

HELIX WATER DISTRICT
Setting standards of excellence in public service

MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, February 3, 2016 – 2 p.m.
7811 University Avenue, La Mesa, CA 91942-0427

1. President Verbeke called the regular board meeting to order at 2 p.m. The roll call showed a quorum of the board present: Directors Verbeke, Muse, Hedberg, Linden and Scalzitti.

Staff present: Lugo, Umphres, Stoia, Tomasulo, Hayman, Bryant, Janzen, Curtis, Ross, Gibbs, Fockler, Lyford, Salois, Uhrhammer, Olney, Miller, Masterson and Annett. General Counsel Elizabeth W. Hull was also present.

Others present: Customer Mark Gracyk.

2. Director Hedberg gave the invocation and led the Pledge of Allegiance.
3. General Manager Carlos V. Lugo reported there were no additions or deletions to the agenda. The agenda was approved unanimously.

Motion: Scalzitti
Second: Linden

4. President Verbeke provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. There was no one to be heard.
5. The consent agenda was approved unanimously.

Motion: Muse
Second: Linden

- a) The following operating account checks submitted for ratification were approved:
- i. list dated January 19, 2016
 - ii. list dated January 26, 2016
- b) Memorandum dated February 3, 2016, from the board secretary submitting expense and per diem claims was approved.
- c) The board approved the minutes of the regular board meeting of January 20, 2016 and the Committee of the Board/regular board meeting of January 27, 2016.

d) The board approved the following attendance consideration:

- i. Dry, Wet or Average? The Challenges for Water Project Operations Briefing
February 23, 2016 at 9 a.m.
Sacramento Convention Center

6. The board adopted Resolution 16-04 declaring construction complete and authorized filing a notice of completion for the treatment plant screw pump coating improvements project, Work Order 4446. The motion carried unanimously.

Motion: Scalzitti
Second: Hedberg

7. The board adopted Resolution 16-05 declaring construction complete and authorized filing a notice of completion for the boardroom audio visual improvements project, Work Order 4529. The motion carried unanimously.

Motion: Scalzitti
Second: Linden

8. The board appropriated funds in the amount of \$109,000 from schedule 64, item 21 of the fiscal year 2015-16 capital budget to replace filter effluent valve actuators at the R.M. Levy Water Treatment Plant, and authorized the sole source purchase of the filter effluent valve actuators from Rotork Controls Inc. in the amount of \$84,188. The motion carried unanimously.

Motion: Hedberg
Second: Linden

DISCUSSION

- A. President Verbeke recognized Assistant Director of Administrative Services Jennifer C. Bryant, thanked her for her 3.5 years of service to the district and wished her well in her new career opportunity. President Verbeke also distributed the tentative list of annual board items for scheduling and planning purposes. President Verbeke thanked staff for including the board at the employee appreciation breakfast and reported the snowpack is at 130 percent. President Verbeke read a comment from the public regarding the excellent service received from Customer Service Representative Deborah A. Copher.
- B. Vice President Muse and Director Linden provided written reports. Director Scalzitti stated he attended Kids Day at Lake Jennings on Saturday, January 30, 2016. Director Scalzitti reported a successful day with large numbers of attendees. Director Hedberg opened a brief discussion regarding Padre Dam Municipal Water District's current board meeting and requested details on the selection process for the East County Potable Reuse project consultant. Director

of Water Quality/System Operations Mark D. Umphres detailed the consultant selection process for Director Hedberg.

- C. General Manager Carlos V. Lugo requested Water Conservation Specialist Michelle M. Curtis review the outcome of the State Water Resources Control Board hearing to consider 2016 emergency conservation regulations. Mr. Lugo stated that staff will provide information as it becomes available and stated the revised regulation will create customer communication challenges. Mr. Lugo detailed future board agenda items for February 17, February 24, March 2, March 16, March 23, and April 6, 2016.
- D. General Counsel Elizabeth W. Hull provided a written report regarding Senate Bill 272 (new Government Code section 6270.5) to create a catalog of enterprise systems used by the district. The deadline to meet the requirement is July 1, 2016 and general counsel will be working with staff to fulfill this new requirement.

President Verbeke adjourned to closed session at 2:50 p.m.

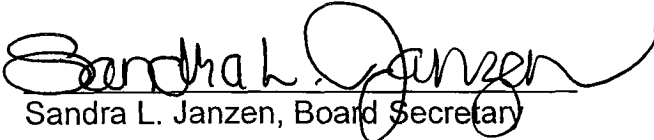
CLOSED SESSION

- A. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
(Government Code §54957)
Title: General Manager

President Verbeke reconvened open session at 3:44 p.m. There was no reportable action.

President Verbeke adjourned the regular board meeting at 3:45 p.m.

ATTEST:


Sandra L. Janzen, Board Secretary


DeAna R. Verbeke, President