

**HELIX WATER DISTRICT**

*Setting standards of excellence in public service*

**MINUTES**

**REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Wednesday, April 1, 2015 – 2 p.m.**

**7811 University Avenue, La Mesa, CA 91942-0427**

- 1. President Verbeke called the meeting to order at 2 p.m. in honor of Mr. Paul D. Engstrand who passed on March 20, 2015. Mr. Engstrand served as general counsel to the San Diego County Water Authority, Helix Water District and many more water agencies. The roll call showed Directors Verbeke, Muse, Linden, Scalzitti and Hedberg present.

Staff present: Lugo, Stoia, Hayman, Tomasulo, Umphres, Janzen, Bryant, Olney, Ross, Salois, Masterson, Curtis, Lawler, Schipper, Sullivan, Emery, Geitz, Lyford and Doubrava. General Counsel Elizabeth Hull was also present.

At 3 p.m. the boardroom was filled with Helix Water District employees, retirees and the family of Cameron L. Scott in honor of his 10 year service award.

Others present: Chief Executive Officer Walter “Andy” Sells of the Association of California Water Agencies Joint Powers Insurance Authority.

- 2. Director Linden gave the invocation and led the Pledge of Allegiance.
- 3. General Manager Carlos V. Lugo reported there were no additions or deletions to the agenda. The agenda was approved unanimously.

Motion:	Hedberg
Second:	Linden
Vote:	5 ayes

- 4. President Verbeke provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. There were no requests to be heard.

- 5. The consent agenda was approved unanimously.

Motion:	Linden
Second:	Hedberg
Vote:	5 ayes

- a) The following operating account checks submitted for ratification were approved:
    - i. list dated March 17, 2015
    - ii. list dated March 24, 2015
  - b) Memorandum dated April 1, 2015, from the board secretary submitting expense and per diem claims was approved.
  - c) The following minutes were approved:
    - i. regular board meeting of March 18, 2015
    - ii. Committee of the Board/regular board meeting of March 25, 2015
  - d) The board adopted the following resolutions:
    - i. 15-27 declaring construction complete and authorize filing a notice of completion for Greta Hill Court Subdivision, Work Order 1455
    - ii. 15-28 authorizing the quitclaim of a blanket easement over portions of the southeast quarter of section 20, township 16 south, range 1 west, San Bernardino base and meridian, in the city of La Mesa, county of San Diego, state of California, assessor parcel numbers 495-320-35 and 39
6. The board received presentation of a check for \$124,178 from Chief Executive Officer Walter “Andy” Sells of the Association of California Water Agencies Joint Powers Insurance Authority. Mr. Sells also thanked the district for hosting training sessions, tours and for employee participation in online training at no charge to the district.
7. The board adopted Resolution 15-29 amending the policies and procedures manual section 4.9, regarding drought response. The motion passed unanimously.

Motion:	Muse
Second:	Hedberg
Vote:	5 ayes

The board, staff and legal counsel briefly discussed Executive Order B-29-15 released April 1, 2015, by California State Governor Edmund G. Brown, Jr.

8. The board rejected the first two apparent low bids submitted by Olympos Painting, Inc. and Parada Painting, Inc. as nonresponsive, waived an immaterial deviation of the third low bidder, and adopted Resolution 15-30 awarding the screw pump recoating project, Work Order 4446, to the lowest responsive and responsible bidder, Abhe & Svoboda, Inc. of Alpine, California, in the amount of \$280,743 and

appropriated funds in the amount of \$377,163 from schedule 64, item 24, of the fiscal year 2014-15 budget for construction of the project. The motion passed unanimously.

Motion: Hedberg  
Second: Linden  
Vote: 5 ayes

General Manager Carlos V. Lugo stated staff did evaluate and found no benefits to rebid the project.

9. The board rejected the first two apparent low bids submitted by Joe's Paving Co. Inc. and Eagle Paving Co. Inc. as nonresponsive and adopted Resolution 15-31 awarding the Lake Jennings pavement improvement project, Work Order 4445, to the lowest responsive and responsible bidder, LC Paving & Sealing Inc. of San Marcos, California, in the amount of \$169,959.90. The motion passed unanimously.

