

HELIX WATER DISTRICT

Setting standards of excellence in public service

MINUTES

COMMITTEE OF THE BOARD

REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday, December 28, 2016 – 3 p.m.

7811 University Avenue, La Mesa, CA 91942-0427

1. President Scalzitti called the meeting to order at 3:02 p.m. The roll call showed a quorum of the board present: Directors Scalzitti, Hedberg, Tejada, Verbeke and Gracyk were present.

Staff present: Lugo, Hayman, Stoia, Janzen, Herrera, Lunde, Garuba, Olney, Lawler, Fox, Uhrhammer, Bryant, Miller, Salois and Curtis.

Others present: President and Chief Executive Officer Roy Hernandez of ThirdWave Corporation.
2. The agenda was approved unanimously.

Motion: Hedberg
Second: Gracyk
3. President Scalzitti provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. No one requested to be heard.

DISCUSSION

4. The board of directors received a PowerPoint presentation by Project Manager/Enterprise Applications Manager Quince S. Lunde and Enterprise Architecture Manager Michael A. Herrera regarding the three phases of the five to six year HP replacement project. Staff reported Phase 1 was completed on time and on budget and included utility billing, mobile service orders, customer web portal, backflow management and the electronic content management system. Discussion ensued covering security of customer information; licensing and software support cost safeguards; contract terms; vendor selection; request for proposal process; document retention schedule; temporary staffing and compatibility issues with pilot projects such as advanced metering infrastructure.
5. The board of directors received a PowerPoint presentation by Facilities Manager Joseph J. Garuba regarding a state sponsored grant opportunity through San Diego Gas and Electric for electrical vehicle charging stations in coordination with the California Public Utilities Commission titled Power Your Drive. Staff presented the opportunity with a brief evaluation of the fleet vehicles and potential fuel savings. The board provided staff with consensus to provide the board with a contract and details regarding the required easements for consideration during a future board meeting. The board discussed disadvantaged communities, the city

of La Mesa's climate action plan, grant opportunities versus a capital improvement project, future fleet vehicle options and vehicle longevity.

6. President Scalzitti asked if there were any directors' comments. Director Gracyk requested a discussion item be added to the January 4, 2017, board meeting agenda regarding establishing a new time for the regular board meetings. The board agreed to have the discussion item added and requested staff provide scheduling background information.

President Scalzitti adjourned the meeting at 4:54 p.m.



Joel A. Scalzitti, President

ATTEST:



Sandra L. Janzen, Board Secretary