

**HELIX WATER DISTRICT**

*Setting standards of excellence in public service*

**MINUTES**

**REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Wednesday, March 4, 2015 – 2 p.m.**

**7811 University Avenue, La Mesa, CA 91942-0427**

1. President Verbeke called the meeting to order at 2 p.m. The roll call showed Directors Verbeke, Muse, Hedberg, Linden and Scalzitti present.

Staff present: Lugo, Stoia, Hayman, Tomasulo, Umphres, Janzen, Bryant, Olney, Ross, Salois, Masterson, Curtis, Lawler, Uhrhammer and Annett. General Counsel Elizabeth Hull was also present.

At 3 p.m. the boardroom was filled with Helix employees, retirees and the family of Michelle M. Curtis in honor of her 10 year service award.

Others present: No others were present.

2. President Verbeke gave the invocation and led the Pledge of Allegiance.
3. President Verbeke reported there were no additions to the agenda but that Director Hedberg had asked that item 9 be continued to the March 18 regular board meeting. The agenda was approved unanimously with the deletion of item 9.

Motion:	Linden
Second:	Scalzitti
Vote:	5 ayes

4. President Verbeke provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. There were no requests to be heard.

5. The consent agenda was approved unanimously. President Verbeke congratulated Director Scalzitti for his appointment to the San Diego Local Agency Formation Commission's Special Districts Advisory Committee

Motion:	Linden
Second:	Hedberg
Vote:	5 ayes

- a) The following operating account checks submitted for ratification were approved:
  - i. list dated February 17, 2015
  - ii. list dated February 24, 2015
- b) Memorandum dated March 4, 2015, from the board secretary submitting expense and per diem claims was approved.
- c) Minutes of the regular board meeting of February 18, 2015, and minutes of the Best Practices Workshop/special board meeting of February 23, 2015, were approved.
- d) The board adopted the following resolutions:
  - i. 15-17 authorizing execution of the quitclaim of a blanket easement recorded February 27, 1929, book 1575, page 489, of deeds, over portions of the southeast quarter of section 20, township 16 south, range 1 west, San Bernardino base and meridian in the city of La Mesa, county of San Diego, state of California, Assessor Parcel Number 495-320-39
  - ii. 15-18 authorizing execution of the quitclaim of an aligned easement over portions of lots 30, 31 and 32 of Marlen Park Annex, in the city of La Mesa, county of San Diego, state of California, Assessor Parcel Numbers 494-081-03, 04, and 05
  - iii. 15-19 declaring construction complete and authorized staff to file a notice of completion for 1226 Pepper Drive Project, Work Order 1868
- e) The board approved the following attendance considerations:
  - i. San Diego Local Agency Formation Commission  
Special Districts Advisory Committee  
February 20, 2015 at 9:30 a.m.  
County Operations Center  
5530 Overland Avenue, Room 124  
San Diego, CA 92123
  - ii. California Department of Water Resources  
Southern California Water Committee  
National Water Research Institute  
Drought Response Workshop  
February 25-26, 2015 at 10 a.m. and 8:30 a.m. Respectively  
Atrium Hotel  
18700 MacArthur Boulevard  
Irvine, CA 92612

- iii. How's Your Community Conserving H2O?  
Sponsored by the Equinox Center  
March 12, 2015 at 7:45 a.m.  
SDG&E Energy Innovation Center  
4760 Clairemont Mesa Boulevard  
San Diego, CA 92117

- 6. The board adopted Resolution 15-13 declaring construction complete and authorized filing a notice of completion for the Dictionary Hill Hydropneumatic Tank replacement project, Work Order 4152. The motion passed unanimously. Vice President Muse, Directors Scalzitti, Linden and Hedberg all asked clarifying questions.

Motion: Scalzitti  
Second: Linden  
Vote: 5 ayes

- 7. The board adopted Resolution 15-14 concurring in nomination of E.G. "Jerry" Gladbach of the Castaic Lake Water Agency and Resolution 15-15 concurring in nomination of David T. Hodgin of Scotts Valley Water District to the Executive Committee of the Association of California Water Agencies Joint Powers Insurance Authority. The motion passed unanimously.

