



Setting Standards of Excellence in Public Service

**MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, August 21, 2019 – 5 p.m.
7811 University Avenue, La Mesa, CA 91942-0427**

1. President McMillan called the regular board meeting to order at 5 p.m. The roll call showed a quorum of the board present: Directors McMillan, Gracyk, Verbeke and Scalzitti. Director Hedberg was absent.

Staff present: Lugo, Bryant, Miller, Olney, Tomasulo, Janzen, Ziernicki, Curtis, Pope and Sample. General Counsel Elizabeth W. Hull was also present.

Others present: Customers John L. Wood and Thomas Trotta. Principal/Managing Partner of IB Consulting LLC Andrea Boehling was also present.

2. President McMillan led the Pledge of Allegiance. No invocation was provided.
3. General Manager Carlos V. Lugo reported there were no additions or deletions to the agenda. The motion to approve the agenda carried 4:0.

Motion: Verbeke
Second: Scalzitti
Ayes: McMillan, Gracyk, Verbeke, Scalzitti
Absent: Hedberg

4. President McMillan provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. Mr. Thomas Trotta reported a leak at his property. President McMillan referred Mr. Trotta to Director of Operations Kevin D. Miller.

DISCUSSION

5. President McMillan reported attending the annual Urban Water Institute Conference in San Diego from August 14-16, 2019. President McMillan detailed a presentation

regarding steps for de-annexation from the San Diego County Water Authority, a PowerPoint presentation regarding the expenses associated with desalination water versus wastewater reuse and detailed a letter provided during the August 15, 2019 California Special Districts Association San Diego Chapter dinner meeting regarding the Highway 52 Coalition's traffic concerns. President McMillan also reported attending a webinar sponsored by the WaterNow Alliance regarding WaterSmart funding opportunities. There were no public comments.

Secretary of the Board Sandra L. Janzen reported the district received a customer compliment regarding Valve Maintenance Technician III Michael T. Pepin.

6. President McMillan, Vice President Gracyk and Director Verbeke provided written reports. In addition, Vice President Gracyk reported attending the annual Urban Water Institute Conference in San Diego where he enjoyed the networking opportunities and reported a new plant is opening on August 22, 2019. Vice President Gracyk reported attending the August 15, 2019, California Special Districts Association San Diego Chapter dinner meeting regarding the Highway 52 Coalition's traffic concerns and congratulated General Manager Carlos V. Lugo, Director of Operations Kevin D. Miller and staff for sending a crew to assist the community of Paradise. Vice President Gracyk reported Assembly Bill 1588 is a solid bill and he is pleased with the progress being made on behalf of Veterans. Vice President Gracyk also reported attending the August 19, 2019, La Mesa Environmental Sustainability Commission meeting and relayed to the board that the commission's feasibility report and findings were approved by the La Mesa City Council. Vice President Gracyk requested the board receive a flier to provide to their constituents regarding the leak detection technology rebate.

Director Verbeke also reported attending the annual Urban Water Institute Conference in San Diego from August 14-16, 2019 and shared details regarding the San Diego County Water Authority's Colorado pipeline presentation. Director Verbeke reported attending the August 15, 2019, California Special Districts Association San Diego Chapter dinner meeting regarding the Highway 52 Coalition's traffic concerns and provided an events update for the Water Conservation Garden. Director Verbeke also reported that during the August 21, 2019, East County Economic Development Council meeting she learned Helix Water District will host three sessions of the San Diego County Water Authority's Citizens Water Academy at the operations center in El Cajon.

Director Scalzitti detailed agenda items for the San Diego County Water Authority Board of Directors meeting scheduled on August 22, 2019, including the plan for multiple engineering project consultants and the de-annexation process.

7. General Manager Carlos V. Lugo detailed the upcoming agenda items for the meetings scheduled on August 28, September 4, 5, 18, 25 and 27, 2019. Mr. Lugo detailed several

alert emails from the San Diego County Water Authority regarding Fallbrook Public Utility District and Rainbow Municipal Water District’s plan to de-annex from the SDCWA, Pipeline 4 repairs and the Fiscal Sustainability Task Force meeting. Mr. Lugo also reported that an active incident at the campground was recently resolved.

