



Setting Standards of Excellence in Public Service

MINUTES
FINANCE AND ADMINISTRATION COMMITTEE MEETING
SPECIAL COMMITTEE MEETING
Monday, June 18, 2018 – 9 a.m.
7811 University Avenue, La Mesa, CA 91942-0427

1. Chair Verbeke called the Finance and Administration Committee meeting to order at 9:04 a.m. Chair Verbeke and Vice Chair McMillan were present.

Staff present: Lugo, Miller, Curtis, Uhrhammer, Lunde, Kading, Doubrava, Annett.

Others present: Customer Tabitha Burke.

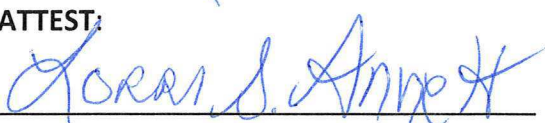
2. There were no additions or deletions to the agenda. The agenda was approved through general consensus of the committee.

3. Director of Operations Kevin D. Miller and Safety/Risk Administrator Susen Doubrava reviewed the liability and property insurance provider quotes and coverages vs. Association of California Water Agencies Joint Powers Insurance Authority utilizing an insurance coverage premium handout. Finance Manager Joy M. Kleber discussed staff's recommendation for a two-year extension to the current auditor's agreement due to the implementation of the Tyler Munis computer system, reported the required Statement of Auditing Standards 114 letter will be emailed to the committee members and reviewed the timeline for the fiscal year 2017-18 audit.

Enterprise Applications Manager Quince S. Lunde provided a PowerPoint presentation regarding the Munis project and go-live preparation. Senior Public Affairs Representative Michelle M. Curtis presented a PowerPoint regarding the district's monitoring of legislation including Assembly Bill 1668, Senate Bill 606, SB 623, SB 998 and AB 401. Senior Public Affairs Representative Michael J. Uhrhammer presented a public affairs update PowerPoint focusing on the water quality report, eBill sign-ups, video projects, the district's website and upcoming events. All questions were answered by the presenters with the assistance of General Manager Carlos V. Lugo. There were no public comments.

4. The committee set the next meeting for September 12, 2018 at 9 a.m.
5. Chair Verbeke adjourned the meeting at 10:09 a.m.

ATTEST:


Lorri S. Annett, Assistant Board Secretary


DeAna R. Verbeke, Chair