENIOR	10	5091 - 6498
METER READER I	03	3618 - 4618
METER READER II	06	4188 - 5346
METER SERVICES FIELD REPRESENTATIVE	07	4398 - 5613
NETWORK ADMINISTRATOR	16	6822 - 8707

NETWORK SUPPORT SPECIALIST	13	5893	-	7522
NETWORK SUPPORT TECHNICIAN	10	5091	-	6498
OPERATIONS AND MAINTENANCE TECHNICIAN	07	4398	-	5613
OPERATIONS AND CONSTRUCTION MANAGER	23	9600	-	12252
PLANT OPERATIONS SUPERVISOR	18	7522	-	9600
PLANT OPERATOR I	10	5091	-	6498
PLANT OPERATOR II	12	5613	-	7164
PLANT OPERATOR III	14	6188	-	7898
PLANT OPERATOR TRAINEE	08	4618	-	5893
PROGRAMMER ANALYST	21	8707	-	11113
PUBLIC AFFAIRS REPRESENTATIVE	11	5346	-	6822
PUBLIC AFFAIRS REPRESENTATIVE, SENIOR	14	6188	-	7898
RESERVOIR RECREATION RANGER	13	5893	-	7522
ROW AGENT I	10	5091	-	6498
ROW AGENT II	12	5613	-	7164
ROW AGENT/ENVIRON ANALYST, SENIOR	15	6498	-	8293
SAFETY/RISK ADMINISTRATOR	19	7898	-	10080
SCADA/INSTRUMENTATION/ELECTRICAL TECHNICIAN I	11	5346	-	6822
SCADA/INSTRUMENTATION/ELECTRICAL TECHNICIAN II	15	6498	-	8293
SCADA/INSTRUMENTATION/ELECTRICAL TECHNICIAN III	16	6822	-	8707
SCADA PROGRAMMING AND WIRELESS NETWORK ADMINISTRATOR	19	7898	-	10080
SENIOR SYSTEMS ADMINISTRATOR	21	8707	-	11113
SURVEY AND LOCATIONS SUPERVISOR	16	6822	-	8707
SURVEY TECHNICIAN, SENIOR	12	5613	-	7164
SYSTEM OPERATIONS MANAGER	23	9600	-	12252
SYSTEM OPERATIONS SUPERVISOR	18	7522	-	9600
SYSTEM OPERATOR I	08	4618	-	5893
SYSTEM OPERATOR II	11	5346	-	6822
SYSTEM OPERATOR III	13	5893	-	7522
UTILITY CREW MEMBER I	05	3989	-	5091
UTILITY CREW MEMBER II	07	4398	-	5613
UTILITY CREW MEMBER III	09	4849	-	6188
UTILITY CREW SUPERVISOR	13	5893	-	7522
VALVE MAINTENANCE TECHNICIAN I	05	3989	-	5091
VALVE MAINTENANCE TECHNICIAN II	07	4398	-	5613
VALVE MAINTENANCE TECHNICIAN III	09	4849	-	6188
WAREHOUSE COORDINATOR I	06	4188	-	5346
WAREHOUSE COORDINATOR II	09	4849	-	6188
WATER CONSERVATION SPECIALIST	13	5893	-	7522
WATER CONSERVATION TECHNICIAN	09	4849	-	6188
WATER TREATMENT PLANT MANAGER	23	9600	-	12252

In addition to the above salary ranges, individuals who are assigned the following duties will receive the designated additional pay:

Standby Pay	34.74 / Day
Duty Response Pay	49.60 / Day
Standby/Duty Response Holiday Pay	111.73 / Holiday
Special Assignment Pay (e.g. Shift Differential, Heavy/Special Equipment Operator Premium, Computer Operations Premium, Lead Worker/Supervisor Premium)	5-15%
Temporary Upgrade Pay	5-15%
Car Allowance - Department Director	500.00 / Month in lieu of District vehicle
Car Allowance - General Manager	600.00 / Month in lieu of District vehicle

PASSED, ADOPTED AND APPROVED this 21st day of June 2017, by the following vote:

AYES: Directors Scalzitti, Hedberg, Verbeke and Gracyk


NOES: Director McMillan

ABSENT: None



Joel A. Scalzitti, President

ATTEST:



Sandra L. Janzen, Secretary

