



Setting Standards of Excellence in Public Service

Administration Office
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APPLICATION FOR THE USE OF SUBMETERS

APN: _____ Project: _____
Property Address: _____
City: _____ State: _____ Zip Code: _____
Master Meter Account No.: _____ Meter Size: _____
Number of Units: _____ Flow Required (GPM): _____

The undersigned applicant/property owner hereby makes application to the Helix Water District to authorize the use of submeter(s) for distribution of water pursuant to Section 2.13 of the Helix Water District Policies and Procedures Manual.

Property Owner: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____
Email: _____

RESPONSIBLE PARTY FOR SUBMETER BILLING:

Business Name: _____
Contact Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____
Email: _____

The applicant hereby certifies that:

- 1) Individual submeters shall be installed for each unit to which water is distributed.
2) Charges for the distributed water will not exceed the current rates charged by the Helix Water District for water furnished through the master meter serving the property.
3) Any charge made for individual submeters, installation, maintenance, billing or administrative costs shall be clearly delineated on the bill as a charge from the owner or management company.
4) The owner will provide records substantiating compliance with billing criteria if requested by the district.

PROPERTY OWNER:

Signature

Print Name

Date: