



Setting Standards of Excellence in Public Service

**MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, January 17, 2018 – 6 p.m.
7811 University Avenue, La Mesa, CA 91942-0427**

1. President Hedberg called the regular board meeting to order at 6 p.m. The roll call showed a quorum of the board present: Directors Hedberg, McMillan, Scalzitti, Verbeke and Gracyk.

Staff present: Lugo, Tomasulo, Miller, Olney, Bryant, Janzen, Kleber, Schipper, Annett, Fox, Lunde, Lundy, Garuba, Herrera and Ross. General Counsel Elizabeth W. Hull was also present.

Others present: Customer Thom Rosenberger was present.

2. Director Scalzitti gave the invocation and led the Pledge of Allegiance.
3. General Manager Carlos V. Lugo reported there were no additions or deletions to the agenda. The motion carried unanimously.

Motion: Verbeke

Second: Scalzitti

4. President Hedberg provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. There were no comments.

5. The consent agenda was approved unanimously.

Motion: Scalzitti

Second: Verbeke

- a) Memorandum dated January 17, 2018, from the board secretary submitting expense and per diem claims was approved.

- b) The board approved the minutes of the regular board meeting of January 3, 2018, with a slight modification requested by Director Verbeke.
- c) The following operating account checks submitted for ratification were approved:
 - i. List dated January 3, 2018
 - ii. List dated January 9, 2018
- d) The board adopted the following resolution:
 - i. Resolution 18-01 declaring construction complete and authorizing filing a notice of completion for Mary Street subdivision project, Work Order 4224
- e) The board approved the following attendance consideration at the request of Vice President McMillan:
 - i. Waternow Alliance
Communicating with Ratepayers: Getting Past "Paying More for Less"
January 30, 2018 from 10:30 a.m. to 12 p.m.
Webinar

ACTION ITEM

- 6. The board approved the midyear adjustments to the fiscal year 2017-18 capital improvement program budget schedules 64, 76 and 84. There were no public comments. The motion carried unanimously.

Motion: Gracyk
Second: Verbeke

Director of Engineering James A. Tomasulo provided a PowerPoint presentation and addressed all questions with the assistance of General Manager Carlos V. Lugo and Engineering Manager Milica K. Schipper. Vice President McMillan verified items 5, 10, 11, 12, 18 and 26 were already appropriated by the board. President Hedberg and Director Gracyk reported that the PowerPoint presentation was provided to the Engineering and Operations Committee at 4 p.m. on January 10, 2018 and the committee was pleased with the midyear revision of \$0.

- 7. The board authorized staff to call for bids and set February 21, 2018, at 10 a.m. as the date and time of the bid opening for Lake Cuyamaca Dam and Chet Harritt Dam pavement repairs project, Work Order 4932, determined the project is exempt under the

California Environmental Quality Act; and approved the project. There were no public comments. The motion carried unanimously.

Motion: Verbeke

Second: Gracyk

Director of Engineering James A. Tomasulo provided a PowerPoint presentation and addressed all questions with the assistance of General Manager Carlos V. Lugo. Director Scalzitti verified the proper compaction test would be completed and that concrete and galvanized steel would provide an estimated 75 year life cycle. Director Gracyk reported that the Engineering and Operations Committee reviewed this information on January 10, 2018 and support the use of concrete for the project.

8. The board authorized staff to call for bids and set February 22, 2018, at 2 p.m. as the date and time of the bid opening for pipeline project Rogers Road, North Rogers Road, South Tropic Drive, Helix Canyon Drive, Tangor Way and Glen Drive, Work Order 4241; determined the project is exempt under the California Environmental Quality Act; and approved the project. There were no public comments. The motion carried unanimously.

Motion: Scalzitti

Second: Verbeke

Director of Engineering James A. Tomasulo provided a PowerPoint presentation and addressed all questions with the assistance of General Manager Carlos V. Lugo. Director Gracyk verified that the 120 linear feet mainline extension of 8-inch diameter PVC pipe on Helix Canyon Drive will eliminate a bad easement and improve the system.

