



Setting Standards of Excellence in Public Service

**MINUTES
COMMITTEE OF THE BOARD
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, September 23, 2020 – 3 p.m.
7811 University Avenue, La Mesa, CA 91942-0427**

1. President Gracyk called the September 23, 2020, Committee of the Board meeting to order at 3:02 p.m. and turned the meeting over to Board Secretary Sandra L. Janzen to verify that the board, staff and members of the public could hear one another and that everyone could identify the board members by voice recognition or video image.

The roll call showed a quorum of the board present via electronic conferencing software. Directors Gracyk, Verbeke, Hedberg and McMillan were present. Director Scalzitti joined the meeting at 3:05 p.m.

Staff present: Lugo, Olney, Bryant, Miller, Tomasulo, Solano, Janzen, Pope, Schipper, Ross, Andrews, Lunde, Lundy, Lemke, Chambers, MacMaster, Curtis, Dambrose, Uhrhammer, Jones, Powell, LaFalce, Fockler, Kading, Brisendine, Herrera, Mooney and Young. General Counsel Elizabeth W. Hull was present.

Others present: Employees, retirees, family and friends joined Public Affairs Supervisor Michelle M. Curtis in celebration of her 15-year service award. Several unidentified customers also joined the electronic conference.

2. Director Scalzitti led the Pledge of Allegiance. No invocation was provided.
3. General Manager Carlos V. Lugo reported there were no additions or deletions to the agenda. There were no public comments. The motion to approve the agenda carried unanimously by roll call vote.

Motion: Verbeke
Second: Hedberg

4. President Gracyk provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. There were no public comments.

PRESENTATION

5. Director of Administrative Services Jennifer C. Bryant introduced Michelle M. Curtis for her 15-year service award. General Manager Carlos V. Lugo presented the award and reviewed Ms. Curtis' career. Employees, retirees, family and friends joined the Zoom service award. Ms. Curtis introduced her family, the attendees and the public affairs team for their dedicated ability to apply varied feedback to produce professional communication and outreach materials. Each board member thanked Ms. Curtis for her dedicated professionalism and service to the district. There was no board action taken.

DISCUSSION

6. The board reviewed the district's annual strategic plan goals and objectives for fiscal year 2020-21. General Manager Carlos V. Lugo introduced the item. There were no public comments. There was no board action taken.

Discussion ensued regarding the metrics for ensuring effective customer service. The board also discussed opportunities for employees to connect with General Manager Carlos V. Lugo to receive updates and ask questions. Director Hedberg supported the objective to continue to improve the budget document in conjunction with implementation of the new financial reporting system using guidance from the Government Finance Officers Association. Director McMillan requested staff research long-term water resources through improved storage in El Capitan. Future discussions of Director McMillan's suggestion are planned for a Parks, Land, Lakes and Garden Committee meeting. President Gracyk and Director Hedberg commended staff for the improved customer communication and outreach over the past five years. General Manager Carlos V. Lugo thanked the executive team and staff for the goals and guidance the strategic work plan provides.

7. The board received the public affairs fiscal year 2019-20 annual report. Public Affairs Supervisor Michelle M. Curtis provided a PowerPoint detailing customer engagement, media relations, events, education programs, departmental support, digital outreach, water conservation, legislative advocacy and upcoming outreach. President Gracyk, Vice President Verbeke, Director Scalzitti and Director Hedberg expressed gratitude for the work completed by the public affairs team. There were no public comments. There was no board action taken.
8. President Gracyk opened the discussion for any additional board comments or reports. Vice President Verbeke reported that she is continuing to work with the Water

Conservation Garden on a strategic plan and will be attending the Association of California Water Agencies workshops and the board of directors meeting on September 24 and 25, 2020. Director McMillan shared that he attended the Local Agency Formation Commission Special District's Advisory Committee meeting on September 18, 2020 and will provide a written report during the October 7, 2020 special board meeting. Director McMillan encouraged representation by the elected at LAFCO meetings. Director Hedberg reviewed items scheduled for the San Diego County Water Authority September 24, 2020 regular board meeting. Discussion ensued. Director Scalzitti also provided a summary for the SDCWA board meeting agenda items and mentioned the LAFCO Special District's Advisory Committee meeting on September 18, 2020. General Manager Carlos V. Lugo reported sending the detachment response letter to LAFCO. The letter incorporated the board's suggestions, while remaining short and neutral. There were no public comments. There were no written reports.

REPORTS

9. The board received the reports for the month of August 2020:

- a) Financial
- b) Rainfall, Use and Storage
- c) System Demand
- d) Monthly Demand
- e) Conservation Status
- f) State Water Resources Control Board

There were no board or public comments. There was no board action taken. Director of Administrative Services Jennifer C. Bryant highlighted the financial reports and the \$2.8 million impact to the CalPERS unfunded liability. Director of Water Quality/System Operations Brian M. Olney addressed the increased demand for water.

ADJOURNMENT

10. President Gracyk adjourned the meeting at 4:39 p.m. thanking Public Affairs Supervisor Michelle M. Curtis for her 15 years of service.



Mark Gracyk, President

ATTEST:



Sandra L. Janzen, Secretary of the Board