



*Setting Standards of Excellence in Public Service*

**MINUTES  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
Wednesday, September 5, 2018 – 6 p.m.  
7811 University Avenue, La Mesa, CA 91942-0427**

1. President Hedberg called the regular board meeting to order at 6:02 p.m. The roll call showed a quorum of the board present: Directors Hedberg, McMillan, Scalzitti, Verbeke and Gracyk.

Staff present: Lugo, Tomasulo, Miller, Olney, Janzen, Schipper, Malkin and Annett. General Counsel Elizabeth W. Hull was also present.

Others present: Customer John L. Wood.

2. Director Gracyk led the Pledge of Allegiance. No invocation was provided.
3. General Manager Carlos V. Lugo reported there were no additions or deletions to the agenda. The motion to approve the agenda carried unanimously.

Motion: Scalzitti  
Second: Verbeke

4. President Hedberg provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. There were no requests to be heard.
5. The motion to approve the consent agenda carried unanimously. There were no public comments.

Motion: Scalzitti  
Second: Verbeke

- a) Memorandum dated September 5, 2018, from the board secretary submitting expense and per diem claims was approved.
- b) The board approved the August 15, 2018, regular board meeting set of minutes.

- c) The following operating account checks submitted for ratification were approved:
- i. List dated August 15, 2018
  - ii. List dated August 23, 2018
  - iii. List dated August 29, 2018

Director Gracyk requested that General Manager Carlos V. Lugo provide additional details following his research regarding check run dated August 23, 2018, page 3, vendor 10004 City of La Mesa, recruitment \$40 and page 14 vendor 10265 State of California, recruitment \$64. Director of Operations Kevin D. Miller verified that the check run dated August 29, 2018, page 7 vendor 11119 Rosas & Aguirre Enterprises, repairs and maintenance charges were for fleet vehicle smog checks.

- d) The board approved the following attendance considerations:
- i. Facing Reality from the Headwaters to the Delta  
Water Education Foundation's 35th Annual Water Summit  
September 20, 2018  
The Westin Sacramento, Sacramento, CA  
Attendance Consideration Requested by Director Verbeke
  - ii. Cleantech San Diego  
President/CEO Jason Anderson  
August 29, 2018 at 4 p.m.  
Helix Water District Operations Center  
Attendance Consideration Requested by Vice President McMillan
  - iii. East County Water Festival  
East County Advanced Water Purification  
September 8, 2018 from 9 a.m. to 1 p.m.  
Advanced Water Purification Demonstration Facility  
Attendance Consideration Requested by President Hedberg

### **ACTION ITEMS**

6. The board adopted Resolution 18-34 awarding construction of pipeline project CIP19005 to the lowest responsible bidder submitting a responsive bid, El Cajon Grading & Engineering Co. Inc. in the amount of \$2,751,427 and appropriated funds in the amount of \$3,415,000 from schedule 64, item 5 of the fiscal year 2018-19 capital budget. There were not public comments. The motion carried unanimously.

Motion: Verbeke  
Second: Scalzitti

Engineering Manager Milica Schipper provided a PowerPoint presentation and answered all questions regarding the bid details with the assistance of General Manager Carlos V. Lugo and Director of Engineering James A. Tomasulo.

7. The board appropriated funds in the amount of \$30,000 from schedule 64, item 2 of the fiscal year 2018-19 capital budget for the predesign and survey of pipeline project CIP19002. There were no public comments. The motion carried unanimously.

Motion: Scalzitti  
Second: Gracyk

Engineering Manager Milica Schipper provided a PowerPoint presentation and answered all questions regarding pipeline replacement priorities with the assistance of General Manager Carlos V. Lugo and Director of Engineering James A. Tomasulo.

8. The board appropriated funds in the amount of \$40,000 from schedule 64, item 13 of the fiscal year 2018-19 capital budget for the design of Tunnel Hill 1A rehabilitation project CIP19013. There were no public comments. The motion carried unanimously.

Motion: Gracyk  
Second: Verbeke

Engineering Manager Milica Schipper provided a PowerPoint presentation and answered all questions regarding the expected life cycle of the interior and exterior coatings of the district's various tanks with the assistance of General Manager Carlos V. Lugo and Director of Engineering James A. Tomasulo. Director Gracyk requested the tank maintenance program spreadsheet include an expected completion date. Mr. Tomasulo stated the spreadsheet would be reviewed in detail during a future Engineering and Operations Committee meeting.

Director Scalzitti left the meeting at 6:44 p.m. A quorum of the board remained.  
Director Scalzitti returned to the meeting at 6:45 p.m.

