



Setting Standards of Excellence in Public Service

MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, June 19, 2019 – 5 p.m.
7811 University Avenue, La Mesa, CA 91942-0427

1. President McMillan called the regular board meeting to order at 5:01 p.m. The roll call showed a quorum of the board present: Directors McMillan, Gracyk, Verbeke, Scalzitti and Hedberg.

Staff present: Lugo, Solano, Bryant, Olney, Tomasulo, Janzen, Pope, Berens, Dambrose, Kading, Ross, Annett, Malkin, Garuba and Uhrhammer. General Counsel Nicholas Norvell was also present.

Others present: Customers John L. Wood and Matt Kirkpatrick. City of Lemon Grove Councilman Matt Mendoza was also present.

2. Director Hedberg provided the invocation and led the Pledge of Allegiance.
3. General Manager Carlos V. Lugo reported there were no additions or deletions to the agenda. The motion to approve the agenda carried unanimously.

Motion: Gracyk
Second: Scalzitti

4. President McMillan provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. There were no public comments.

DISCUSSION

5. President McMillan reported that he spoke with the President of the San Diego Sierra Club regarding sand mining. President McMillan also reported attending the June 18, 2019, Council of Water Utilities informing the board the council bylaws will be reviewed. President McMillan attended the June 19, 2019 East County Economic Development

Council with Director Verbeke. Both directors reported that the transportation statistics were interesting. President McMillan reported attending the June 17, 2019, Finance and Administration Committee and opened board discussion regarding a recommendation to hire a consultant to complement staff's messaging prior to the next Proposition 218 hearing. Director Hedberg added that a cost of service study has been included in the budget and the item will come before the board at a future date. President McMillan provided an oral report regarding the San Diego County Water Authority special budget workshops on June 11 and June 13, 2019.

- a) Secretary of the Board Sandra L. Janzen reported the district received positive feedback regarding the excellent customer service performed by Valve Maintenance Technicians Michael T. Pepin, Marcus A. Roberti, Morgan K. Blake, Ashley J. Bond; Utility Crew Supervisor Daniel Baker and Customer Service Representative II Cristina M. Soto.
 - b) President McMillan opened discussion regarding a special meeting of the Harry Griffen Regional Park Governing Board on June 25, 2019, at 10 a.m. at the City of La Mesa Council Chambers. The board advised President McMillan to attend the meeting, review the member agency allocations and to accept the governing board's decision.
6. President McMillan, Vice President Gracyk, Directors Verbeke and Scalzitti provided written reports. In addition, Vice President Gracyk reported attending the June 17, 2019, La Mesa Environmental Sustainability Commission meeting and expressed appreciation for the speaker and the commission's regional approach. Vice President Gracyk also provided an update regarding Assembly Bill 1588 and requested permission to assist in lobbying for the bill. Vice President Gracyk requested community messaging regarding the collaborative efforts of the district with the city of Lemon Grove regarding the small valve replacement projects in his division.

Director Verbeke provided the Water Conservation Garden events update and reported with President McMillan on the Council of Water Utilities and the East County Economic Development Council meetings.

Directors Scalzitti and Hedberg provided an oral summary of the San Diego County Water Authority Special Budget Workshops on June 11 and June 13, 2019 and the June 17, 2019, regional water conveyance meeting. Discussion ensued regarding budget, conveyance, a feasibility study and agencies exploring leaving the SDCWA.

CONSENT AGENDA

7. The motion to approve the consent agenda carried unanimously. There were no public comments.

Motion: Gracyk
Second: Hedberg

- a) Memorandum dated June 19, 2019, from the Secretary of the Board Sandra L. Janzen submitting expense and per diem claims was approved.
- b) The board approved the June 5, 2019, regular board meeting minutes.
- c) The following operating account checks submitted for ratification were approved:
 - i. List dated June 5, 2019
 - ii. List dated June 12, 2019

Director Gracyk verified that check 202746 in the amount of \$3,000 to Dr. Steve Albrecht included district-wide staff training and development regarding workplace violence.

