



*Setting Standards of Excellence in Public Service*

**MINUTES**  
**FINANCE AND ADMINISTRATION COMMITTEE MEETING**  
**SPECIAL COMMITTEE MEETING**  
**Tuesday, February 27, 2018 – 8:30 a.m.**  
**7811 University Avenue, La Mesa, CA 91942-0427**

1. Chair Verbeke called the Finance and Administration Committee Meeting to order at 8:31 a.m. Chair Verbeke and Vice Chair McMillan were present.

Staff present: Lugo, Bryant, Fox and Annett.

Others present: Customer Kathleen Coates Hedberg.

2. There were no additions or deletions to the agenda. The agenda was approved through general consensus of the committee.
3. Human Resources Manager Susan S. Fox reviewed comments regarding the draft compensation study request for proposals from the employees' and middle management employees' associations, potential agencies to be surveyed, a list of possible consultants and the draft compensation study request for proposals. Ms. Fox answered all questions with the assistance of General Manager Carlos V. Lugo and Director of Administrative Services Jennifer C. Bryant. There were no public comments.
4. Chair Verbeke adjourned the meeting at 9:11 a.m.

  
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DeAna R. Verbeke, Chair

**ATTEST:**

  
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Lorri S. Annett, Assistant Board Secretary