



*Setting Standards of Excellence in Public Service*

**MINUTES  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
Wednesday, October 4, 2017 – 6 p.m.  
7811 University Avenue, La Mesa, CA 91942-0427**

1. Board Secretary Sandra L. Janzen called the regular board meeting to order at 6 p.m. The roll call showed a quorum of the board present: Directors McMillan, Verbeke and Gracyk. President Scalzitti and Vice President Hedberg were absent.

Ms. Janzen turned the meeting over to General Manager Carlos V. Lugo. Mr. Lugo requested the board select a board chair to conduct the meeting. Director Verbeke was selected through general consensus to serve as the chair.

Staff present: Lugo, Olney, Tomasulo, Miller, Bryant, Garuba, Janzen, Schipper, MacMaster, Annett and Berens. General Counsel Elizabeth W. Hull was also present.

Others present: Customers Thom Rosenberger, David Johnston and Tom Brady.

2. Director McMillan gave the invocation and led the Pledge of Allegiance.
3. General Manager Carlos V. Lugo reported there were no additions or deletions to the agenda. The motion carried unanimously.

Motion: Gracyk  
Second: Verbeke

4. Chair Verbeke provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. There were no members of the public to be heard.
5. The consent agenda was approved 3:0.

Motion: McMillan  
Second: Gracyk  
Absent: Scalzitti and Hedberg

- a) Memorandum dated October 4, 2017, from the board secretary submitting expense and per diem claims was approved.
- b) The board approved the minutes of the special board meeting/closed session of September 20, 2017, the regular board meeting of September 20, 2017 and the Committee of the Board meeting of September 27, 2017.
- c) The following operating account checks submitted for ratification were approved:
  - i. List dated September 19, 2017
  - ii. List dated September 26, 2017
- d) The board adopted the following attendance considerations:
  - i. Colorado River Water Users Association Annual Conference  
December 13-15, 2017  
Las Vegas, Nevada  
Requested by Director McMillan
  - ii. San Diego County Water Authority  
Special Meeting Imported Water Committee  
September 14, 2017 at 1:30 p.m.  
SDCWA Boardroom  
Requested by Director McMillan
  - iii. The Metropolitan Water District of Southern California  
Committee and Board Meetings  
October 9, 2017 approximate time 9 a.m. - 3 p.m.  
October 10, 2017 approximate time 9 a.m. - 1 p.m.  
Requested by President Scalzitti

Chair Verbeke and Director McMillan requested the board discuss Section 9.1-14(B) of the policies and procedures manual in regards to payment of per diems and expenses associated with attendance considerations at the next Committee of the Board meeting. Chair Verbeke reported the Colorado River Water Users Association Annual Conference should be included in the policy and Director McMillan stated two hour time requirements should be removed from the current policy.

**ACTION ITEMS**

6. The board authorized General Manager Carlos V. Lugo or his designee to execute a two-year contract for as-needed generator reliability inspections and maintenance services with Global Power Group Inc. There were no public comments. The motion carried 3:0.

Motion: Gracyk  
Second: McMillan  
Absent: Scalzitti and Hedberg

System Operations Manager Michelle P. Berens provided a PowerPoint presentation and answered all board questions regarding cost history for inspections, the importance of backup generators and provided the details regarding when the inspections include parts.

7. The board authorized General Manager Carlos V. Lugo to execute a professional services agreement between Helix Water District and Platt/Whitelaw Architects Inc. in the amount of \$62,579 and appropriated funds in the amount of \$33,000 from schedule 64, item 24, from the fiscal year 2017-18 capital budget for the design of the R.M. Levy Water Treatment Plant HVAC and roof replacement project, Work Order 4985. There were no public comments. The motion carried 3:0.

Motion: McMillan  
Second: Gracyk  
Absent: Scalzitti and Hedberg

Facilities Manager Joseph J. Garuba provided a PowerPoint presentation and addressed all questions regarding the project's timeframe and reasons for a containment plan. The district's permit exemption was also discussed.

8. The board appropriated funds in the amount of \$30,000 from schedule 64, item 20 of the fiscal year 2017-18 capital budget for the predesign of the Coffey Dam vault replacement at Grossmont Reservoir, Work Order 5030. There were no public comments. The motion carried 3:0.

