

HELIX WATER DISTRICT
Setting standards of excellence in public service

MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, April 20, 2016 – 2 p.m.
7811 University Avenue, La Mesa, CA 91942-0427

1. President Verbeke called the regular board meeting to order at 2 p.m. The roll call showed a quorum of the board present: Directors Verbeke, Muse, Hedberg, Linden and Scalzitti.

Staff present: Lugo, Tomasulo, Umphres, Hayman, Stoia, Janzen, Salois, Schipper, Uhrhammer, Curtis, Geitz, Olney, Miller, Lawler, Pearce, Berens, Lyford, Doubrava and Okewole. General Counsel Elizabeth W. Hull was also present.

Others present: Scholarship Recipient Allison Hale and Barbara Hale joined the meeting at 3 p.m. The family, friends and teachers of the photo contest participants arrived at 3:30 p.m.

2. Director Hedberg gave the invocation and led the Pledge of Allegiance.
3. General Manager Carlos V. Lugo reported there were no additions or deletions to the agenda. The agenda was approved unanimously.

Motion: Scalzitti
Second: Linden

4. President Verbeke provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. Home Secure Representative Andy Healy introduced his business model and requested a future meeting with the board of directors.
5. The consent agenda was approved unanimously.

Motion: Linden
Second: Scalzitti

- a) Memorandum dated April 20, 2016, from the board secretary submitting expense and per diem claims was approved.
- b) The board approved the minutes of the regular board meeting of April 6, 2016.

- c) The following operating account checks submitted for ratification were approved:
 - i. list dated April 5, 2016
 - ii. list dated April 12, 2016

- d) The board approved the following attendance considerations:
 - Best Best & Krieger’s Legislative Advocacy Group
Meet and Greet, March 30, 2016 at 4 p.m.
655 West Broadway, 15th Floor
San Diego BB&K Offices

 - Water Reliability Coalition
Third Annual Spring Reception, March 31, 2016 at 4:30 p.m.
Tom Ham’s Lighthouse, San Diego

- e) Resolution
The board adopted Resolution 16-13 supporting the American Public Works Association by proclaiming the week of May 15-21, 2016 as National Public Works Week.

ACTION ITEMS

- 6. The board authorized the general manager to amend the existing memorandum of understanding dated September 17, 2014, between Helix Water District, Padre Dam Municipal Water District, the city of El Cajon and the county of San Diego for work related to developing a feasibility study report of an east county regional water reuse project. The motion carried unanimously.

Motion: Linden
Second: Scalzitti

- 7. The board reviewed the San Diego Local Agency Formation Commission Special Districts 2015-2016 Run-Off election packet and cast the ballot for Judy Hanson of Leucadia Wastewater District. Discussion ensued. The motion carried unanimously.

Motion: Muse
Second: Linden

8. The board adopted Resolution 16-14 amending the district's policies and procedures manual, Section 3.1-6, procurement of services with the revision suggested by Director Scalzitti for Section 3.1-6(B)(3)(d) to read, "Insurance shall be required of all professional services consultants unless waived by the general manager or his/her designee." The motion carried unanimously.

Motion: Linden
Second: Scalzitti

9. The board authorized the general manager to execute an agreement for professional services between Helix Water District and BSE Engineering for electrical engineering consulting and design on an as-needed basis not to exceed \$100,000. The motion carried unanimously.

Motion: Scalzitti
Second: Linden

President Verbeke adjourned the meeting at 3:02 p.m. to prepare for the scholarship presentation.

President Verbeke reconvened the meeting at 3:10 p.m.

10. The board recognized Allison Hale as the recipient of the 2016 Robert D. Friedgen Scholarship. Scholarship Committee Chair Kathleen Hedberg presented the certificate. The presentation was followed by photographs.
11. The board recognized the winners of the district's annual high school photo contest. The board presented certificates and prizes. The presentation was followed by photographs.

REPORTS

12. The board received the reports for the month of March and the quarterly reports:
- i. Claims report
 - ii. Quarterly Deferred Compensation report
 - iii. Treasurer's report
 - iv. Budget summary
 - v. Quarterly Lake Jennings Financial report
 - vi. Rainfall, Use and Storage report
 - vii. System Demand report
 - viii. Monthly Demand report
 - ix. Conservation Status report
 - x. Quarterly Capital Improvement Program report

INFORMATION

13. The board received an update regarding Helix Water District's drought action plan for March 2016. Ms. Curtis reported that water managers from throughout California were currently testifying before the State Water Resources Control Board to advocate for increased local control of conservation efforts based on local supplies, and an easing, or rescission, of the state's emergency conservation regulations due to current supply. Discussion ensued.
14. The board recognized Plant Operations Supervisor Michelle P. Berens and System Operations Supervisor Thomas J. Pearce as California-Nevada American Water Works Association award winners. Water Treatment Plant Manager Larry W. Lyford also read segments of a congratulatory letter addressed to the board of directors from Executive Director of AWWA Timothy Worley, PhD. President Verbeke thanked Ms. Berens and Mr. Pearce for providing excellent service to the district. General Manager Carlos V. Lugo stated that the high quality employees of Helix Water District assure quality water for the district's customers. The presentation was followed by photographs.

DISCUSSION

15. President Verbeke reported that the new water rates from the Metropolitan Water District of Southern California and San Diego County Water Authority are still being determined.
 - a) President Verbeke shared comments from the public complimenting Assistant Engineer Jeffrey J. MacMaster and Inspector III Gregory D. Gibbs, for their excellent customer service, communication and outreach during the small valve replacement project in the Mount Helix area.
16. There were no written reports. Director Hedberg invited the board of directors to the San Diego Chapter of the California Special Districts Association video awards ceremony, hosted by Helix Water District at 6 p.m. on May 12, 2016. Director Linden commented on the water situation in Flint, Michigan and stated the Water Education Foundation has a video addressing bottled water and a lack of quality controls.
17. General Manager Carlos V. Lugo reviewed topics covered during the San Diego County Water Authority's General Managers' meeting and stated SDCWA Deputy General Manager Sandy Kerl will discuss rates with the Helix Water District Board of Directors during the April 27, 2016, Committee of the Board meeting. Mr. Lugo also detailed future board agenda items for the May 11, May 18, May 25 and May 31, 2016 meetings. Vice President Muse confirmed May 10, 2016, as the Lake Cuyamaca facilities tour.
18. General Counsel Elizabeth W. Hull stated a member of the Legislative Advocacy Group will be meeting with the board of directors.

President Verbeke adjourned the meeting to closed session at 3:17 p.m. prior to the time certain photo contest presentation.

CLOSED SESSION

- A. **CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION**
Pursuant to Government Code Section 54956.9(d)(4)
Number of potential cases: 1

President Verbeke adjourned closed session and reconvened open session at 3:30 p.m. There was no reportable action taken during closed session.

President Verbeke adjourned the meeting at 3:45 p.m.

ATTEST:


Sandra L. Janzen, Board Secretary


DeAna R. Verbeke, President