



Setting Standards of Excellence in Public Service

**MINUTES
FINANCE AND ADMINISTRATION COMMITTEE MEETING
STANDING COMMITTEE
Tuesday, December 5, 2017 – 2 p.m.
7811 University Avenue, La Mesa, CA 91942-0427**

1. Chair Verbeke called the Finance and Administration Committee meeting to order at 2 p.m. Chair Verbeke and Vice Chair McMillan were present.

Staff present: Lugo, Bryant, Olney, Kleber, Masterson, Lunde, Curtis, Uhrhammer and Annett.

Others present: No customers were present.

2. There were no additions or deletions to the agenda. Vice Chair McMillan made a motion to approve the agenda; seconded by Chair Verbeke. The motion was approved unanimously.
3. The committee reviewed the quarterly updates regarding projects, district finances, the budget, goals, objectives and staff answered all questions. Senior Accountant Robert A. Masterson presented the fiscal year 2016-17 Comprehensive Annual Financial Report and the October 2017 financials. Director of Administrative Services Jennifer C. Bryant presented the investments spreadsheet and an overview of call provisions on the district's bonds. Vice Chair McMillan provided information about an event sponsored by Cleantech San Diego regarding the storing of power and energy during peak hours. Enterprise Applications Manager Quince S. Lunde presented a PowerPoint regarding the district's Enterprise Resource Planning project. Senior Public Affairs Representative Michelle M. Curtis provided a water conservation regulation update PowerPoint including information on Assembly Bill 401, Senate Bill 623, AB 1668 and SB 606. Senior Public Affairs Representative Michael J. Uhrhammer presented a public affairs PowerPoint including eBills, the annual report, customer survey, Helix Highlights, event attendance and social media. The annual report is streamlined and will be provided to the board for review and a board discussion on the results of the customer survey is planned for the January 24, 2018, Committee of the Board meeting. Director of Water Quality and System Operations Brian M. Olney presented a PowerPoint on the East County Advanced Water Purification Program and provided a 2018 ECAWP look ahead flyer.
4. The planned discussion of the expectations and timing of the compensation study will be presented in a meeting with the General Manager; a suggestion for funding of projects at Lake Jennings and an additional rain-received water rate adjustment will be presented at the December 6, 2017 board meeting; a board discussion of combining the money from the sale of surplus land with the \$8,000,000 El Monte Valley land sale line item is planned during the fiscal year 2018-19 budget discussions; the 75-day water reserve policy, storing of power and energy during peak hours, the future feasibility of the district's solar power, and guidance by the board for the continuation of the ECAWP project will be reviewed by the board at future

board meetings; the investment and debt policy will be reviewed by the board at the December 27, 2017, Committee of the Board meeting. The next Committee meeting will be on March 14, 2018 at 9 a.m.

5. Chair Verbeke adjourned the meeting at 4:06 p.m.



DeAna R. Verbeke, Chair

ATTEST:



Lorri S. Annett, Assistant Board Secretary