



Setting Standards of Excellence in Public Service

**MINUTES
BOARD WORKSHOP
SPECIAL MEETING OF THE BOARD OF DIRECTORS
Saturday, February 1, 2020 – 9 a.m.
7811 University Avenue, La Mesa, CA 91942-0427**

1. President Gracyk called the special board meeting to order at 9:22 a.m. The roll call showed a quorum of the board present: Directors Gracyk, Verbeke, Hedberg and McMillan. Director Scalzitti arrived at 9:35 a.m.

Staff present: General Manager Carlos V. Lugo and General Counsel Elizabeth W. Hull were present.

Others present: None

2. General Manager Carlos V. Lugo reported there were no additions or deletions to the agenda. There were no public comments. The agenda was approved by general consensus.
3. President Gracyk provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. There were no public comments.

DISCUSSION

4. The board conducted a workshop to discuss goals and objectives for 2020. Discussion ensued regarding a legislative recess, Proposition 218 timing, committee meeting standardization, Committee of the Board meetings, San Diego County Water Authority representatives, video broadcasting of board meetings, the board office, elected officials and outreach. No action was taken.

The board agreed through general consensus to take a four week recess annually in the August/September timeframe. The board will set the recess period in January of each year and the policies and procedures manual is to be amended. The board set this year's recess for August 13 through September 14, 2020.

The board confirmed that staff should continue with the August 12, 2020, Proposition 218 public hearing with the vote taking place at the same meeting. The board secretary is to send a monthly email summary of all upcoming meetings, locations, dates and times on the first of each month to all board members.

The board determined committee reports would be added to the Committee of the Board meeting agendas with no substantive discussion unless a specific topic is placed on the agenda for discussion. Service awards will be added to the Committee of the Board meeting agendas and staff will provide a list of all employees receiving an award in five-year increments each month. The San Diego County Water Authority agenda review will be placed on the Committee of the Board meeting agendas. If a specific topic requiring detailed discussion or a presentation is included, it will be placed on the agenda separately.

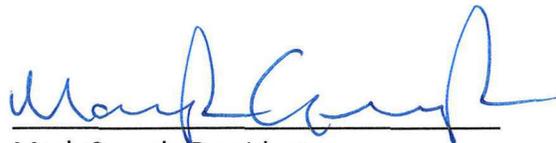
The board and committee meetings will not be broadcast at this time.

Outreach to elected officials will include “brown bag lunches” at the three cities within the district’s jurisdiction with a treatment plant tour scheduled for the newly elected in December. During the first quarter of 2021, the district will sponsor a brown bag lunch with the new county supervisor. The brown bag lunch will include city staff and the district will provide district swag to the participants.

The board office is to be reconfigured to include an area for the board, a minimum of one computer and a printer. District iPads will allow wireless printing in the board office. Each board member was encouraged to review and update their biographical information on the district website.

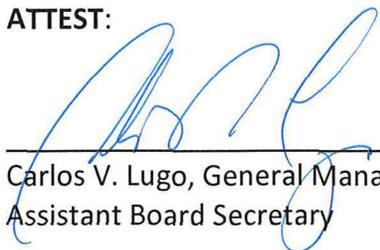
ADJOURNMENT

5. President Gracyk adjourned the meeting at 12:02 p.m.



Mark Gracyk, President

ATTEST:



Carlos V. Lugo, General Manager
Assistant Board Secretary