



Setting Standards of Excellence in Public Service

MINUTES
SPECIAL FINANCE AND ADMINISTRATION COMMITTEE MEETING
Wednesday, June 9, 2021 – 7:30 a.m.
Virtual Meeting

1. Chair Hedberg called the meeting to order at 7:30 a.m. Assistant Board Secretary Lorri S. Annett verified all committee members could hear one another and were able to identify the committee members by voice recognition or video image.

A quorum of the committee members was present via electronic conferencing software. Chair Hedberg and Vice Chair Verbeke were present.

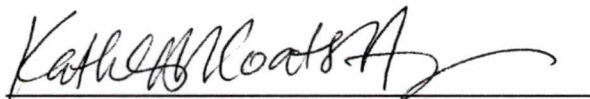
Staff present: Lugo, Bryant, Olney, Miller, Tomasulo, Solano, Pope, Lunde, Herrera, Curtis, Andrews, Aytes and Annett.

Others present: Jessica Andersen and Joan Park, Auditors from Eide Bailly.

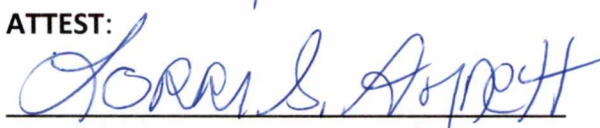
2. There were no additions or deletions to the agenda. A motion was made by Vice Chair Verbeke and seconded by Chair Hedberg to approve the agenda. The agenda was approved unanimously.
3. The committee was introduced to auditors Jessica Andersen and Joan Park who provided career background and audit process details.

The committee received recruitment and a COVID-19 update confirming protocol direction from CalOSHA; Department of Water Resources landscape area measurement/water budget details; document management program scanning project, Tyler Munis system upgrade and enterprise architecture projects updates; the status of unpaid customer bills during the pandemic including the potential impact to collections and fees and an update of the Helix Helps Customer Assistance Program; and a public affairs presentation including Americans with Disability Act district website changes, rebate programs status and continuing legislative advocacy.

4. The next committee meeting is scheduled for September 8, 2021 at 9 a.m.
5. Chair Hedberg adjourned the meeting at 9:34 a.m.


Kathleen Coates Hedberg - Chair

ATTEST:


Lorri S. Annett - Assistant Board Secretary