



Setting Standards of Excellence in Public Service

MINUTES
SPECIAL MEETING OF THE BOARD OF DIRECTORS
Wednesday, February 20, 2019 – 4 p.m.
7811 University Avenue, La Mesa, CA 91942-0427

1. President McMillan called the special board meeting to order at 4:03 p.m. The roll call showed a quorum of the board present: Directors McMillan, Gracyk, Verbeke, Scalzitti and Hedberg.

Staff present: Lugo, Tomasulo, Bryant, Olney, Miller, Janzen, Solano, Ross, Dambrose and Annett. General Counsel Elizabeth W. Hull was also present.

Others present: None.

2. President McMillan led the Pledge of Allegiance. No invocation was provided.
3. General Manager Carlos V. Lugo reported there were no additions or deletions to the agenda. The motion to approve the agenda carried unanimously.

Motion: Verbeke
Second: Gracyk

4. President McMillan provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. There were no requests to be heard.

ADJOURN TO CLOSED SESSION

5. President McMillan adjourned the meeting to closed session at 4:05 p.m.

CLOSED SESSION

- A. **CONFERENCE WITH LABOR NEGOTIATORS**
Pursuant to Government Code Section 54957.6

Agency Designated Representatives:

General Manager Carlos V. Lugo

Director of Administrative Services Jennifer C. Bryant

Human Resources Manager Anne D. Solano

Employee Organizations:

Helix Water District Employees' Association

Helix Water District Middle Management Employees' Association

ADJOURN CLOSED SESSION/RECONVENE OPEN SESSION

6. President McMillan adjourned closed session at 5:30 p.m.

Director Hedberg left the meeting at 5:30 p.m. and returned at 5:32 p.m. President McMillan left the meeting at 5:30 p.m. and returned at 5:33 p.m. A quorum of the board remained.

President McMillan reconvened open session at 5:35 p.m. stating that no reportable action was taken during closed session.

DISCUSSION

7. President McMillan reported attending the February 19, 2019, Council of Water Utilities meeting and requested staff provide the board with the annual costs associated with student education to include the bus, staffing and supplies. President McMillan also reported attending the February 20, 2019, East County Economic Development Council meeting stating that Santee Lakes Recreation Preserve will be requesting proposals for an estimated \$7 million in park improvements. President McMillan reported he will be signing a letter requesting a grant that could improve traffic on highways 52 and 94 and provided the board with magnetic pins from the San Diego County Water Authority Brought to You by Water campaign.
- a) President McMillan reported the district received the President's Special Recognition Award from the Association of California Water Agencies Joint Powers Insurance Authority. President McMillan reported the award was received for achieving a low ratio of paid claims and case reserves to deposit premiums in the property program for the period of April 2014 through March 2017. A photograph was taken of the board holding the award.
 - b) Secretary of the Board Sandra L. Janzen reported the district received a customer compliment regarding Utility Crew Supervisor Daniel Baker for his polite customer service while finding a leak.

8. President McMillan, Vice President Gracyk and Director Scalzitti provided written reports. In addition, Vice President Gracyk reported attending the February 19, 2019, Council of Water Utilities meeting regarding water industry careers and the February 18, 2019, city of La Mesa Environmental Sustainability Commission meeting. Vice President Gracyk requested the board and staff look into assisting the city of La Mesa with a tree planting grant prior to March 15, 2019.

Director Verbeke reported completion of her Sexual Harassment and Discrimination Avoidance training through a Best Best and Krieger webinar. Director Scalzitti reported completion of the same training on February 14, 2019, at the San Diego County Water Authority. Director Scalzitti reported that he and Director Verbeke attended the Water Quality and Resources Committee meeting on February 14, 2019 and enjoyed an update regarding treatment plant challenges. Director Scalzitti continued to report that SDCWA General Manager Maureen Stapleton announced her retirement (date to be determined) and that Ms. Sandy Kerl will serve as interim general manager.

