



Setting Standards of Excellence in Public Service

MINUTES
ENGINEERING AND OPERATIONS STANDING COMMITTEE MEETING
Wednesday, July 8, 2020 – 4 p.m.
Virtual Meeting

1. Chair Gracyk called the meeting to order at 4:01 p.m. Assistant Board Secretary Lorri S. Annett verified all committee members and staff could hear one another and were able to identify the committee members by voice recognition or video image.

A quorum of the committee members was present via electronic conferencing software. Chair Gracyk and Vice Chair Verbeke were present.

Staff present: Lugo, Miller, Tomasulo, Bryant, Ross, Garuba, Malkin, Schipper, Solano and Annett.

Others present: No customers were present.


2. There were no additions or deletions to the agenda. Vice Chair Verbeke made a motion to approve the agenda. Chair Gracyk seconded the motion. The motion passed unanimously.
3. The committee received information that the draft strategic plan will be emailed to the full board prior to the Committee of the Board meeting on July 22, 2020, which will include consultant Michelle Tamayo of Tamayo Group Inc.; a recruitment update for open district positions; a report on the management of COVID-19 issues and regulations compliance; a capital improvement program status report including the process for selecting a consultant for the Lake Jennings campground improvements project; an overall financial review of engineering projects; a presentation including private and public agency project activities with an update of capacity fees collected through the end of fiscal year 2019-20; the operations fourth quarter report including emergency field responses, facility maintenance projects and continuing customer service accomplishments in the midst of the COVID-19 pandemic; the completion of America's Water Infrastructure Act phase 1 and the upcoming emergency operations plan update submission; an equipment and vehicles presentation including a discussion of the improved safety, regulatory compliance and increased efficiency/flexibility of the purchase of a truck mounted hydro excavator.
4. The committee commented that the administration office landscape project exceeded all expectations and expressed appreciation to all employees for their hard work, accomplishments and safety procedures during the COVID-19 pandemic. The next committee meeting is scheduled for October 14, 2020 at 4 p.m.

5. Chair Gracyk adjourned the meeting at 5:23 p.m.



Mark Gracyk, Chair

ATTEST



Lorri S. Annett, Assistant Board Secretary