Motion: Hedberg  
Second: Linden  
Vote: 5 ayes

10. The board adopted Resolution 15-32 awarding the administration office blinds replacement project, Work Order 4473, to the lowest responsive, responsible bidder, Diversified Window Coverings, of San Diego, California, in the amount of \$65,179. The motion passed unanimously.

Motion: Linden  
Second: Scalzitti  
Vote: 5 ayes

General Manager Carlos V. Lugo stated completion of the work would be done during the off-hours so as not to disrupt business with an estimated completion in mid-June.

President Verbeke adjourned the meeting at 2:58 p.m. to prepare for the service award.

President Verbeke reconvened the meeting at 3 p.m.

11. Facility Location/Survey Technician Cameron L. Scott received a service award for 10 years of service with the district. He was joined by his family, retirees and co-workers. Survey and Locations Supervisor Edward O. Brisendine introduced Mr. Scott; General Manager Carlos Lugo provided background information; Mr. Scott introduced his family, thanked his co-workers and the board of directors. Director Hedberg presented the award.

President Verbeke adjourned the meeting at 3:20 p.m. for photographs.

President Verbeke reconvened the meeting at 3:26 p.m.

**INFORMATION:**

- A. The board received and filed the district's certificate of achievement for excellence in financial reporting for the Comprehensive Annual Financial Report submitted for the fiscal year ended June 30, 2014.
- B. The board received and filed information regarding the joint agency project involving application for a short-term or seasonal exception to the copper limitations set by the State Water Resources Control Board through the use of copper based algaecides. General Manager Carlos V. Lugo stated this project provides an excellent example of regional agencies working together.
- C. The board received and filed information regarding the joint agency project involving focus group outreach for acceptance of potable reuse. Focus groups not in favor of reuse were identified as: the Hispanic community, seniors and Conservatives/Republicans. The district has requested the Chaldean community be added as a focus group.

**DISCUSSION:**

- A. President Verbeke stated the Metropolitan Water District litigation is moving forward regarding water rights and payments; that Vice President Muse will be attending the Padre Dam Municipal Water District grand opening of the Advanced Water Purification Demonstration Plant and speaking on behalf of the Helix Water District board of directors on April 10, 2015; and that Region 10 of the Association of California Water Agencies will be appointing officers in May.
  - i. A compliment was received from Michael Harrison, Deputy Chief of Staff for Congressman Duncan Hunter, regarding the professionalism of Assistant Board Secretary Lorri Annett.
- B. President Verbeke, Vice President Muse and Director Linden provided written reports. Director Hedberg stated she will be speaking during a Rotary Club meeting April 14, 2015, regarding drought and Lake Jennings activities. Director Scalzitti reported the Lake Jennings Committee toured the campground facilities during the last meeting.
- C. General Manager Lugo reported he will be out of the office Friday serving on the interview panel to select the director of water resources for the San Diego County Water Authority.
- D. General Counsel Elizabeth Hull provided a written report covering the following topics: governor signed drought legislation; Phase II of the San Diego County Water Authority's lawsuit against Metropolitan Water District has begun and the Agua Caliente tribe's water lawsuit is moving to trial.

- E. Board Secretary Sandra L. Janzen reviewed future agenda items and received consensus from the board of directors that the Lake Jennings Committee/special board meeting of May 13, 2015, will begin at 4 p.m. followed by a 5 p.m. Five Year Projection Workshop.

President Verbeke adjourned open session at 2:58 p.m. to enter closed session.

**CLOSED SESSION:**

- A. **CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION**  
Pursuant to Government Code §54956.9(d)(2)  
Number of potential cases: 1
- B. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
(Government Code §54957)  
Title: General Manager

President Verbeke adjourned closed session and reconvened open session at 4:21 p.m.

No reportable action was taken during closed session.

President Verbeke adjourned the meeting at 4:22 p.m.

ATTEST:

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Sandra L. Janzen, Board Secretary

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DeAna R. Verbeke, President

