



*Setting Standards of Excellence in Public Service*

**MINUTES  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
Wednesday, September 20, 2017 – 6 p.m.  
7811 University Avenue, La Mesa, CA 91942-0427**

1. President Scalzitti called the regular board meeting to order at 6:01 p.m. The roll call showed a quorum of the board present: Directors Scalzitti, Hedberg, McMillan, Verbeke and Gracyk.

Staff present: Lugo, Stoia, Tomasulo, Miller, Olney, Garuba, Ross, Janzen, Annett, Bryant, Fockler, Pearce and Lyford. General Counsel Elizabeth W. Hull was also present.

Others present: Customer Thom Rosenberger.

2. Director Verbeke gave the invocation and led the Pledge of Allegiance.
3. General Manager Carlos V. Lugo reported there were no additions or deletions to the agenda. The motion carried unanimously.

Motion: Verbeke  
Second: Gracyk

4. President Scalzitti provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. There were no members of the public to be heard.

5. The consent agenda was approved unanimously.

Motion: Hedberg  
Second: Verbeke

- a) Memorandum dated September 20, 2017, from the board secretary submitting expense and per diem claims was approved.

- b) The board approved the minutes of the special board meeting/closed session of September 6, 2017, the regular board meeting of September 6, 2017, the special joint meeting of Helix Water District Board of Directors and the Lake Cuyamaca Recreation and Park District Board of Directors of September 7, 2017, and the Finance and Administration Standing Committee meeting of September 13, 2017.
- c) The following operating account checks submitted for ratification were approved:
  - i. List dated September 5, 2017
  - ii. List dated September 12, 2017
- d) The board adopted the following resolutions:
  - i. The board adopted Resolution 17-51 authorizing the execution of the quitclaim of two aligned easements in the city of El Cajon, county of San Diego, state of California, over portions of assessor parcel numbers 514-212-08, 514-212-29, 514-212-30 and 514-441-14.
  - ii. The board adopted Resolution 17-52 authorizing the execution of the quitclaim of one easement in the city of La Mesa, county of San Diego, state of California, over portions of assessor parcel number 475-631-19.
  - iii. The board adopted Resolution 17-53 authorizing the execution of the quitclaim of two aligned easements in the city of El Cajon, county of San Diego, state of California, over portions of assessor parcel numbers 483-071-50 and 483-071-55 and a portion of Coogan Way.
- e) The board received the following reports for the month of August 2017:
  - i. Treasurer's report
  - ii. Budget Summary
  - iii. Rainfall, Use and Storage report
  - iv. System Demand report
  - v. Monthly Demand report
  - vi. Conservation Status report
  - vii. State Water Resources Control Board report

**ACTION ITEMS**

- 6. The board adopted resolutions 17-54, 17-55, 17-56, 17-57, 17-58 and 17-59 appointing Jennifer C. Bryant as treasurer of the Helix Water District, plan administrator and custodian/trustee of the deferred compensation plan and modifying the authorized

signers on the district's bank accounts and the Local Agency Investment Fund. There were no public comments. The motion carried unanimously.

Motion: Verbeke  
Second: Scalzitti

General Manager Carlos V. Lugo took a moment to thank Director of Administrative Services Lisa L. Stoia for her dedication and hard work at the district. Mr. Lugo presented Ms. Stoia with flowers and sincere gratitude in honor of her years of public service at her last regular board meeting.

7. The board adopted Resolution 17-61 declaring construction complete and authorized filing a notice of completion for the fiscal year 2016-17 small valve replacement project, Work Order 4616, located within the city of La Mesa. The motion carried unanimously.

Motion: Hedberg  
Second: McMillan

Engineering Manager Timothy J. Ross provided a PowerPoint presentation. There were no public comments.

8. The board adopted Resolution 17-62 declaring construction complete and authorized filing a notice of completion and appropriated \$10,100 from schedules 64, item 10 of the fiscal year 2017-18 capital budget, for the Aqueduct 2 pipeline repairs project, Work Order 4915. The motion carried unanimously.

Motion: Hedberg  
Second: Verbeke

Cathodic Protection Technician Eric L. Fockler provided a PowerPoint presentation. There were no public comments. President Scalzitti reported this is a main transmission line for the district and the life of the pipeline has been extended 20 to 25 years. Vice President Hedberg detailed the needed expense of the change orders. Director Gracyk reviewed the flexibility the pipeline provides to blend the district's raw water supply. Director McMillan clarified the empty pipeline was inspected thoroughly and that the four new anode beds protecting 250 feet of new and existing pipe have a 40 to 60 year lifespan. Director Verbeke thanked the board and staff for the preventative maintenance to ensure customers receive safe reliable drinking water.

9. The board appropriated funds in the amount of \$60,000 from schedule 64, item 23 of the fiscal year 2017-18 capital budget for the fluoride storage tank replacement project, Work Order 4988. The motion carried unanimously.

Motion: Hedberg  
Second: Gracyk

Treatment Plant Manager Larry W. Lyford provided a PowerPoint presentation. There were no public comments. Vice President Hedberg verified the tank is being kept at a low level to prevent a leak; the current tank will be repurposed and the treatment plant will not use fluoride for a maximum of 60 days, remaining within state mandates. Directors Gracyk and McMillan detailed grant opportunities provided in prior years for agencies with over 10,000 connections.