8. General Counsel Elizabeth W. Hull reminded the board that it is time for her performance evaluation and provided options for the process. The board agreed to follow the regular process of completing a questionnaire, returning it to the secretary of the board and conducting a closed session evaluation on September 4, 2019.

CONSENT AGENDA

9. The motion to approve the consent agenda carried 4:0. There were no public comments.

Motion: Gracyk
Second: Verbeke
Ayes: McMillan, Gracyk, Verbeke, Scalzitti
Absent: Hedberg

- a) Memorandum dated August 21, 2019, from the Secretary of the Board Sandra L. Janzen submitting expense and per diem claims was approved.
- b) The board approved the August 7, 2019, regular board meeting set of minutes.
- c) The following operating account checks submitted for ratification were approved:
 - i. List dated August 7, 2019
 - ii. List dated August 14, 2019

Vice President Gracyk reported he will conduct a detailed discussion with General Manager Carlos V. Lugo during his next one on one meeting with Mr. Lugo regarding check number 203254 to the Employment Development Department found on page 38 of the board package, in the amount of \$2,506.

- d) The board approved the following attendance considerations:
 - i. Meeting with Finance Staff
August 5, 2019 at 2 p.m.
Helix Water District Administration Office
 - ii. San Diego Committee Water for People 12th Annual Luncheon
The Colorful World of Bolivia, Perspectives on Service Trips

October 24, 2019 from 11:30 a.m. to 1:15 p.m.
Town and Country Hotel, San Diego

- iii. The Smart Tank: Maintaining Water Quality in Distribution
August 1, 2019 from 12 p.m. to 3 p.m.
Fairfield by Marriott, San Marcos

ACTION ITEMS

- 10. The board authorized General Manager Carlos V. Lugo to execute an agreement for professional services between Helix Water District and IB Consulting LLC in the amount of \$107,671. There were no public comments. The motion carried 4:0.

Motion: Scalzitti
Second: Verbeke
Ayes: McMillan, Gracyk, Verbeke, Scalzitti
Absent: Hedberg

Director of Administrative Services Jennifer C. Bryant provided a PowerPoint presentation and introduced Principal/Managing Partner of IB Consulting LLC Andrea Boehling and Finance Manager Amy L. Pope. Vice President Gracyk expressed his concerns for the public outreach process associated with the cost of service study results. Ms. Bryant detailed the plans to request proposals from professional public relations consultants. Director Scalzitti reviewed the timeline and clarified that the cost of service model will be provided to the board to run various scenarios. General Manager Carlos V. Lugo reviewed the number of future community meetings. President McMillan reported the Finance and Administration Committee reviewed the agreement with IB Consulting LLC and requested an evaluation of fixed fees and the impact on customers at low and high water usage.

- 11. The board concurred with the Association of California Water Agencies Region 10 Nominating Committee slate for the Region 10 2020-21 term and voted for:

DeAna Verbeke as Chair, Helix Water District Board Member (San Diego County)
Cathy Green as Vice Chair, Orange County Water District Director (Orange County)

Board Members:

Jim Atkinson, Mesa Water District Director (Orange County)
Betty Evans, Vallecitos Water District Vice President (San Diego County)
Charles T. Gibson, Santa Margarita Water District Board Member (Orange County)
Shauna Lorange, City of San Diego Public Utilities Department Director (San Diego County)

George Murdoch, East Orange County Water District Director (Orange County)

There were no public comments. The motion carried 4:0.

Motion: Gracyk
Second: Scalzitti
Ayes: McMillan, Gracyk, Verbeke, Scalzitti
Absent: Hedberg

Vice President Gracyk expressed full confidence in Director Verbeke as the Association of California Water Agencies Region 10 Board of Directors Chair.

INFORMATION

12. The board received an update on perfluoroalkyl and polyfluoroalkyl substances known as PFAS and PFOAS. There were no public comments.

Senior Chemist/Lab Compliance Administrator Cindy A. Ziernicki and Director of Water Quality/System Operations Brian M. Olney provided a PowerPoint presentation and answered all questions regarding state mandated testing, certified labs and health risks.

ADJOURNMENT

13. President McMillan adjourned the meeting at 6:44 p.m.


Daniel H. McMillan, President

ATTEST:


Sandra L. Janzen, Secretary of the Board