



Setting Standards of Excellence in Public Service

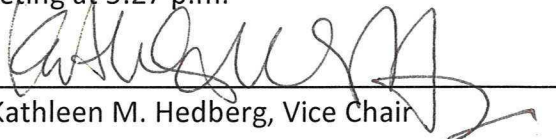
MINUTES
ENGINEERING AND OPERATIONS COMMITTEE MEETING
STANDING COMMITTEE
Wednesday, October 11, 2017 – 4 p.m.
7811 University Avenue, La Mesa, CA 91942-0427

1. Vice Chair Hedberg called the Engineering and Operations Committee meeting to order at 4 p.m. Chair Gracyk and Vice Chair Hedberg were present.

Staff present: Lugo, Tomasulo, Miller, Annett, Ross, Schipper, Garuba, Doubrava and Kading.

Others present: No customers were present.

2. There were no additions or deletions to the agenda. The agenda was approved through general consensus of the committee.
3. The committee received an update from Director of Engineering James A. Tomasulo on the capital improvement program projects for fiscal year 2017-18 in the design and construction phases. Discussion ensued and Mr. Tomasulo and Engineering Managers Timothy J. Ross and Milica K. Schipper answered all questions. Mr. Ross provided an update and answered all questions regarding capacity fee collections since July 2017. Director of Operations Kevin D. Miller presented an operations department update. Vice Chair Hedberg complimented staff on the cellular-advanced metering infrastructure pilot project presentation at the September 27, 2017, Committee of the Board meeting and clarified the process for informing customers regarding cellular AMI meter replacements. Management Analyst Jessica N. Kading provided a presentation on contract administration and Facilities Manager Joseph J. Garuba presented the fleet replacement schedule and preliminary landscape plan for the Helix Water District administration office. The committee determined information regarding the pre-emergent alternative for weed abatement could be provided to Chair Gracyk during a meeting with the general manager.
4. The committee set the agenda for the 4 p.m., January 10, 2018 meeting. The following item will be included in addition to the standard agenda: processing collection service fees. Chair Gracyk requested the administration office preliminary landscape plan be brought to the full board at a future Committee of the Board meeting.
5. Vice Chair Hedberg adjourned the meeting at 5:27 p.m.


Kathleen M. Hedberg, Vice Chair

ATTEST


Lorri S. Annett, Assistant Board Secretary