



Setting Standards of Excellence in Public Service

MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, December 5, 2018 – 6 p.m.
7811 University Avenue, La Mesa, CA 91942-0427

1. President Hedberg called the regular board meeting to order at 6:15 p.m. The roll call showed a quorum of the board present: Directors Hedberg, McMillan, Scalzitti, Verbeke and Gracyk.

Staff present: Lugo, Tomasulo, Miller, Olney, Bryant, Janzen, Doubrava, Lyford and Annett. General Counsel Elizabeth W. Hull was also present.

Others present: San Diego Union-Tribune Reporter Karen Pearlman was present.

2. Director Scalzitti provided the invocation and led the Pledge of Allegiance.
3. General Manager Carlos V. Lugo reported item 7 would be continued to December 19, 2018, in accordance with irrigation law. The motion to approve the agenda with the continuance of item 7 carried unanimously.

Motion: Verbeke

Second: Scalzitti

4. President Hedberg provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. There were no members of the public to be heard.
5. The motion to approve the consent agenda carried unanimously. There were no public comments.

Motion: Verbeke

Second: Scalzitti

- a) Memorandum dated December 5, 2018, from the Secretary of the Board Sandra L. Janzen submitting expense and per diem claims was approved.
- b) The board approved the following set of minutes:

- i. November 14, 2018, special Finance and Administration Committee meeting
 - ii. November 14, 2018, special board meeting
 - iii. November 15, 2018, special Water Quality and Resources Committee meeting
- c) The following operating account checks submitted for ratification were approved:
- i. List dated November 14, 2018
 - ii. List dated November 21, 2018
 - iii. List dated November 28, 2018

PRESENTATIONS

6. Secretary of the Board Sandra L. Janzen administered the oath of office to Director of Division 1 Daniel H. McMillan, Director of Division 2 DeAna R. Verbeke and Director of Division 4 Kathleen Coates Hedberg.

ACTION ITEMS

7. Item 7 to elect board officers was continued to the regular board meeting on December 19, 2018 at 6 p.m.
8. The board authorized General Manager Carlos V. Lugo to execute the second amendment to the Cuyamaca Water Storage and Recreational Area Lease Agreement. There were no public comments. The motion carried unanimously.

Motion: McMillan
Second: Scalzitti

Director of Water Quality/System Operations Brian M. Olney detailed the written report. Director Scalzitti reported the item was presented to the Water Quality and Resources committee and that the committee recommends the board extend the agreement until the City of San Diego and Lake Cuyamaca Recreation and Park District finalize their agreement. Director Gracyk clarified that the terms of the lease shall commence on the date of the lease and end 60 days following the date that the city and LCRPD enter into a new agreement.

9. The board adopted revised Resolution 18-46 awarding construction of Helix 2 pump station motor control center replacement project CIP19014, to the lowest responsible bidder submitting a responsive bid, Anderson Howard Electric Inc. of El Cajon, California,

in the amount of \$409,249.24 and appropriated funds in the amount of \$565,000 from schedule 64, item 14, of the fiscal year 2018-19 capital budget; waived minor deviations and rejected the bid protest from National Electric Works. There were no public comments. The motion carried unanimously.

Motion: Scalzitti

Second: Gracyk

Director of Engineering James A. Tomasulo provided a PowerPoint presentation and addressed questions with the assistance of General Manager Carlos V. Lugo and District Counsel Elizabeth W. Hull regarding the need for a revised resolution due to the bid protest received on November 30, 2018, from National Electric Works, the second lowest bidder alleging that Anderson Howard Electric Inc. lacked the capacity to perform general construction work required by the bid documents; that Anderson Howard Electric Inc. did not meet the district's experience qualifications and that Anderson Howard Electric Inc. should provide evidence of its representative's authority to execute the bid. Ms. Hull reported that staff and district counsel reviewed the bid protest and determined the protest was without merit. National Electric Works did not attend the board meeting.

10. The board authorized General Manager Carlos V. Lugo to execute a professional services agreement between Helix Water District and Jeff Katz Architecture, in the amount of \$62,000 from schedule 64, item 20 of the fiscal year 2018-19 capital budget for the preliminary design of the Lake Jennings event center project CIP19020. There were no public comments. The motion carried unanimously.

Motion: Verbeke

Second: Scalzitti

Director of Engineering James A. Tomasulo provided a PowerPoint presentation and addressed questions with the assistance of General Manager Carlos V. Lugo. Vice President McMillan shared that the Water Quality and Resources Committee reviewed the professional services agreement and support staff's recommendation to execute an agreement, yet stated, the board will want to evaluate the size of the proposed venue. Director Gracyk clarified the terms of the agreement. Director Verbeke reported she is looking forward to the preliminary design and future project analysis.

DISCUSSION

11. President Hedberg, Vice President McMillan, Directors Verbeke and Gracyk provided written reports. In addition, Vice President McMillan thanked the board for his two years of service with the district and thanked the voters for electing him to a two-year term. Vice President McMillan reported that customers care about rates. Vice President

McMillan also reported attending the Municipal Debt Symposium on December 5, 2018, designed to educate public entities about debt financing, new finance instruments and federal compliance. Directors Scalzitti, Verbeke and Gracyk reported attending the Association of California Water Agencies fall conference November 27, 2018 through November 30, 2018. All enjoyed the local venue and discussed the various session from Assembly Bill 1234 training to strategic planning sessions. Director Scalzitti also reported attending the December 3, 2018, East County Advanced Water Purification Project Ad Hoc Committee meeting to review the proposed term sheet for said project.

12. President Hedberg reported attending the Association of California Water Agencies fall conference retirement celebration honoring Executive Director Timothy Quinn on the USS Midway, November 29, 2018. President Hedberg also reported the district received customer comments from Sylvia Dixon and Marc Schmeltzer complimenting the outstanding service of Valve Maintenance Technician III Roberto A. Mineo, Valve Maintenance Technician I Marcus A. Roberti and Water Conservation Technician Vincent R. Dambrose III.
13. General Manager Carlos V. Lugo detailed upcoming agenda items for the meetings scheduled on December 17 and 19, 2018 and January 2, 2019. Mr. Lugo also reminded the board of the Padre Dam Municipal Water District ribbon cutting and dedication of the secondary connection project on December 7, 2018, at 10 a.m. in El Cajon, the Lemon Grove city bonfire event December 7, 2018 and the children's holiday party on Saturday, December 8, 2018. There were no public comments.
14. General Counsel Elizabeth W. Hull thanked the board for attending the dinner hosted by Best Best and Krieger on November 28, 2018. There were no public comments.

ADJOURNMENT

15. President Hedberg adjourned the meeting at 7:18 p.m.


Kathleen Coates Hedberg, President

ATTEST:


Sandra L. Janzen, Secretary of the Board