



Setting standards of excellence in public service

**MINUTES
COMMITTEE OF THE BOARD
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, September 26, 2018 – 3 p.m.
7811 University Avenue, La Mesa, CA 91942-0427**

1. President Hedberg called the Committee of the Board meeting to order at 3:04 p.m. The roll call showed a quorum of the board present: Directors Hedberg, McMillan, Scalzitti and Verbeke were present. Director Gracyk was absent.

Staff present: Lugo, Olney, Tomasulo, Miller, Bryant, Janzen, Herrera, Uhrhammer, Curtis and Dambrose.

Others present: ThirdWave Corporation Founder, President and Chief Executive Officer Roy R. Hernandez.

2. Director Scalzitti led the Pledge of Allegiance. An invocation was not provided.
3. There were no additions or deletions to the agenda. The motion to approve the agenda carried 4:0.

Motion: Verbeke
Second: Scalzitti
Ayes: Hedberg, McMillan, Scalzitti, Verbeke
Absent: Gracyk

PUBLIC COMMENTS

4. President Hedberg provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. There were no public comments.

DISCUSSION

5. The board reviewed and discussed the development of a content management roadmap with ThirdWave Corporation Founder, President and Chief Executive Officer Roy R. Hernandez and Helix Water District Enterprise Architecture Manager Michael A. Herrera.

Mr. Hernandez provided a PowerPoint presentation and addressed all questions with the

assistance of Mr. Herrera, General Manager Carlos V. Lugo, Director of Administrative Services Jennifer C. Bryant and Secretary of the Board Sandra L. Janzen regarding document security, space, retention and budget considerations. There were no public comments.

6. The board received the public affairs annual communication plan. Senior Public Affairs Representatives Michelle M. Curtis and Michael J. Uhrhammer provided a PowerPoint presentation with Water Conservation Technician Vincent R. Dambrose, III. Discussion ensued. President Hedberg suggested the board receive an update regarding social media best practices. There were no public comments.
7. The board received and discussed information regarding the East County Advanced Water Purification program. Director of Water Quality/System Operations Brian M. Olney led the discussion detailing future Ad Hoc Committee, Joint Ad Hoc Committee, Committee of the Board and regular board meetings topics such as, future finance plans, grants, loans, interest rates, term sheet, the permitting process, construction timeline, additional lake modeling and the CEQA process. There were no public comments.

ADJOURNMENT

8. President Hedberg adjourned the meeting at 5:10 p.m.



Kathleen Coates Hedberg, President

ATTEST:



Sandra L. Janzen, Secretary of the Board