



Setting Standards of Excellence in Public Service

**MINUTES
SPECIAL MEETING OF THE BOARD OF DIRECTORS
Wednesday, November 18, 2020 – 4 p.m.
7811 University Avenue, La Mesa, CA 91942-0427
Virtual Meeting**

1. President Gracyk called the special board meeting to order at 4:01 p.m. and turned the meeting over to Board Secretary Sandra L. Janzen to verify all board members, staff and members of the public could hear one another and that everyone could identify the board members by voice recognition or video image.

The roll call showed a quorum of the board present via electronic conferencing software. Directors Gracyk, Verbeke, Scalzitti, Hedberg and McMillan were present.

Staff present: Lugo, Tomasulo, Olney, Bryant, Miller, Ross, Janzen, Pope, Schipper, Lunde, Herrera, Curtis and Solano. General Counsel Lutfi Kharuf of Best Best & Krieger was also present.

Others present: San Diego County Water Authority Principal Public Affairs Representative Risa Brown, Brownstein Hyatt Farber Schreck Policy Assistant Victoria Barba, Vice President/Principal Engineer Thomas W. Bloomer II of Richard Brady and Associates Inc., KTUA Project Manager Chris Langdon and KEI Campground Consultant Clint Bell were present.

2. Director Hedberg provided the invocation and led the Pledge of Allegiance.
3. General Manager Carlos V. Lugo reported there were no additions or deletions to the agenda. There were no public comments. The motion to approve the agenda carried unanimously by roll call vote.

Motion: Verbeke
Second: Hedberg

4. President Gracyk provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. There were no public comments.

CONSENT AGENDA

5. The motion to approve the consent agenda carried unanimously by roll call vote. There were no public comments.

Motion: Scalzitti

Second: Verbeke

- a) Memorandum dated November 18, 2020, from the Secretary of the Board Sandra L. Janzen submitting expense and per diem claims was approved.
- b) The board approved the November 4, 2020, special board meeting minutes.
- c) The operating account checks submitted for ratification were approved:
 - i. Checks dated November 6, 2020
 - ii. Checks dated November 13, 2020
- d) The board approved Resolution 20-41 authorizing the execution of the quitclaim of the easements over assessor parcel numbers 495-440-27, 495-440-32, 495-480-04, 495-480-14, 500-030-55, 500-030-56, 500-030-61, 500-030-62 and 500-120-23, in unincorporated La Mesa and Spring Valley, county of San Diego, state of California.

ACTION ITEMS

6. The board authorized General Manager Carlos V. Lugo to execute a professional services agreement with KTUA in the amount of \$228,494; and appropriated funds in the amount of \$258,000 from the fiscal year 2020-21 capital budget for the 30 percent design (Phase 1) of the Lake Jennings campground improvements project CIP20009. There were no public comments. The motion carried unanimously by roll call vote.

Motion: McMillan

Second: Scalzitti

Assistant Director of Engineering Timothy J. Ross introduced the project and KTUA Project Manager Chris Langdon and KEI Campground Consultant Clint Bell. The consultants provided a PowerPoint presentation. The consultants answered all questions regarding euro tent configurations, infrastructure, power, phasing of the project and finances with the assistance of General Manager Carlos V. Lugo, Parks, Land, Lakes and Garden Committee Chair McMillan and Vice Chair Scalzitti.

7. The board considered changes to the policies and procedures manual and set December 16, 2020, at 4 p.m. as the date and time for the public hearing. There were no public comments. The motion carried unanimously by roll call vote.

Motion: Scalzitti
Second: Hedberg

President Gracyk opened board discussion and led the review of the policies and procedures manual. Director Hedberg suggested virtual meetings be added to Section 9.1-14(B)(4) with minor grammatical cleanup on pages 54 & 55 of the redline version of the manual. Director Scalzitti reported that additional boat disinfecting procedures might be continued at Lake Jennings even after the pandemic. President Gracyk confirmed district counsel had reviewed all suggested changes.

8. The board adopted Resolution 20-42 declaring construction complete and authorized filing a notice of completion for the Greenfield and Madison pipeline project CIP19004. There were no public comments. The motion carried unanimously by roll call vote.

Motion: Scalzitti
Second: Verbeke

Assistant Director of Engineering Timothy J. Ross provided a PowerPoint presentation. Director Scalzitti reported he had received positive customer feedback regarding the pipeline project.

9. The board authorize General Manager Carlos V. Lugo to execute a professional services agreement not to exceed \$321,000 with Black and Veatch Corporation; and appropriated funds in the amount of \$389,000 from the fiscal year 2020-21 capital budget for the design of the Johnstown Pump Station rehabilitation/replacement project CIP20006. There were no public comments. The motion carried unanimously by roll call vote.