- d) The board adopted the following resolutions:
 - i. Resolution 19-33 declaring construction complete and authorized filing a notice of completion for Boys & Girls Clubs project RMB18121
 - ii. Resolution 19-34 declaring construction complete and authorized filing a notice of completion for Jackson Ridge Parkway Phase 1 project RMB19104

ACTION ITEMS

- 8. The board recognized Matt Kirkpatrick as the winner of Helix Water District's annual WaterSmart Landscape Contest. Water Conservation Technician Vincent R. Dambrose provided a PowerPoint presentation highlighting the before and after transformation of Matt and Lauren Kirkpatrick's front yard landscape. President McMillan presented a yard sign, gift card and certificate. The board took photos with Mr. Kirkpatrick.
- 9. The board authorized General Manager Carlos V. Lugo to execute a contract amendment to the existing professional services agreement between Helix Water District and Christian Wheeler Engineering to extend the contract term for two years and authorized an additional contract with an amount not to exceed \$335,000 to perform construction testing services on an as-needed basis. There were no public comments. The motion carried unanimously.

Motion: Verbeke
Second: Scalzitti

Engineering Manager Timothy J. Ross presented the item and answered all questions regarding the negotiation of the extension, prevailing wage, a prompt payment discount and the budget.

10. The board authorized General Manager Carlos V. Lugo to amend the existing Global Power Group Inc. generator reliability inspections and as-needed maintenance services contract extending the term for two years beginning October 3, 2019, with an amount not to exceed \$100,000. There were no public comments. The motion carried unanimously.

Motion: Scalzitti
Second: Hedberg

System Operations Manager Michelle P. Berens presented this item. There were no additional board comments.

11. The board adopted Resolution 19-35 to nominate and support DeAna R. Verbeke as a candidate for the position of the Association of California Water Agencies' Region 10 Board of Directors Chair. There were no public comments. The motion carried unanimously.

Motion: Scalzitti
Second: Hedberg

12. The board adopted Resolution 19-30 approving the memorandum of understanding with Helix Water District Middle Management Employees' Association; Resolution 19-31 approving the memorandum of understanding with Helix Water District Employees' Association; and Resolution 19-36 adopting the corresponding amendments to the policies and procedures manual Section 8.1 related to the MOUs and the new Tyler Munis System. There were no public comments. The motion carried unanimously.

Motion: Scalzitti
Second: Verbeke

Human Resources Manager Anne D. Solano presented this item and answered all questions regarding part-time employees. President McMillan recognized Mr. Timothy J. Ross and Ms. Jessica N. Kading as representatives from each employee group. Gratitude for the process was expressed by all. Director Scalzitti thanked staff for focusing on what is best for the district and Vice President Gracyk thanked Ms. Solano for her assistance throughout the negotiation process.

13. The board adopted Resolution 19-32 amending Resolution 18-28 establishing job

classifications and monthly rates of pay for fiscal year 2019-20, effective July 1, 2019. There were no public comments. The motion carried unanimously.

Motion: Scalzitti
Second: Verbeke

Human Resources Manager Anne D. Solano presented the resolution. General Manager Carlos V. Lugo thanked the board.

REPORTS

14. The board received the following reports for the month of May 2019:

- a) Financial
- b) Rainfall, Use and Storage
- c) System Demand
- d) Monthly Demand
- e) Conservation Status
- f) State Water Resources Control Board

Finance Manager Amy L. Pope detailed the summary of district funds with the assistance of Engineering Manager Timothy J. Ross, General Manager Carlos V. Lugo and Director of Administrative Services Jennifer C. Bryant in reference to capacity fee receipts. There were no public comments.

DISCUSSION

15. General Manager Carlos V. Lugo detailed the upcoming agenda items for the meetings scheduled on June 26, July 3, 10, 17 and 24, 2019. Mr. Lugo detailed the June San Diego County Water Authority Member Agencies Managers Meeting: Metropolitan Water District of Southern California is working in collaboration with sanitation districts of Los Angeles County to produce a regional recycled water program; the SDCWA is considering a regional water conveyance feasibility study and enhanced member agency engagement. Mr. Lugo reported the PowerPoint presentations from the general managers meeting will be forwarded to the board. Mr. Lugo thanked the board for the cake, balloons, card and framed photo. There were no public comments.

16. General Counsel Nicholas Norvell reported an irrigation case provided grounds for water agencies to discontinue water service in order to enforce easements and the board discussed Best Best and Krieger's social media webinar regarding the virtual town square keeping board members from blocking or deleting public comments on their social media sites. There were no public comments.

