



Setting Standards of Excellence in Public Service

**MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, November 1, 2017 – 6 p.m.
7811 University Avenue, La Mesa, CA 91942-0427**

1. President Scalzitti called the regular board meeting to order at 6 p.m. The roll call showed a quorum of the board present: Directors Scalzitti, Hedberg, McMillan, Verbeke and Gracyk.

Staff present: Lugo, Tomasulo, Miller, Olney, Bryant, Janzen, Ross, Curtis, Lundy, Garuba, Annett and Kingsbury. General Counsel Elizabeth W. Hull was also present.

Others present: Customers Thom Rosenberger and Larry Nichols; San Diego Union-Tribune Reporter Karen Pearlman and Water Conservation Garden Executive Director Elyssa Robertson.

2. Vice President Hedberg gave the invocation and led the Pledge of Allegiance.
3. General Manager Carlos V. Lugo reported there were no additions or deletions to the agenda. The motion carried unanimously.

Motion: Verbeke
Second: Gracyk

4. President Scalzitti provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. Customer Larry Nichols was recognized by President Scalzitti. Mr. Nichols stated dissatisfaction with the customer survey and requested information regarding the process for agenda item 9. General Manager Carlos V. Lugo reported the process would be covered during the discussion of said agenda item later in the meeting.
5. The consent agenda was approved unanimously.

Motion: Hedberg
Second: Gracyk

- a) Memorandum dated November 1, 2017, from the board secretary submitting expense and per diem claims was approved.
- b) The board approved the minutes of the special board meeting of October 13, 2017, the regular board meeting of October 18, 2017 and the Committee of the Board meeting of October 25, 2017.
- c) The following operating account checks submitted for ratification were approved:
 - i. List dated October 17, 2017
 - ii. List dated October 24, 2017
- d) The board adopted Resolution 17-65 declaring construction complete and authorized filing a notice of completion for La Mesita Place, Work Order 4483

Director Gracyk confirmed Resolution 17-65 was approved during the consent agenda motion, second and vote.

ACTION ITEMS

- 6. The board authorized General Manager Carlos V. Lugo to execute a change order in an amount not to exceed \$70,000 for unanticipated parking deck surface repairs and approved the appropriation of additional funds in the amount of \$70,000 from the fiscal year 2017-18 capital improvement budget. There were no public comments. The motion carried unanimously.

Motion: Verbeke
Second: McMillan

Engineering Manager Timothy J. Ross provided a PowerPoint presentation and detailed why the not to exceed amount of \$50,000 stated in the agenda changed to \$70,000. Mr. Ross identified four unanticipated site conditions: spalling of the decorative concrete, concrete band with decorative finish, stamped concrete and extra wide control joints. Additional project requirements will be negotiated with the contractor and may require two more weeks to complete. Director Verbeke clarified that rain may cause additional delays. Vice President Hedberg expressed sympathy for nearby residents, employees and customers. General Manager Carlos V. Lugo reported the highest priorities are customer accommodations to assist walk in traffic.

- 7. The board authorized General Manager Carlos V. Lugo to execute an amendment to the lease agreement with T-Mobile USA Inc. over portions of the Calavo Tank site. There

were no public comments. The motion carried unanimously.

Motion: Hedberg
Second: McMillan

Senior Right of Way Agent/Environmental Analyst Debra S. Lundy provided a PowerPoint presentation and addressed all questions. Director McMillan verified there would be no changes to the power box. Vice President Hedberg reminded staff that the board is interested in additional leases such as this. Ms. Lundy confirmed any lease options would be brought to the board on a case by case basis.

8. The board authorized General Manager Carlos V. Lugo to execute an agreement for professional services between Helix Water District and Christian Wheeler Engineering, not to exceed \$325,000 for geotechnical consulting services on an as-needed basis. There were no public comments. The motion carried unanimously.

Motion: Verbeke
Second: Hedberg

Engineering Manager Timothy J. Ross provided a PowerPoint presentation with the assistance of Engineering Technician Karah Kingsbury and answered all questions. Directors Gracyk and McMillan reviewed the process for a professional services agreement.

9. The board approved the amended and restated Water Conservation Garden operation agreement and authorized District Representative DeAna R. Verbeke to vote in support of the agreement. There were no public comments at this time. The motion carried unanimously.