10. The board rejected the apparent low bid submitted by Industrial Coating & Restoration Inc. as nonresponsive; waived a minor irregularity of the second low bidder; adopted Resolution 17-60 awarding the administration office upper deck parking recoating project, Work Order 4987, to the lowest responsive and responsible bidder, Howard Ridley Co. Inc. of Chino, California, in the amount of \$249,500; and appropriated funds in the amount of \$312,000 from schedule 64, item 26, of the fiscal year 2017-18 capital budget for construction of the project. The motion carried unanimously.

Motion: Verbeke  
Second: Scalzitti

Director of Operations Kevin D. Miller provided a PowerPoint presentation. There were no public comments. Director Gracyk clarified that references were checked. President Scalzitti verified the truncated domes would be cleaned and reused. Vice President Hedberg reviewed the warranty. Director Verbeke clarified the project would not inconvenience customers longer than 30 days; that the drop box for payment would be moved; staff would assist customers at the street as needed; proper signage would be provided; and that customer, contractor, employee and board member parking will be accommodated.

## **DISCUSSION**

11. President Scalzitti reported attending the San Diego County Water Authority's special meeting of the Imported Water Committee on September 14, 2017, at 1:30 p.m. and requested General Manager Carlos V. Lugo coordinate a presentation from the San Diego County Water Authority and Metropolitan Water District regarding the impacts of Westland Water District and potentially other agencies voting against the California Water Fix, to allow the board to ask more detailed questions of each agency. Mr. Lugo stated he would look at timing.
12. Directors Hedberg, McMillan and Gracyk provided written reports.

Vice President Hedberg and President Scalzitti provided additional information regarding the San Diego County Water Authority special meeting of the Imported Water Committee on September 14, 2017, at 1:30 p.m. referencing the Quantification Settlement Agreement allowing the conservation and delivery of water to the San Diego County Water Authority through transfer and exchange for resources. Vice President Hedberg reported the QSA may be extended an additional 10 years, to be determined on December 10, 2017. Vice President Hedberg and Director McMillan also thanked staff for coordinating the special joint board meeting of Helix Water District Board of Directors and the Lake Cuyamaca Recreation and Park District Board of Directors on September 7, 2017, at 10 a.m.

Director McMillan reported attending the San Diego East County Economic Development Committee, September 20, 2017, and stated the Manufacturing Expo and Resource Fair will take place on October 3, 2017, from 3 to 6 p.m. at Allen Airways Flying Museum in El Cajon. Both Director McMillan and Director Verbeke provided reports regarding the Finance and Administration Standing Committee on September 13, 2017. Director McMillan reported there may be the need to call special committee meetings; and requested board input on ideas surrounding the district's organizational chart to be reviewed at the next standing committee meeting.

Director Verbeke provided an oral report regarding the September 11, 2017, 10 a.m. Water Conservation Garden Joint Powers Authority meeting. The WCGJPA board of directors approved a conceptual framework to facilitate the drafting of an agreement to ensure input from all appropriate stakeholders and designated Helix Water District General Counsel Elizabeth W. Hull, to draft an operating and funding agreement based on the conceptual framework for consideration by the WCGJPA board of directors and member agencies by December 31, 2017. Ms. Hull shall provide a draft to the WCGJPA board no later than October 20, 2017, with a schedule to reduce funding each of the next five years. The schedule will begin at \$484,000 in fiscal year 2018-19; reducing to \$320,000 in fiscal year 2022 and each year thereafter. Water Conservation Garden Executive Director Elyssa Robertson will also be available to the member agencies for quarterly communication.

Director Gracyk communicated his desire for an update presentation from the San Diego County Water Authority regarding their work in La Mesa. General Manager Carlos V. Lugo reported he will schedule presentations as appropriate. Mr. Gracyk also reported attending the Association of California Water Agencies Region 5 Tour and Program: Recycled Water and Water Reuse/Tour of Goleta Sanitary District and Corona Del Mar Water Treatment Plant.

13. General Manager Carlos V. Lugo detailed upcoming agenda items for the September 27, 2017, Committee of the Board meeting and reported Vice President Hedberg will chair the October 4, 2017, regular board meeting in President Scalzitti's absence. Mr. Lugo requested board members let Board Secretary Sandra L. Janzen know if they are interested in a half-day tour of the diverting dam before the rainy season. Mr. Lugo reported employees will volunteer through Helix Helps at the 12<sup>th</sup> Annual La Mesa Park Appreciation Day beautification project on Saturday October 7, 2017, from 8 a.m. to noon. Director of Administrative Services Lisa L. Stoia also reviewed the internal employee recognition program Helix Bucks.
14. General Counsel Elizabeth W. Hull had nothing further to report.

**ADJOURNMENT**

15. President Scalzitti adjourned the meeting at 7:36 p.m.

  
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Joel A. Scalzitti, President

**ATTEST:**

  
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Sandra L. Janzen, Board Secretary