



Setting standards of excellence in public service

**MINUTES
COMMITTEE OF THE BOARD
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, March 22, 2017 – 3 p.m.
7811 University Avenue, La Mesa, CA 91942-0427**

1. President Scalzitti called the meeting to order at 3 p.m. The roll call showed a quorum of the board present: Directors Scalzitti, Hedberg, McMillan, Verbeke and Gracyk were present.

Staff present: Lugo, Miller, Stoia, Tomasulo, Olney, Janzen, Doubrava, Salois, Garuba, Fox, Lawler, Bryant, Lyford, LaFalce, Schuff, Menta, Baig, Ross, Pepin, Hughes and Blake.

At 3 p.m. the boardroom was filled with Helix Water District employees and retirees in honor of Utility Crew Member III John D. Wilson for his 15-year service award.

Others present: No customers were present.

2. Director McMillan provided the innovation and led the Pledge of Allegiance.
3. The agenda was approved unanimously.

Motion: Verbeke
Second: Gracyk

4. President Scalzitti provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. No one requested to be heard.

DISCUSSION

5. Utility Crew Member III John D. Wilson received an award for 15 years of service with the district. He was joined by retirees and employees. Construction Supervisor Michael Schuff introduced Mr. Wilson; General Manager Carlos V. Lugo provided background information; Vice President Hedberg presented a framed certificate. Mr. Wilson introduced his friends and thanked the board and the employees for their support.

President Scalzitti adjourned the meeting at 3:18 p.m. for service award photographs.

President Scalzitti reconvened the meeting at 3:26 p.m.

6. The board of directors received a PowerPoint presentation by Safety/Risk Administrator Susen Doubrava providing an update regarding the Confined Space Rescue Team. Current members of this volunteer team were thanked for their service and include: Cathodic Protection Technician Eric Fockler, Utility Crew Member Pete Spangler, Utility Crew Supervisor Shaun Naffziger, Senior Meter Maintenance Technician Miguel Moreno, Valve Maintenance Technicians Geoff Menta, Mike Pepin, Eric Hughes and Morgan Blake, and System Operator Travis Powell. Director McMillan asked clarifying questions regarding the outreach training with Heartland Fire and Santee Fire. Vice President Hedberg clarified the equipment is monitored with ongoing training.
7. The board of directors received a PowerPoint presentation by Director of Operations Kevin D. Miller providing an overview regarding Harry Griffen Park. Staff answered all board questions. Director Gracyk serves as the Helix Water District representative on the Harry Griffen Park Steering Committee. Board members provided Director Gracyk with their suggestions. Staff was directed to forward the Harry Griffen Park proposed budget to the full board of directors upon receipt.
8. The board of directors discussed a new committee meeting structure. Staff was directed to bring a resolution to the next regular board meeting establishing three standing committees: Engineering and Operations; Finance and Administration; Water Quality and Resources. The board determined the Audit Committee will be incorporated into the Finance and Administration Committee, and the Lake Jennings Committee will be incorporated into the Water Quality and Resources Committee. President Scalzitti will appoint two board members and one alternate to serve on each committee. The committees will rotate to meet quarterly on the second Wednesday of each month and will follow all Brown Act provisions. The general manager, a director and the board secretary will attend each committee meeting.
9. President Scalzitti adjourned the meeting at 4:58 p.m.


Joel A. Scalzitti, President

ATTEST:


Sandra L. Janzen, Board Secretary