Director Hedberg reported meeting on February 19, 2019, with Gail Goldberg, SDCWA representative on the Metropolitan Water District of Southern California Board of Directors. Director Hedberg reported Ms. Goldberg is qualified to represent the San Diego region, including Helix Water District. Director Scalzitti concurred. Director Hedberg also reported attending the California Special Districts Association webinar February 19, 2019, regarding conducting board meetings that encourage teamwork through an effective use of Robert's Rules of Order.

CONSENT AGENDA

9. The motion to approve the consent agenda carried unanimously. There were no public comments.

Motion: Scalzitti
Second: Hedberg

- a) Memorandum dated February 20, 2019, from the Secretary of the Board Sandra L. Janzen submitting expense and per diem claims was approved.
- b) The board approved the following set of minutes:
 - i. February 13, 2019, special board meeting
- c) The following operating account checks submitted for ratification were approved:
 - i. List dated February 13, 2019

- d) The board approved the following attendance consideration:
 - i. Board President Pre-Board Meeting
February 11, 2019 at 10 a.m.
Helix Water District Administration Office

ACTION ITEM

- 10. The board authorized staff to issue a request for proposals for design build project for the Lake Jennings boat dock replacement CIP19020; determined the project is exempt under the California Environmental Quality Act and approved said project. There were no public comments. The motion carried unanimously.

Motion: Scalzitti
Second: Hedberg

Engineering Manager Timothy J. Ross provided a PowerPoint presentation and answered all questions regarding potential bidders, special requirements, shading and the benefits of a design-build project. Mr. Ross mentioned the project is estimated to cost \$300,000 to \$500,000.

REPORTS

- 11. There were no public comments regarding the month of January 2019 reports.
 - a) Financial
 - b) Rainfall, Use and Storage
 - c) System Demand
 - d) Monthly Demand
 - e) Conservation Status
 - f) State Water Resources Control Board

Director of Administrative Services Jennifer C. Bryant reported a CalPERS payment toward the unfunded liability should be received by CalPERS on March 8, 2019, followed by a report of future savings.

Director of Water Quality/System Operations Brian M. Olney provided raw data regarding runoff water of nearly 3,000 acre-feet due to recent rain. General Manager Carlos V. Lugo reported water transfers are coordinated with all agencies to maximize water quality with the amount of water and demand.

DISCUSSION

12. General Manager Carlos V. Lugo detailed upcoming agenda items for the meetings scheduled on March 6, 7, 13, 20 and 27, 2019. Vice President Gracyk requested outreach for the public workshop on March 27, 2019, at 5 p.m. in regards to the employee compensation study.

Director Scalzitti and Director Hedberg left the meeting at 6:20 p.m. A quorum of the board remained.

General Manager Lugo reported Helix Helps volunteers will assist the Casa de Oro Alliance plant a native garden on February 23, 2019 and will plant trees at the city of El Cajon Arbor Day event on March 16, 2019. Mr. Lugo announced Lake Jennings will receive several awards February 21, 2019 at the Best of East County Party and reviewed the seasonal demand PowerPoint presentation from the February 19, 2019, San Diego County Water Authority Managers' meeting. Mr. Lugo continued to report that the district experienced recent water breaks, including all three crews, with positive news cover and support letters from customers. There were no public comments.

13. General Counsel Elizabeth W. Hull had nothing additional to report.

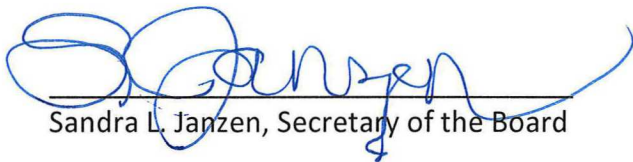
ADJOURNMENT

14. President McMillan adjourned the meeting at 6:28 p.m.



Daniel H. McMillan, President

ATTEST:



Sandra L. Janzen, Secretary of the Board