

HELIX WATER DISTRICT
Setting standards of excellence in public service

MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, May 18, 2016 – 2 p.m.
7811 University Avenue, La Mesa, CA 91942-0427

1. President Verbeke called the regular board meeting to order at 2 p.m. The roll call showed a quorum of the board present: Directors Verbeke, Muse, Hedberg, Linden and Scalzitti.

Staff present: Lugo, Stoia, Tomasulo, Umphres, Bryant, Janzen, Salois, Schipper, Uhrhammer, Curtis, Geitz, Olney, Miller, Lawler, Lyford, Masterson, MacMaster, Emery, Garuba and Annett. General Counsel Elizabeth W. Hull was also present.

At 3 p.m. the boardroom was filled with Helix Water District employees and retirees, along with the family and friends of Brian D. Lawler in honor of his 25 year service award.

Others present: Customer John L. Wood, relatives of staff Jay and Kathy MacMaster and Consultant Don MacFarlane. The family, friends and teachers of the poster contest participants arrived at 3:30 p.m.

2. Director Linden led the Pledge of Allegiance.
3. General Manager Carlos V. Lugo reported there were no additions or deletions to the agenda. The agenda was approved unanimously.

Motion: Hedberg
Second: Linden

4. President Verbeke provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. Customer John L. Wood provided information from Lemon Grove's city council meeting regarding a private project requesting permeable pavers in the street. Mr. Wood also asked questions regarding Central Avenue in Lemon Grove. General Manager Carlos V. Lugo stated that staff would provide details to Mr. Wood following the meeting.
5. The consent agenda was approved unanimously with the exception of the attendance consideration. Director Scalzitti requested this item be removed from the consent agenda for further discussion. Director Scalzitti also requested

additional information regarding the check issued to Dell Marketing in the amount of \$59,435.37. Director of Administrative Services Lisa L. Stoia explained the annual agreement for services was approved by the board of directors during the budget process and stated that she would provide further details following the meeting. Director Hedberg also received clarification regarding check number 176482 in the amount of \$118,036 to N. Harris Computer Corporation.

Motion: Scalzitti
Second: Hedberg

- a) Memorandum dated May 18, 2016, from the board secretary submitting expense and per diem claims was approved.
- b) The board approved the minutes of the regular board meeting of April 20, 2016, the minutes of the Committee of the Board meeting of April 27, 2016 and the minutes of the special joint meeting of the Helix Water District Board of Directors and the Lake Cuyamaca Recreation and Park District Board of Directors of May 10, 2016.
- c) The following operating account checks submitted for ratification were approved:
 - i. list dated April 19, 2016
 - ii. list dated April 26, 2016
 - iii. list dated May 3, 2016
 - iv. list dated May 10, 2016
- d) The board removed the following attendance consideration from the consent agenda:

Metropolitan Water District of Southern California
Board of Directors Meeting
April 12, 2016 at 12 p.m.
Los Angeles
- e) The board received the reports for the month of April 2016.
 - i. Claims report
 - ii. Treasurer's report
 - iii. Budget summary
 - iv. Rainfall, Use and Storage report
 - v. System Demand report
 - vi. Conservation Status report
 - vii. Monthly Demand report

f) Resolutions

The board adopted Resolution 16-15 authorizing the quitclaim of a portion of one aligned easement in the city of El Cajon, county of San Diego, state of California, assessor parcel number 483-022-69.

The board adopted Resolution 16-16 authorizing the quitclaim of two aligned easements in the city of El Cajon, county of San Diego, state of California, assessor parcel numbers 492-310-14, 19, 20 and 21.

ACTION ITEMS

At the request of Director Scalzitti, the attendance consideration was removed from the consent agenda for further discussion. The board approved the following attendance consideration 4:1.

Metropolitan Water District of Southern California
Board of Directors Meeting
April 12, 2016 at 12 p.m.
Los Angeles

Motion: Linden
Second: Muse

Ayes: Verbeke, Muse, Hedberg, Linden Noes: Scalzitti

6. The board conducted a public hearing regarding the 2015 Urban Water Management Plan. President Verbeke opened the public hearing. There was no one to be heard. President Verbeke closed the public hearing. The board approved Resolution 16-18 adopting the 2015 update to the UWMP and authorized the general manager to file the UWMP with the California Department of Water Resources. The motion carried unanimously.

Motion: Scalzitti
Second: Linden

Mr. Lugo thanked Assistant Engineer Jeffrey J. MacMaster and Consultant Don MacFarlane for their outstanding and thorough work on the 2015 UWMP.

7. The board authorized staff to call for bids and set Thursday, June 30, 2016 at 10 a.m. as the bid opening date and time for the Fletcher Hills 2 Pump Station Replacement Project, Work Order 4214; determined the project exempt under the California Environmental Quality Act and approved said project. The motion carried unanimously.

Motion: Muse
Second: Hedberg

Director Hedberg requested cost information specific to the demolition of the original pump station. Engineering Manager Milica K. Schipper stated she would research the cost breakdown and follow-up with the board of directors.

8. The board authorized staff to call for bids and set Tuesday, June 21, 2016 at 2 p.m. as the date and time of the bid opening for the pipeline replacement project at Broadway, Dennis Lane, Golden Avenue, Lemon Grove Avenue and Mount Vernon Street, Work Order 3510; determined the project exempt under the California Environmental Quality Act and approved said project. The motion carried unanimously.

Motion: Muse
Second: Scalzitti

9. The board authorized the general manager to execute a two-year as-needed first amendment agreement for heavy equipment repair services with Sonsray Machinery, LLC. The motion carried unanimously.

Motion: Hedberg
Second: Linden

Director Hedberg requested and received clarification regarding the bid policy to be followed upon expiration of the first amendment.

