



*Setting Standards of Excellence in Public Service*

**MINUTES  
SPECIAL FINANCE AND ADMINISTRATION COMMITTEE MEETING  
Friday, January 15, 2021 – 9 a.m.  
Virtual Meeting**

1. Chair McMillan called the meeting to order at 9:08 a.m. Assistant Board Secretary Lorri S. Annett verified all committee members could hear one another and were able to identify the committee members by voice recognition or video image.

A quorum of the committee members was present via electronic conferencing software. Chair McMillan and Vice Chair Hedberg were present.

Staff present: Lugo, Bryant, Tomasulo, Miller, Olney, Pope, Curtis, Andrews, Dambrose and Annett.

Others present: No customers were present.

2. There were no additions or deletions to the agenda. The agenda was approved by general consensus of the committee.
3. The committee received information regarding a potential change to the policies and procedures manual to include a new miscellaneous fee charged to the cities within the district's jurisdiction for services such as the filling of street sweeping trucks. Discussion ensued and the committee requested information be brought to the full board at a future Committee of the Board meeting. The committee received an outstanding water bills update presentation including an assumption of the amount owed to the district by the end of June 2021 and a presentation detailing the water rate setting and Proposition 218 processes for the fiscal year 2021-22 budget. The committee provided suggestions to staff for both presentations, which are included on the January 20, 2021, special board meeting agenda. The committee received an overview of the 10-year capital improvement program funding projection spreadsheet, which included the moving forward of CIP projects such as the Chet Harritt Pump Station upgrade and other projects associated with the East County Advanced Water Purification Program. Discussion ensued regarding funding possibilities for these projects.
4. The next committee meeting is scheduled for March 10, 2021 at 9 a.m.
5. Chair McMillan adjourned the meeting at 10:59 a.m.

A handwritten signature in black ink, appearing to read "Daniel H. McMillan", written over a horizontal line.

Daniel H. McMillan, Chair

ATTEST:

A handwritten signature in black ink, appearing to read "Lorri S. Annett", written over a horizontal line.

Lorri S. Annett, Assistant Board Secretary