Motion: Scalzitti
Second: Hedberg

Director of Engineering James A. Tomasulo provided a PowerPoint presentation and answered all questions regarding a June timeframe for completion of the project.

10. The board authorize General Manager Carlos V. Lugo to execute a professional services agreement not to exceed \$74,115 with Richard Brady and Associates Inc.; and appropriated funds in the amount of \$100,000 from the fiscal year 2020-21 capital budget for the Helix 1 Tank planning study CIP21006. There were no public comments. The motion carried unanimously by roll call vote.

Motion: Verbeke
Second: Hedberg

Director of Engineering James A. Tomasulo provided a PowerPoint presentation and answered all questions regarding plans for customer outreach.

President Gracyk adjourned the meeting for a break at 5:52 p.m. President Gracyk reconvened the meeting at 6:03 p.m.

DISCUSSION

11. President Gracyk reported attending the November 17, 2020, Council of Water Utilities meeting which included 52 participants, all looking forward to collaboration from the San Diego County Water Authority and Metropolitan Water District of Southern California chairpersons. President Gracyk also reported meeting with General Manager Carlos V. Lugo and Director Hedberg on November 9, 2020, regarding the regional water conveyance system and the need for a special board meeting.

Secretary of the Board Sandra L. Janzen reported that the district received a customer compliment for the outstanding service provided by Valve Maintenance Technician Jesus A. Gonzales.

12. President Gracyk, Vice President Verbeke and Director Hedberg provided written reports. President Gracyk, Vice President Verbeke, Director Scalzitti and Director McMillan reported attending the November 17, 2020, Council of Water Utilities meeting and are looking forward to improved collaboration between SDCWA and MWD.

Vice President Verbeke also reported attending the November 18, 2020, East County Economic Development Council with construction plans for 70 acres by Gillespie Field and an update regarding work at Highway 67 and Bradley.

Director Scalzitti and Director Hedberg reported they will be attending the November 19, 2020, SDCWA Board of Directors and the East County Advanced Water Purification Joint Powers Authority meetings.

13. President Gracyk provided the board an opportunity to discuss the regional conveyance study. General Manager Carlos V. Lugo opened the discussion reporting that the regional conveyance study was thoroughly discussed during the November 12, 2020 special board meeting and that Representatives Scalzitti and Hedberg received the information needed from the board. Director Scalzitti reported that SDCWA's proposed project is a large one and he would like to focus on local projects. Director Hedberg reported that SDCWA did an excellent job with outreach and that many agencies have responded to SDCWA with letters.

14. General Manager Carlos V. Lugo detailed the upcoming agenda items for the board meetings scheduled on December 9 and 16, 2020, and January 6, 2021. Mr. Lugo also mentioned the possibility of an outdoor, socially distanced Oath of Office ceremony on December 4, 2020. Mr. Lugo updated the board regarding work on the Fiscal Sustainability Task Force; a shared resources agreement for the San Diego County Water Authority member agencies; and the district's shared services agreement to be presented virtually to other agencies. Mr. Lugo announced that Olivenhain Municipal Water District General Manager Kim Thorner will serve as a representative on the San Diego County Water Authority Board of Directors. There were no public comments.
15. General Counsel Lutfi Kharuf had nothing additional to report. There were no public comments.

REPORTS

16. The board received the reports for the month of October 2020:
 - a) Financial
 - b) Rainfall, Use and Storage
 - c) System Demand
 - d) Monthly Demand
 - e) Conservation Status
 - f) State Water Resources Control Board

Director of Water Quality/System Operations Brian M. Olney and Director of Administrative Services Jennifer C. Bryant reported that water demand and sales are still up due to high temperatures. Mr. Olney reported that Lake Cuyamaca received three inches of rain with no reportable runoff. Ms. Bryant reported that an update regarding the financial impact of no late fees or shutoffs, will be provided in December. There were no public comments.

ADJOURNMENT TO CLOSED SESSION

17. General Counsel Lutfi Kharuf introduced the item to be discussed in closed session. There were no public comments prior to President Gracyk's adjournment of open session at 6:27 p.m. for closed session.

CLOSED SESSION

- A. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
Initiation of litigation pursuant to Government Code Section 54956.9 (d)(4)
Number of cases: 1

ADJOURNMENT OF CLOSED SESSION/RECONVENE OPEN SESSION

18. President Gracyk adjourned closed session and reconvened open session at 6:41 p.m. There was no reportable action. There were no public comments.

ADJOURNMENT

19. President Gracyk adjourned the special board meeting at 6:42 p.m.



Mark Gracyk, President

ATTEST:



Sandra L. Janzen, Secretary of the Board