



*Setting Standards of Excellence in Public Service*

**MINUTES  
ENGINEERING AND OPERATIONS COMMITTEE MEETING  
STANDING COMMITTEE  
Wednesday, July 11, 2018 – 4 p.m.  
7811 University Avenue, La Mesa, CA 91942-0427**

1. Chair Gracyk called the Engineering and Operations Committee meeting to order at 4:03 p.m. Chair Gracyk and Vice Chair Hedberg were present.

Staff present: Lugo, Miller, Annett, Garuba, Malkin, Schipper and Ross.

Others present: No customers were present.

2. There were no additions or deletions to the agenda. Vice Chair Hedberg made a motion to approve the agenda; seconded by Chair Gracyk. The motion was approved unanimously.

3. Engineering Managers Milica K. Schipper and Timothy J. Ross explained the Fiscal Year 2017-18 year-end capital improvement program monthly status report, describing the completed projects and specifying the largest impact projects to the carry forward costs. Ms. Schipper and Mr. Ross detailed projects on the July 18, 2018, special board meeting agenda including a call for bids, appropriation request and notice of completion.

Director of Operations Kevin D. Miller explained the Fiscal Year 2017-18 Operations Department fourth quarter report and clarified the most recent not-to-exceed \$50,000 contracts.

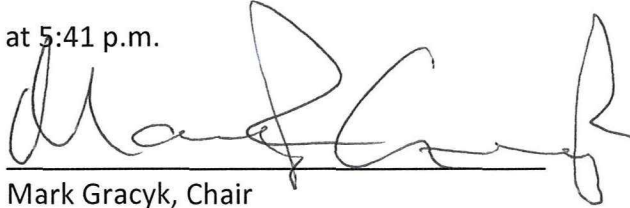
Facilities Manager Joseph J. Garuba presented information regarding vehicles and equipment appropriation requests on the July 18, 2018, special board meeting agenda. Mr. Garuba also reported on the Power Your Drive program and described the proposed administration office landscape demonstration gardens project.

Field Operations Manager Oliver K. Malkin explained the small valve replacement program and a project appropriation request on the July 18, 2018, special board meeting agenda.

Chair Gracyk provided a brief overview of the city of Lemon Grove council meeting, which included a proposed water utility tax.

The presenters answered all questions with the assistance of General Manager Carlos V. Lugo.

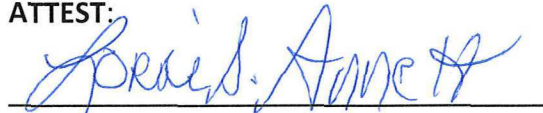
4. The committee set the agenda for the 4 p.m., October 10, 2018, meeting including quarterly updates regarding projects, contracts, the budget, and goals and objectives.
5. Chair Gracyk adjourned the meeting at 5:41 p.m.



A handwritten signature in black ink, appearing to read 'Mark Gracyk', is written over a horizontal line.

Mark Gracyk, Chair

ATTEST:



A handwritten signature in blue ink, appearing to read 'Lorri S. Annett', is written over a horizontal line.

Lorri S. Annett, Assistant Board Secretary