Motion: McMillan  
Second: Gracyk  
Absent: Scalzitti and Hedberg

Assistant Engineer Jeffrey J. MacMaster provided a PowerPoint presentation and addressed all questions related to the project's predesign timeframe.

9. The board adopted Resolution 17-63 awarding construction of steel pipeline replacement project Valencia Street and Bancroft Drive, Work Order 4159, to the lowest responsive, responsible bidder, El Cajon Grading and Engineering Co. Inc. of Lakeside, California in the amount of \$2,587,041; and appropriated funds in the amount of \$3,100,000 from schedule 64, item 9 of the fiscal year 2017-18 capital budget for construction of the project. There were no public comments. The motion carried 3:0.

Motion: Verbeke  
Second: Gracyk  
Absent: Scalzitti and Hedberg

Engineering Manager Milica K. Schipper provided a PowerPoint presentation and answered all questions regarding the one-month timeframe to mobilize and El Cajon Grading and Engineering Co. Inc.'s work experience. Director McMillan and General Manager Carlos V. Lugo discussed the cold rivets used in 1927.

10. The board voted to elect all 12 nominees for the San Diego East County Chamber of Commerce Board of Directors to serve during the 2018-2020 term. There were no public comments. The motion carried 3:0.

Motion: Verbeke  
Second: McMillan  
Absent: Scalzitti and Hedberg

## **DISCUSSION**

11. Chair Verbeke reported the district received a compliment from InfoSend vendor Jennifer Evington regarding the envelope snipe prepared by Senior Public Affairs Representative Michael J. Uhrhammer.
12. Directors Scalzitti, Hedberg, McMillan, Verbeke and Gracyk provided written reports. Chair Verbeke also reported that District Counsel Elizabeth W. Hull developed a draft operations agreement between the Friends of the Garden and the Water Conservation Garden Joint Powers Authority. The agreement will be reviewed next week at the WCGJPA board of directors meeting and provided to the supporting agencies following a vote. Chair Verbeke also stated that the Finance and Administration Committee met with the district auditor and received a clean, unmodified opinion on September 29, 2017 at 10:30 a.m. Director McMillan stated a full report will be provided to the board of directors at the October 18, 2017 regular board meeting.

Item 12 a) San Diego County Water Authority Report was tabled to the next regular board meeting when Representatives Scalzitti and Hedberg are available.

13. General Manager Carlos V. Lugo detailed upcoming agenda items for the meetings scheduled on October 11, October 13, October 18, October 25 and November 1, 2017. Mr. Lugo also answered Director Gracyk's question regarding testing for the utility crew member position, stating four candidates are being interviewed for one position following testing. Mr. Lugo also reported the San Diego County Water Authority will conduct a special closed session meeting to discuss the lawsuit against Metropolitan Water District on October 12, 2017.

Mr. Lugo requested Director of Water Quality/System Operations Brian M. Olney provide reports regarding the agreements for the management of water quality south of the Mission Trails flow regulatory structure and the Lake Jennings tracer study schedule and outreach. Mr. Olney reported water purchases will remain at a neutral cost as they will be charged at the raw water price. The agreement has not been finalized or agreed to yet, more information will be provided. Mr. Olney reported the tracer study is needed to validate the model for the East County Water Advanced Purification Program. Lake Jennings will be closed to recreational activity from October 30 through November 12, 2017, for a controlled study. An additional study will be needed at a later date under normal lake conditions. Lake elevation has been raised for the study and a red dye will be placed in the lake. The dye is safe for drinking water. Director Gracyk requested additional information regarding the public outreach at the next regular board meeting.

Director Gracyk also requested an invitation to the San Diego County Water Authority's presentation regarding their pipeline realignment project at the Lyon's Club on October 24, 2017, be provided to the board.

14. General Counsel Elizabeth W. Hull reported the appellate court ruling stands and that there will not be a Supreme Court ruling on the litigation between the San Diego County Water Authority and the Metropolitan Water District. The trial court will conduct additional hearings to recalculate and negotiate damages. Attorney's fees are unclear at this time.


#### **ADJOURNMENT**

Before adjourning the meeting, Chair Verbeke congratulated Director of Administrative Services Jennifer C. Bryant regarding her new position with the district.

15. Chair Verbeke adjourned the meeting at 7:04 p.m.

  
DeAna R. Verbeke, Chair

**ATTEST:**



Sandra L. Janzen, Board Secretary