Motion: Muse  
Second: Linden  
Vote: 5 ayes

- 8. The board adopted Resolution 15-16 adding a standing regular board meeting (to be called *Committee of the Board*) on the fourth Wednesday of each month beginning at 3 p.m. and ending by 5 p.m. to present informational items to the board for the purpose of discussion. The motion passed unanimously. Vice President Muse stated he will not be available to attend the March 25 meeting. A discussion ensued regarding a quorum of the board.

Motion: Scalzitti  
Second: Linden  
Vote: 5 ayes

- 9. The board unanimously deleted item 9 from the agenda.

President Verbeke adjourned the meeting at 3:01 p.m. to prepare for the service award.

President Verbeke reconvened the meeting at 3:05 p.m.

- 10. Water Conservation Specialist Michelle M. Curtis received a service award for 10 years of service with the district. She was joined by her family, retirees and co-workers. Finance Manager Jennifer C. Bryant introduced Michelle Curtis; Ms.

Curtis introduced her family; General Manager Carlos V. Lugo provided background information; and President Verbeke presented the award.

**Information:**

- A. The board received and filed the fiscal year 2015-16 budget and water rate calendar. Director Hedberg requested Proposition 218 noticing be delayed since changes to rates will not go into effect until January 1, 2016. Ms. Bryant and Ms. Stoa explained the budget deadline of July 1, 2015 and stated two weeks had been added to the schedule in order to provide more time for the board to review the information. President Verbeke requested the materials be provided to the board for consideration prior to the meetings. Vice President Muse requested the iPad calendars be utilized to track these additional meetings. Ms. Janzen stated the information systems team is looking for ways to enable her to add items to the iPad calendars for the board of directors.

**Discussion:**

- A. President Verbeke reported compliments had been received from the public regarding Customer Service Manager Brian Lawler and Ms. Smarty Plants from The Water Conservation Garden. Helix was thanked for their sponsorship of student assemblies. President Verbeke also provided a written report regarding funding scenarios under consideration by the Joint Powers Authority for The Water Conservation Garden.
- B. President Verbeke, Vice President Muse and Director Linden provided written reports. Director Scalzitti stated he had attended the Chaldean American Chamber of Commerce meeting regarding taxes, the Affordable Health Care Act and fines for not signing up for medical coverage. Director Scalzitti also reported he attended the San Diego Local Agency Formation Commission's Special Districts Advisory Committee on February 20, 2015. LAFCO met regarding the challenges associated with merging Fallbrook Public Utility District and Rainbow Municipal Water District. Both agencies were directed to work together to recommend a plan to merge. Director Linden asked clarifying questions. Director Hedberg reported attendance at the California Department of Water Resources Southern California Water Committee National Water Research Institute Drought Response Workshop on February 25 and 26, 2015, and asked staff several questions regarding the material learned at the workshop.
- C. General Manager Carlos V. Lugo invited the board to attend the morning session of the Regional Collaboration Day tour for the San Diego East County Chamber of Commerce Leadership Program on April 10, 2015. Mr. Lugo also reported Lake Cuyamaca runoff is measuring 30 acre-feet per day.
- D. General Counsel Elizabeth Hull provided a written report covering the following topics: the State Water Resources Control Board is considering extending and expanding conservation regulations; Senator Feinstein has introduced an update to the California Desert Protection Bill; Senator Stone introduced Senate Bill 143, a bill that would permit body contact in Diamond Valley Lake; California Senate

released the drinking water report; and Orange County Water District has nearly doubled the recycled water program.

- E. Board Secretary Sandra L. Janzen reviewed future agenda items: the Lake Jennings Committee/special board meeting scheduled for March 11, 2015, will meet at the Lake Jennings bait and tackle shop for a tour of the facilities at 4:30 p.m. Both President Verbeke and Director of Engineering Jim Tomasulo will receive service awards on March 18, 2015. During the fourth Wednesday in March, the board will review the CIP Master Plan.

President Verbeke adjourned the meeting at 3:24 p.m.

ATTEST:

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Sandra L. Janzen, Board Secretary

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DeAna R. Verbeke, President

