

HELIX WATER DISTRICT
Setting standards of excellence in public service

MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, July 6, 2016 – 2 p.m.
7811 University Avenue, La Mesa, CA 91942-0427

1. President Verbeke called the regular board meeting to order at 2 p.m. The roll call showed a quorum of the board present: Directors Verbeke, Muse, Hedberg Linden and Scalzitti.

Staff present: Lugo, Tomasulo, Umphres, Stoia, Hayman, Janzen, Ross, Miller, Schipper, Olney, Haley, Bryant, Curtis, Geitz, Salois, Uhrhammer and Annett. General Counsel Elizabeth W. Hull was also present.

Others present: Customer Mark Gracyk was present.

2. Director Hedberg gave the invocation and led the Pledge of Allegiance.
3. General Manager Carlos V. Lugo reported there were no additions or deletions to the agenda. The agenda was approved unanimously.

Motion: Linden
Second: Scalzitti

4. President Verbeke provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. There was no one to be heard.
5. The consent agenda was approved unanimously.

Motion: Hedberg
Second: Linden

- a) Memorandum dated July 6, 2016, from the board secretary submitting expense and per diem claims was approved.
- b) The board approved the minutes of the regular board meeting of June 15, 2016 and the minutes of the Committee of the Board meeting of June 22, 2016.

- c) The following operating account checks submitted for ratification were approved:

- i. list dated June 14, 2016
- ii. list dated June 22, 2016
- iii. list dated June 28, 2016

- d) Resolutions:

The board adopted Resolution 16-28 authorizing the quitclaim of a blanket easement over portions of lot 1 of Emerald Condominiums, in the city of El Cajon, county of San Diego, state of California, according to map 15666, filed in the office of the San Diego County Recorder, December 27, 2007.

The board adopted Resolution 16-29 declaring construction complete and authorized filing a notice of completion for Emerald Avenue water main looping project, Work Order 4350.

- e) The board approved the following attendance consideration:

Save Our Water
Summer 2016 Public Education Campaign
June 30, 2016, 10 a.m. - 11 a.m.
Webinar

ACTION ITEMS

6. The board considered the proposed addition of recreation and campground fees and changes to the policies and procedures manual, Section 2.12-13, for Lake Jennings recreation and campground operations, and set August 17, 2016 at 2:05 p.m. as the date and time of a public hearing per Government Code Section 6062a to approve the addition of the following proposed fees. The motion was approved unanimously.

Boat rental fees during the regular season and night fishing season:

Kayak \$10 per hour general public; \$8 per hour active military
Kayak (partial day) \$30 per 4 hours general public; \$25 per 4 hours active military

Private kayak launch fee \$8

Tee-pee site \$65 per night Sunday* through Thursday

\$75 per night Friday, Saturday and holidays

*A Sunday stay prior to a Monday holiday is charged the holiday rate

Motion: Linden

Second: Hedberg

Vice President Muse clarified that 15 kayaks and 5 tee-pees were to be purchased. President Verbeke verified the type of private kayaks that could be launched on the lake. Director Hedberg discussed an option for partial day rental of paddle boats and verified that special rates and discounts could be offered without a public hearing as long as the price of the offer was less than that approved following the August 17, 2016 public hearing.

7. The board authorized the general manager to execute an amendment to the existing as-needed traffic control services agreement with Hudson Safe-T-Lite Rentals for a term ending August 21, 2017. The motion was approved unanimously.

Motion: Scalzitti
Second: Hedberg

Director Scalzitti verified the second amendment to the agreement for as-needed traffic control services was in the best interest of the district due to no increase in fees and that staff would seek bids in 2017. Director Hedberg verified that the district had not received any complaints regarding the company's traffic control services.

8. The board appropriated funds in the amount of \$800,000 from schedule 64, item 14, of the fiscal year 2016-17 capital budget for district crews to replace a minimum of 75 valves in accordance with the district's capital improvement program master plan. The motion passed unanimously.

Motion: Linden
Second: Scalzitti

The board discussed the number of valves to be replaced by district crews versus a contractor, the budget and the district's goals and objectives.

9. The board appropriated funds in the amount of \$100,000 from schedule 64, item 22, of the fiscal year 2016-17 capital budget for district crews to replace approximately 230 feet of short cast-iron pipe segments in accordance with the district's capital improvement program master plan. The motion passed unanimously.

Motion: Scalzitti
Second: Hedberg

Director Scalzitti verified the general locations of the pipe segments to be replaced based on a priority listing.

10. The board appropriated additional funds in the amount of \$75,000 from schedule 64, item 9, of the fiscal year 2016-17 budget to complete the district work portion of the installation of a 20-inch butterfly valve on Bancroft Drive, approximately 300 feet south of Helix Street, in preparation for the replacement of steel pipeline project, Work Order 4159. The motion passed unanimously.

Motion: Scalzitti
Second: Hedberg

President Verbeke expressed appreciation for the planning to begin construction while school is out for the summer and traffic is reduced.

