



Setting Standards of Excellence in Public Service

MINUTES
ENGINEERING AND OPERATIONS STANDING COMMITTEE MEETING
Wednesday, October 14, 2020 – 4 p.m.
Virtual Meeting

1. Chair Gracyk called the meeting to order at 4:02 p.m. Assistant Board Secretary Lorri S. Annett verified all committee members and staff could hear one another and were able to identify the committee members by voice recognition or video image.

A quorum of the committee members was present via electronic conferencing software. Chair Gracyk and Vice Chair Verbeke were present.

Staff present: Lugo, Miller, Olney, Bryant, Ross, Garuba, Malkin, Schipper, Solano, Curtis and Annett.

Others present: Two unidentified attendees.

2. There were no additions or deletions to the agenda. Vice Chair Verbeke made a motion to approve the agenda. Chair Gracyk seconded the motion. The motion passed unanimously.
3. The committee received a recruitment and COVID-19 update; a status report of the first quarter capital improvement projects including the High Street property draft feasibility study currently under staff review; engineering projects first quarter financials and the forecast/collection of capacity fees through September 30, 2020; a detailed first quarter report of operations department projects; implementation of security patrolling at the administration office and Lake Jennings; information regarding the completion of Phase 2 of the America's Water Infrastructure Act project; photos of the high-visibility, proposed new signage at Harry Griffen Regional Park including possible funding options; a fiscal year 2020-21 vehicle acquisition update confirming all board-approved vehicles have been purchased; details on the proposed sole source contract for the administration office elevator rehabilitation project included on a future board meeting agenda.
4. The High Street property draft feasibility study and the proposed new signage at Harry Griffen Regional Park will be reviewed at a future special Parks, Land, Lakes and Garden Committee meeting. The next Engineering and Operations standing committee meeting is scheduled for January 13, 2021 at 4 p.m.
5. Chair Gracyk adjourned the meeting at 5:13 p.m.

A handwritten signature in black ink, appearing to read "Mark Gracyk", written over a horizontal line.

Mark Gracyk, Chair

ATTEST:

A handwritten signature in blue ink, appearing to read "Lorri S. Annett", written over a horizontal line.

Lorri S. Annett, Assistant Board Secretary