REPORTS

9. The board received a midyear update regarding the district's fiscal year 2017-18 strategic plan goals and objectives. There were no public comments. General Manager Carlos V. Lugo provided the strategic work plan. President Hedberg and Director Verbeke noted that the district is very busy and expressed appreciation for the communication General Manager Lugo provides throughout the year, eliminating any surprises during the midyear update.
10. The board received the following reports for the month of December 2017 and the quarterly reports:
 - a) Quarterly Deferred Compensation report
 - b) Treasurer's report

- c) Budget Summary
- d) Claims report
- e) Quarterly Lake Jennings Financial report
- f) Rainfall, Use and Storage report
- g) System Demand report
- h) Monthly Demand report
- i) Conservation Status report
- j) State Water Resources Control Board report
- k) Quarterly Capital Improvement Program report

Director of Administrative Services Jennifer C. Bryant, Director of Water Quality/System Operations Brian M. Olney, Director of Engineering James A. Tomasulo and General Manager Carlos V. Lugo detailed reports a, b, c, e, f, g, h, i, j and k at the request of President Hedberg. Engineering Manager Timothy J. Ross also provided a PowerPoint presentation covering the Fletcher Hills 2 Pump Station replacement project status update. Director Gracyk verified landscaping restoration was complete and that the contractor was currently on liquidated damages. There were no public comments.

DISCUSSION

11. President Hedberg encouraged the board to attend Water Talks at the administration office on January 27, 2018, at 9 a.m. and the ribbon cutting ceremony at Cuyamaca College on January 18, 2017, at 1:15 p.m. President Hedberg reported attending the Council of Water Utilities meeting on January 16, 2018, at 7:15 a.m. and clarified that the district co-funds rebate programs with Metropolitan Water District of Southern California. President Hedberg directed staff to seek additional potential board retreat dates from Facilitator John Gavares and requested the board provide Board Secretary Sandra L. Janzen the top five items they would like discussed at the board retreat by January 22, 2018.
12. Directors Hedberg, McMillan and Gracyk provided written reports. Director Gracyk provided an Engineering and Operations Committee meeting report and stated he attended the January 17, 2018, city of La Mesa Environmental Sustainability Commission meeting. Facilities Manager Joseph J. Garuba also reported attending the meeting and stated the County of San Diego was currently accepting comments regarding their proposed plan.

Director Verbeke reported the Finance and Administration Committee met at 4 p.m. January 17, 2018, to discuss a salary survey, alternative insurance services and the next budget document as the district transitions to new financial software. Director Verbeke also reported the Water Conservation Garden Joint Powers Authority signed an amended and restated operation agreement with the Friends of the Water Conservation Garden;

that Betty Evans was elected chair; Director Verbeke was elected vice chair; that a secretary would be appointed from the San Diego County Water Authority and that The Water Conservation Garden Executive Director Elyssa Robertson will provide a quarterly report to the Helix Water District Board of Directors in March. Director Verbeke also reported that Ms. Evans, Director Verbeke and Mitch Thompson will serve on the Governance Committee to amend the joint powers authority agreement.


Director Scalzitti reported attending the Metropolitan Water District of Southern California Board meeting on January 9, 2018. Director Scalzitti reported information is being shared and that the central basin is losing a delegate due to declining water usage.

Vice President McMillan stated that John Gavares is a good facilitator. He also reported attending the East County Economic Development Council meeting January 17, 2018, at 7:30 a.m. regarding the history of Sharp Grossmont Hospital and reported that SANDAG is seeking a new executive director. Vice President McMillan provided suggestions surrounding the Water Conservation Garden Joint Powers Authority agreements, the compensation study, general funds and the Council of Water Utilities meeting.

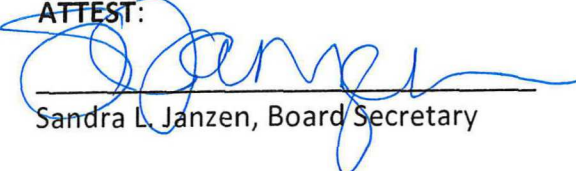
13. General Manager Carlos V. Lugo detailed upcoming agenda items for the meetings scheduled on January 24, 2018, February 7, 2018 and February 8, 2018. General Manager Lugo reported the PowerPoint presentation of the customer survey results will be forwarded to the board prior to the 3 p.m. January 24, 2018, Committee of the Board meeting and will be available on the district website. Mr. Lugo reminded the board of the employee appreciation breakfast and Water Talks events; stated the check for the sale of the El Monte land was received and provided a brief report regarding the General Managers' Member Agency meeting, stating PowerPoint presentations would be forwarded to the board once available.
14. General Counsel Elizabeth W. Hull provided a written report regarding new legislation related to the California Public Records Act, revenue and conflicts of interest. There were no questions or comments.

ADJOURNMENT

15. President Hedberg adjourned the meeting at 7:45 p.m.


Kathleen Coates Hedberg, President

ATTEST:


Sandra L. Janzen, Board Secretary