11. The board rejected the apparent lowest bid submitted by Dick Miller Inc. as nonresponsive; deemed S.C. Valley Engineering's protest moot; awarded the contract for construction of pipeline project Broadway, Dennis Lane, Golden Avenue, Grove Street, Lemon Grove Avenue and Mount Vernon Street, Work Order 3510 to the lowest responsible bidder submitting a responsive bid, S.C. Valley Engineering Inc. of El Cajon, California, in the amount of \$2,223,166, and appropriated funds in the amount of \$2,736,000 from schedule 64, item 3, of fiscal year 2016-17 capital budget for the construction of the project. The motion passed unanimously.

Motion: Linden
Second: Hedberg

Vice President Muse requested details regarding Dick Miller Inc. Director of Engineering James A. Tomasulo clarified the bid was incomplete and that vendor names and related experience were not provided. General Manager Carlos V. Lugo stated the bid was clearly nonresponsive. Director Hedberg requested information regarding the protest. Mr. Tomasulo stated the protest was moot due to the nonresponsive bid. Mr. Lugo stated there is no benefit to re-bid the project since the bids submitted were close to the engineering estimate.

12. The board authorized the general manager to solicit a minimum of three quotes to award and execute a contract with a general contractor to repair the failed 6-inch cast-iron pipeline located in Oro Street, between Broadway and Sumner Avenue, Work Order 4239.4. The motion passed 4:1.

Motion: Muse
Second: Linden
Yes: Verbeke, Muse, Hedberg and Linden
Abstain: Scalzitti

Director Scalzitti stated he abstained due to the location of the project in relation to family owned property.

13. The board adopted Resolution 16-30 declaring construction complete and authorized filing a notice of completion for the emergency interconnection upgrades project, Work Order 4407. The motion passed unanimously.

Motion: Linden
Second: Hedberg

Vice President Muse confirmed the pole at this site is 33 feet high and that most of the poles are located at district facilities. Director Hedberg requested details regarding the positive working relationship between the district and Otay Water District.

DISCUSSION

14. President Verbeke reported she will not be attending the July 20, 2016 regular board meeting, but that Vice President Charles W. Muse would chair the meeting. President Verbeke stated the importance of providing oral or written reports regarding meetings attended. She also reported positive comments had been received regarding the following 10 district employees: Reservoir Recreation Ranger Kira M. Haley, Customer Service Representative Marlene Joy, Water Conservation Representative Christopher N. Snyder, Utility Crew Supervisor Ryan S. Smith, Equipment Operator Richard E. Thompson and Utility Crew Members: Silviano Huerta, Miguel Pilar Junior, Garrett L. Finch, Shaun D. Naffziger and John D. Wilson.
15. President Verbeke and Director Linden provided written reports. Vice President Muse reported he attended the Association of California Water Agencies Joint Powers Insurance Authority meeting in Sacramento on June 29, 2016. Effective January 1, 2017, the Anthem PPO and HMO plans will increase 12 percent. Dental, vision and disability plans will remain the same. Director Hedberg and President Verbeke both stated they participated in the June 30, 2016, Save Our Water webinar. Mr. Lugo stated staff has contacted Caltrans in an attempt to reduce the drought messaging to match the message of the San Diego region. Director Hedberg stated she enjoyed the venue of the San Diego East County Chamber of Commerce, Politics in Paradise meeting held at the Water Conservation Garden on June 30, 2016.
16. General Manager Carlos V. Lugo detailed future board agenda items for the July 20, August 3, August 17 and August 24, 2016 meetings. Mr. Lugo repeated last month's request for the board of directors to provide direction regarding a topic for the July 27 Committee of the Board meeting. He stated if no topics are received, the meeting will be cancelled due to lack of agenda items. Director Hedberg asked if there was any customer feedback regarding the recent postcard mailing promoting water efficiency. Assistant Director of Administrative Services Jennifer C. Bryant stated the district had received three to four phone calls. President

Verbeke stated the Annual Water Quality report was available on the website and available by mail upon request. Senior Public Affairs Representative Theodore J. Salois reported customers were notified of the annual report through a bill message.

17. General Counsel Elizabeth W. Hull reported Director of Governmental Affairs Syrus Devers of Best Best & Krieger's Legislative Advocacy Group spoke on behalf of the district regarding the State Water Resources Control Board's proposed drinking water fees, at no additional cost to the district. Ms. Hull also provided a handout regarding the California Supreme Court's clarification regarding liability for prosecution if public funds are misused.

President Verbeke adjourned the meeting to closed session at 2:59 p.m.

CLOSED SESSION

- A. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Pursuant to Government Code Section 54957
Title: District Counsel

President Verbeke adjourned closed session at 3:26 p.m. and reconvened open session.

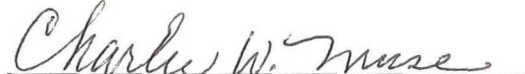
There was no reportable action taken during closed session.

ADJOURNMENT

President Verbeke adjourned the meeting at 3:27 p.m.

ATTEST:


Sandra L. Janzen, Board Secretary


Charles W. Muse, Chair