9. The board adopted Resolution 18-32 to accommodate the Water Quality and Resources Committee's request to change the time of said meeting to 9 a.m., effective November 14, 2018, while maintaining three standing committees to meet on the second Wednesday of each month on a rotating basis at the following times: Engineering and Operations 4 p.m.; Finance and Administration 9 a.m.; Water Quality and Resources 9 a.m. There were no public comments. The motion carried unanimously.

Motion: Verbeke  
Second: Scalzitti

Board Secretary Sandra L. Janzen answered all questions regarding special committee meetings and encouragement for the public to attend district meetings. President Hedberg requested an article and social media blog reminding the public of meeting times be posted on the district's website. Director Scalzitti suggested morning board meetings could be beneficial. Director Gracyk was not in agreement with Director Scalzitti's proposal at this time.

10. The board adopted Resolution 18-33 amending and restating the joint powers agreement creating the Water Conservation Authority. There were no public comments. The motion carried unanimously.

Motion: Scalzitti  
Second: Hedberg

Director Verbeke and District Counsel Elizabeth W. Hull answered all questions regarding changes to Article 8 of the agreement, the discovery that the joint powers authority is not a 501(c)(3) organization such as the Friends of the Garden; the need to appoint a secretary and treasurer as board members and the proposed time table for selecting an executive director to work for the Friends of the Garden. Director Scalzitti verified that General Counsel Elizabeth W. Hull wrote the agreement. President Hedberg thanked Director Verbeke and Ms. Hull for their timely review of the agreement.

## **DISCUSSION**

11. President Hedberg reported the San Diego County Water Authority has two new Metropolitan Water District of Southern California representatives, SDCWA general manager did not receive a pay increase or bonus and special attention was paid to the end of the legislative year. President Hedberg requested additional information regarding landlords being added in the Cayenta software and if any policy changes will be necessary due to Senate Bill 998 regarding potential water shutoff regulations. President Hedberg attended the Water Fix Panel discussion during the Urban Water Institute Annual Conference in August 2018 and reported the San Diego County Water Authority was well represented during the discussion stating SDCWA's conditional support of the Water Fix plan. She also announced a SDCWA lobbyist passed away at the age of 49. President Hedberg encouraged all to attend the East County Water Festival on September 8, 2018, from 9 a.m. to 1 p.m. and reported she will also be attending the upcoming Lakeside's River Park Conservancy fundraising gala.

Board Secretary Sandra L. Janzen reported that the district received customer comments regarding the excellent services received from Valve Maintenance Technicians Lonny B. Dill and Bryan K. Watte. The district was also thanked for having employees answer the phones when customers call versus utilizing an automated telephone directory system.

12. Directors Hedberg, McMillan, Scalzitti, Verbeke and Gracyk provided written reports. In addition, Director Gracyk reported attending a productive meeting with the president and chief executive officer of Cleantech San Diego on August 29, 2018, at the district's operations center. He also reported attending the La Mesa Environmental Sustainability Commission meeting on August 20, 2018, where he provided the annual water quality report and the Urban Water Institute Annual Water Conference on August 23, 2018.

In addition to Director Verbeke's written reports she let the board know she will travel to Sacramento on September 7, 2018, to serve on the Association of California Water Agencies' Executive Director Selection Committee. Director Scalzitti reported attending the August 23, 2018, board meeting at the San Diego County Water Authority that focused on the end of the legislative year. He announced he was unable to attend the Urban Water Institute Annual Conference due to the birth of his grandson.

Vice President McMillan reported attending the Urban Water Institute Annual Conference on August 22-24, 2018, and two Cleantech meetings on August 29, 2018. There were no public comments.

13. General Manager Carlos V. Lugo detailed upcoming agenda items for the meetings scheduled September 19 and 26, October 1, 3 and 10, 2018, and reminded the board of the September 12, 2018, 4 p.m. Power Your Drive event; the September 20, 2018 Lakeside Chamber Mixer at Lake Jennings from 5:30 p.m. to 7:30 p.m. and the October 6, 2018 Water Talks at the operation center at 9 a.m. President Hedberg requested that Water Talks be promoted in correlation with Water Professionals Appreciation Week. There were no public comments.
14. General Counsel Elizabeth W. Hull reported she will not be available to attend the September 19, 2018 6 p.m. regular board meeting but will make arrangements for general counsel to attend in her place. Ms. Hull also reminded the board of the October 11, 2018, 4:30 to 6:30 p.m. celebration of Best Best and Krieger's 25 year anniversary serving San Diego. There were no public comments.

#### **ADJOURNMENT**

15. President Hedberg adjourned the meeting at 7:22 p.m.

  
Kathleen Coates Hedberg, President

#### **ATTEST:**

  
Sandra L. Janzen, Secretary of the Board