10. The board authorized the general manager to execute the East County Advanced Water Purification Program conflict disclosure letter approving Best Best & Krieger's concurrent representation of Helix Water District and Padre Dam Municipal Water District. District Counsel Elizabeth W. Hull stated she would lead the legal team. Discussion ensued regarding counsel representing Helix Water District and the savings to be experienced by utilizing counsel already familiar with Helix Water District. The motion carried unanimously.

Motion: Muse
Second: Scalzitti

President Verbeke adjourned the meeting at 3 p.m. to prepare for the service award presentation.

President Verbeke reconvened the meeting at 3:05 p.m.

11. Customer Service Manager Brian D. Lawler received a service award for 25 years of service with the district. He was joined by retirees, co-workers, family and friends. Assistant Director of Administrative Services Jennifer C. Bryant introduced Mr. Lawler; General Manager Carlos V. Lugo provided background information; and Director Hedberg presented a framed certificate. Mr. Lawler thanked the board, executive team, his co-workers and family for their support.

President Verbeke adjourned the meeting at 3:22 p.m. for service award photographs.

President Verbeke reconvened the meeting at 3:30 p.m.

12. The board recognized the winners of the district's annual Water is Life poster contest. The board presented certificates and prizes to: Annlynn Bean, Jaselle Boyd, Camryn Gavin, Xavier Huerta, Maryam Ablahad, Brandon Case, Patty Bean and Qasim Ade. The presentation was followed by photographs.

INFORMATION

13. The board received an informational report regarding the status of the East County Advanced Water Purification Program. Discussion ensued. Director Hedberg expressed gratitude that the project is continuing to move forward. Director Hedberg stated she would like a financial breakdown regarding the request for \$291,000 based on the costs associated with the advanced treatment processes, conveyance and modeling of Lake Jennings. Mr. Lugo stated this will be detailed during the budget process when staff presents the project for board approval. Director Hedberg stated she would like the amount the county of San Diego and the city of El Cajon plan to contribute included in the report. Director Hedberg continued she would like recorded in the minutes her request for a new water supply fee. Mr. Lugo and Director of Administrative Services Lisa L. Stoia explained that costs are being tracked, but at this time there is not a legal basis for a fee. Ms. Stoia explained a fee may be considered once a valid project has been approved. Director Scalzitti opened discussion regarding the purity of the water and the effect on fish reproduction. President Verbeke stated environmentalists are in support of these types of projects.
14. The board received a PowerPoint presentation regarding the district's drought action plan for April 2016. It was reported that Marie Venable of Lemon Grove was this year's landscape contest winner. President Verbeke stated Ms. Venable is teaching her neighbors how to plant drought tolerant landscapes. Staff will provide additional information regarding the State Water Resources Control Board's proposal to revise the temporary emergency drought regulations and the option for local water agencies to self-certify the level of water supplies they have, assuming three additional dry years and the level of conservation necessary to assure adequate supplies, at the close of the SWRCB's May 18, 2016 meeting.

DISCUSSION

15. President Verbeke reported that the Water Conservation Garden Butterfly Festival was successful with a large turnout, \$4,000 in milkweed sales, paid butterfly releases and a busy gift store.
 - a) President Verbeke shared comments from the public complimenting Cross Connection Control Coordinator Darrin T. Teisher, Associate Engineer Aneld A. Anub, Construction Services Coordinator Tony L. Vielguth, Utility Crew Supervisor Daniel Baker and System Operator II Travis D. Powell, for their excellent customer service.
16. Director Linden provided a written report. Director Hedberg thanked staff for assistance in hosting the San Diego Chapter of the California Special Districts Association video awards ceremony on May 12, 2016; discussed the Association of California Water Agencies Communication Committee meeting and enjoyed the practical vision presented by California Regional Water Quality Control Board Executive Director David W. Gibson at the Council of Water Utilities meeting on May 17, 2016. Director Scalzitti reported attendance at the Harry Griffen Park Steering Committee on May 3, 2016 and stated their budget will remain the same this year, that the dog park has been successful and there have been improvements to the pavilion and walkways. Director Hedberg asked for specifics regarding the porta potties.
17. General Manager Carlos V. Lugo reviewed topics covered during the San Diego County Water Authority's General Managers' meeting and stated recognition was given to retiring general managers Dennis Lamb of Vallecitos Water District and Roy Coox of Vista Irrigation District. Mr. Lugo also detailed future board agenda items for the May 31, June 1, June 15 and June 22, 2016 meetings. The board agreed to cancel the May 25, 2016 Committee of the Board meeting due to a lack of agenda items.
18. General Counsel Elizabeth W. Hull stated Sevrus Devers of Best Best & Krieger's Legislative Advocacy Group will attend the June 1, 2016 regular board of directors meeting. Ms. Hull requested the board provide any specific questions they may want answered in advance of the meeting.

President Verbeke adjourned the meeting to closed session at 4:03 p.m.

CLOSED SESSION

- A. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4)
Number of Cases: 2

Director Hedberg recused herself from closed session at 4:20 p.m., prior to discussion regarding case two, due to a conflict of interest.

President Verbeke adjourned closed session at 4:31 p.m. and reconvened open session.

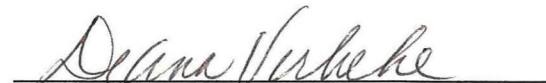
The board authorized becoming a party in the entitled matter: Application of SDGE Company (V902E) for Authority to Update Marginal Costs, Cost Allocated and Electric Rate Design.

ADJOURNMENT

President Verbeke adjourned the meeting at 4:32 p.m.

ATTEST:


Sandra L. Janzen, Board Secretary


DeAna R. Verbeke, President