Motion: Scalzitti
Second: Hedberg

Director Verbeke and District Counsel Elizabeth W. Hull answered all questions and detailed the process in response to Customer Larry Nichols' question under Item 4. The Water Conservation Garden Executive Director Elyssa Robertson was available as well. Director Verbeke highlighted that five percent of all funds raised will be placed in the endowment to secure sustainable funding. Director McMillan reported that the agreement is as lean as possible. All board members thanked Director Verbeke, Ms. Robertson and Ms. Hull for their work on the agreement and responsiveness to the board's concerns.

INFORMATION

10. The board received the Helix Water District fiscal year 2016-17 water loss audit report. Senior Public Affairs Representative Michelle M. Curtis and Director of Water Quality/System Operations Brian M. Olney provided a PowerPoint presentation and answered all questions. There were no public comments. Vice President Hedberg confirmed that apparent losses include unauthorized consumption, metering inaccuracies and data handling errors. Vice President Hedberg also confirmed real losses include physical losses from the pressurized system up to customer meters through background leaks, breaks and overflows. The board also defined the unavoidable annual real losses as the theoretical minimum leakage level under perfect conditions. Director Gracyk verified the report provides practical information to the district and the state and highlights areas that can be improved upon such as installation of an effluent meter if determined the meter is not cost prohibitive. The board expressed interest in reviewing the statewide scores once available.

DISCUSSION

11. President Scalzitti reported that the San Diego County Water Authority will not conduct a November meeting and reminded the board to set their clocks back one hour this weekend.
12. Directors Scalzitti, Verbeke and Gracyk provided written reports. Vice President Hedberg reported that she provided a presentation to the La Mesa Historical Society on October 19, 2017 and attended a Lion's Club meeting in El Cajon at the request of Director Gracyk regarding the San Diego County Water Authority's pipeline realignment project. Director McMillan also reported attending the Lion's Club meeting on October 24, 2017 and the San Diego County Water Authority meeting on October 26, 2017. Director McMillan received a presentation by the Metropolitan Water District of Southern California regarding the Delta and reported MWD is available to provide said presentation at a future board meeting. Director McMillan toured the Oroville Dam Visitor Center and the Feather River Fish Hatchery. Director McMillan provided General Manager Carlos V. Lugo with the business card of Consultant Curt Schmutte with a high recommendation and reported information regarding the Delta smelt, salmon and pumping. Director McMillan requested staff present the animated video regarding the twin tunnels to the board. Director Verbeke provided a report regarding activities at the Water Conservation Garden stating the Garden's Autumn Festival and plant sale is scheduled for Saturday, November 4, 2017. Director Verbeke also reported she will serve as the Association of California Water Agencies Region 10 vice president and will make recommendations regarding committee assignments to the president. In addition, Director Verbeke reported she and Director McMillan attended the November 1, 2017, WaterReuse San Diego Chapter meeting and received presentations regarding the

Rosarito Beach Desalination Plant and the Advanced Water Purification project. Director Gracyk requested cancellation of the November 22, 2017, Committee of the Board meeting and received board consensus.

Vice President Hedberg reported receiving a presentation regarding mercury at the San Diego County Water Authority Board of Directors regular board meeting on October 26, 2017 and requested the Helix Water District board receive a similar presentation. General Manager Carlos V. Lugo reported the mercury report will initially be provided at the committee level followed by a full board presentation at a later date.

13. General Manager Carlos V. Lugo detailed upcoming agenda items for the meetings scheduled on November 8, November 15, December 5 and December 6. Mr. Lugo reminded the board that the November 22, 2017 Committee of the Board meeting was cancelled during the discussion of item 12. Mr. Lugo also provided information regarding recognition of Veterans and that staff would follow up with Mr. Larry Nichols regarding the customer survey mentioned during public comments.
14. General Counsel Elizabeth W. Hull provided a written report regarding Assembly Bill 313(Gray) – Hearing Rights before the State Water Resources Control Board. There were no questions or comments.

ADJOURNMENT

15. President Scalzitti adjourned the meeting at 8:07 p.m.


Joel A. Scalzitti, President

ATTEST:


Sandra L. Janzen, Board Secretary