

HELIX WATER DISTRICT

Setting standards of excellence in public service

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday, August 17, 2016 – 2 p.m.

7811 University Avenue, La Mesa, CA 91942-0427

1. President Verbeke called the regular board meeting to order at 2 p.m. The roll call showed a quorum of the board present: Directors Verbeke, Muse, Hedberg, Linden and Scalzitti.

Staff present: Lugo, Stoia, Tomasulo, Umphres, Hayman, Janzen, Olney, Bryant, Lyford, Lawler, Haley, Ross, Miller, Garuba, Curtis, Emery, Campbell, Fox, Uhrhammer, Salois and Annett. General Counsel Kelly J. Salt, Alison D. Alpert and Mary Beth Coburn were also present.

At 3:09 p.m. the boardroom was filled with Helix Water District employees and retirees, along with the family of Robert A. Masterson in honor of his 10 year service award.

Others present: Reporter Karen Pearlman San Diego Union-Tribune was present.

2. President Verbeke gave the invocation and led the Pledge of Allegiance.
3. General Manager Carlos V. Lugo reported there were no additions or deletions to the agenda. The agenda was approved unanimously.

Motion: Scalzitti
Second: Hedberg

4. President Verbeke provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. There was no one to be heard.

5. The consent agenda was approved unanimously.

Motion: Hedberg
Second: Scalzitti

- a) Memorandum dated August 17, 2016, from the board secretary submitting expense and per diem claims was approved.

- b) The board approved the minutes of the regular board meeting of August 3, 2016.
- c) The following operating account checks submitted for ratification were approved:
 - i. list dated August 2, 2016
 - ii. list dated August 9, 2016
- d) The board approved the following attendance considerations:
 - San Diego County Taxpayers Association
Pension Certification Course
August 18, 2016 from 8 a.m. to 5 p.m.
Procopio, First Floor Conference Room, San Diego
 - WateReuse Direct Potable Reuse Draft Report
San Diego Chapter Meeting
September 20, 2016 from 10 a.m. to 1 p.m.
City of Vista, Morris B. Vance Community Room

ACTION ITEM

- 6. At 2:05 p.m. President Verbeke opened the public hearing. There was no one to be heard for the public hearing and no comments were provided to staff prior to the meeting. President Verbeke closed the public hearing at 2:08 p.m. The board adopted Resolution 16-35 approving the proposed addition of fees and charges to Section 2.12-13 of the policies and procedures manual for the Lake Jennings recreation and campground operations. The motion carried unanimously.

Motion: Scalzitti
Second: Linden

Director Hedberg clarified that the kayak rental will be available on Friday, August 19, 2016, followed by tee-pee rental in three to five weeks.

President Verbeke adjourned the meeting to closed session at 2:09 p.m.

CLOSED SESSION

- A. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Pursuant to Government Code Section 54956.9(d)(2)
Number of Cases: 1

B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(a)

Number of Cases: 1

*Kaveh Engineering & Construction, Inc. vs. Helix Water District
Case Number 37-2016-00007973-CU-BC-CTL*

District Counsel Kelly J. Salt adjourned closed session at 2:44 p.m. and stated there was no reportable action. President Verbeke reconvened open session at 2:45 p.m.

7. The board declared vehicles surplus to the needs of the district; authorized disposal of said vehicles and appropriated funds in the amount of \$436,000 from schedule 76, items 1-6, of the fiscal year 2016-17 budget for the purchase of replacements. The motion carried 4:1.

Motion: Linden
Second: Muse
Ayes: Verbeke, Muse, Hedberg, Linden
Noes: Scalzitti

Discussion ensued prior to the above motion. Director Scalzitti initially made a motion to surplus vehicle unit numbers: 34, 38, 37, and 26, while maintaining vehicle unit numbers 58 and E-24 for another year. Director Hedberg seconded the motion. General Manager Carlos V. Lugo reminded the board of the ten year vehicle replacement plan and the budgetary strain shifting from the plan could create in future years. Director Scalzitti stated that other departments have cut their budgets to save money and that district vehicles should be maintained longer to help keep expenditures down. The motion failed 3:2.

Ayes: Scalzitti, Hedberg
Noes: Verbeke, Muse, Linden

8. The board authorized General Manager Lugo to contract with the Association of California Water Agencies for a five year term to participate in Program Eight of the advanced deposit on dues program, rolling over \$45,052 in funds currently on deposit from Program Seven. The motion carried unanimously.

Motion: Linden
Second: Hedberg

President Verbeke adjourned the meeting at 3:09 p.m. to prepare for the service award presentation.

President Verbeke reconvened the meeting at 3:12 p.m.

9. Senior Accountant Robert A. Masterson received a service award for 10 years of service with the district. He was joined by retirees, co-workers, family and friends. Assistant Director of Administrative Services Jennifer C. Bryant introduced Mr. Masterson; General Manager Carlos V. Lugo provided background information; and Director Linden presented a framed certificate. Mr. Masterson thanked the board, executive team, his co-workers and family for their support.

President Verbeke adjourned the meeting at 3:29 p.m. for service award photographs.

President Verbeke reconvened the meeting at 3:38 p.m.

INFORMATION

10. The board received an update on the district's Drought Action Plan for July 2016. Senior Public Affairs Representative Michelle M. Curtis reported the State Water Resources Control Board approved the district's zero percent conservation standard and authorized self-certification. The district will plan for the potential for extended emergency regulations to begin in February of 2017. Cumulative conservation remains at 21 percent for July 2016.

President Verbeke suggested the district post a website article detailing for customers how to report water waste. The Water Conservation Garden reported 300 attendees at the Helix Water District Customer Appreciation Day. Staff was thanked for their volunteerism that day. Director Hedberg confirmed the district had not received a report from the San Diego County Water Authority regarding the agencies that had successfully self-certified.

DISCUSSION

11. President Verbeke thanked General Manager Carlos V. Lugo and Engineering Manager Timothy J. Ross for providing a pipeline presentation at Gillespie Field on August 16, 2016. President Verbeke also announced the Enchanted Garden Gala red carpet reception tickets will sell for \$200 or general admission Gala tickets can be purchased for \$95. The Water Conservation Garden fundraiser will take place October 15, 2016.
 - a) President Verbeke recognized the excellent customer service provided by Valve Maintenance Technician Miguel Moreno.
12. Director Linden provided two written reports. Vice President Muse reported the Water Conservation Garden is recruiting a bilingual Smarty-Plants educator and that he will not be available for the September 21 and September 28 board meetings.

13. General Manager Carlos V. Lugo detailed future board agenda items for the August 24, September 7, September 21, September 28, October 5 and October 19, 2016 meetings. Mr. Lugo also thanked President Verbeke for her assistance in scheduling a presentation regarding the Quantification Settlement Agreement for the Colorado River during the September 28, 2016, Committee of the Board meeting. Mr. Lugo reviewed items covered at the San Diego County Water Authority Member Agencies General Manager's meeting and stated he would forward the PowerPoint presentations covering the topics of methylmercury, drought workshops, Metropolitan Water District's workgroups regarding treated water costs and energy legislation.
14. General Counsel Kelly J. Salt had nothing additional to report.

ADJOURNMENT

President Verbeke adjourned the meeting at 4:10 p.m.

ATTEST:


Sandra L. Janzen, Board Secretary


DeAna R. Verbeke, President