



Setting Standards of Excellence in Public Service

MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, September 15, 2021 – 3 p.m.
7811 University Avenue, La Mesa, CA 91942-0427
Virtual Meeting

OPEN MEETING

1. Chair Hedberg called the September 15, 2021, regular board meeting to order at 3:02 p.m. The meeting was turned over to Board Secretary Sandra L. Janzen to verify all board members, staff and members of the public could hear one another and that everyone could identify the board members by voice recognition or video image.

The roll call showed a quorum of the board present via electronic conferencing software. Directors Hedberg, McMillan, Gracyk and Verbeke were present. Director Scalzitti was absent.

Staff present: Lugo, Miller, Tomasulo, Olney, Bryant, Ross, Janzen, Valdez, Garuba, Lunde, Runyon, Pope, Doubrava, Curtis, Annett and Uhrhammer. General Counsel Elizabeth W. Hull of Best Best & Krieger was also present.

Others present: None.

2. Chair Hedberg provided an invocation and led the Pledge of Allegiance.
3. General Manager Carlos V. Lugo reported there were no additions or deletions to the agenda. There were no public comments. The motion to approve the agenda carried 4-0 by roll call vote.

Motion: Verbeke
Second: McMillan
Ayes: Hedberg, McMillan, Gracyk, Verbeke
Absent: Scalzitti

PUBLIC COMMENTS

4. Chair Hedberg provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. There were no public comments.

RECESS TO CLOSED SESSION

5. General Counsel Elizabeth W. Hull announced the item to be discussed during closed session. There were no board or public comments. Chair Hedberg recessed open session at 3:09 p.m.

CLOSED SESSION

A. THREAT TO PUBLIC SERVICES OR FACILITIES

Government Code §54957

Consultation with: General Manager Carlos V. Lugo
Director of Administrative Services Jennifer C. Bryant
Enterprise Architecture Manager Michael A. Herrera

ADJOURN CLOSED SESSION/RECONVENE OPEN SESSION

6. Chair Hedberg adjourned closed session and reconvened open session at 3:32 p.m. There was no reportable action.

CONSENT AGENDA

7. The motion to approve the consent agenda carried 4-0 by roll call vote. There were no public comments. Secretary of the Board Sandra L. Janzen reported that item 7. d) i. was mislabeled and reported the minutes would reflect the corrected attendance consideration as an expense reimbursement for a lunch meeting with a group of representatives from the San Diego County Water Authority.

Motion: McMillan
Second: Verbeke
Ayes: Hedberg, McMillan, Gracyk, Verbeke
Absent: Scalzitti

- a) Memorandum dated September 15, 2021, from the Secretary of the Board Sandra L. Janzen submitting expense and per diem claims was approved.
- b) The board approved the following sets of minutes:
 - i. August 27, 2021, special Engineering and Operations Committee meeting
 - ii. September 1, 2021, regular board meeting
- c) The operating account checks submitted for ratification were approved:
 - i. Checks dated September 3, 2021
 - ii. Checks dated September 10, 2021

- d) The board approved the following attendance consideration:
 - i. Meeting of San Diego County Water Authority Representatives
August 25, 2021 at 12 p.m.
San Diego, California
- e) The board approved a professional services agreement for network security services in the amount of \$58,265 from the fiscal year 2021-22 operating budget.

ACTION ITEMS

- 8. The board adopted Resolution 21-43 proclaiming the week of October 2-10, 2021, as Water Professionals Appreciation Week. There were no public comments. The motion carried 4-0 by roll call vote.

Motion: Verbeke
Second: McMillan
Ayes: Hedberg, McMillan, Gracyk, Verbeke
Absent: Scalzitti

Chair Hedberg read the full resolution during the invocation and personally thanked the employees for their dedicated work at the district.

- 9. The board adopted Resolution 21-44 awarding a two-year contract for as-needed landscape maintenance services with Greenridge Landscape Inc., and authorized General Manager Carlos V. Lugo to execute the contract in an amount not to exceed \$450,000. There were no public comments. The motion carried 4-0 by roll call vote.

Motion: Gracyk
Second: Verbeke
Ayes: Hedberg, McMillan, Gracyk, Verbeke
Absent: Scalzitti

Facilities Manager Joseph J. Garuba presented the board report and answered all questions regarding the frequency of site maintenance, fire safety/weed abatement, tree trimming and increased costs related to prevailing wage and fuel prices.

- 10. The board adopted Resolution 21-45 amending Helix Water District's Conflict of Interest Code pursuant to the Political Reform Act of 1974. There were no board or public comments. The motion carried 4-0 by roll call vote.

Motion: McMillan
Second: Verbeke
Ayes: Hedberg, McMillan, Gracyk, Verbeke
Absent: Scalzitti

- 11. The board appropriated funds in the amount of \$13,000 from fiscal year 2021-22 capital budget for Esri ArcGIS upgrade services project CIP22101. There were no public comments. The motion carried 4-0 by roll call vote.

Motion: Gracyk
Second: Verbeke
Ayes: Hedberg, McMillan, Gracyk, Verbeke
Absent: Scalzitti

Enterprise Applications Manager Quince S. Lunde and GIS Analyst Gavin P. Runyon provided a PowerPoint slide and answered all questions regarding the timing of the software upgrade and the benefits of moving from a geometric network to a utility network. General Manager Carlos V. Lugo reported the platform is utilized by each area of the district, allowing the sharing of regional information with quick, lightweight resources for work in the field and offsite. Mr. Lunde highlighted the ability to customize workflows for improved efficiencies.

- 12. The board received an update on the Aqueduct 1 emergency repair project OPS22051 and determined by a four-fifths vote that there is a need to continue with emergency work. There were no public comments. The motion carried 4-0 by roll call vote.

Motion: McMillan
Second: Verbeke
Ayes: Hedberg, McMillan, Gracyk, Verbeke
Absent: Scalzitti

Assistant Director of Engineering Timothy J. Ross provided a PowerPoint presentation and answered all questions regarding the broken 24-inch plug valve number 35. Director McMillan clarified that the equipment was included in the large valve maintenance cycle. Directors Gracyk and Verbeke verified upcoming project costs will be reflected during the mid-year budget adjustments.

- 13. The board authorized General Manager Carlos V. Lugo to execute a professional services agreement with Pipeline Inspection and Condition Analysis Corporation in the amount of \$267,400; and appropriated funds in the amount of \$400,000 from the fiscal year 2021-22 capital budget for the Aqueduct 1 emergency repair project CIP22007. There were no public comments. The motion carried 4-0 by roll call vote.

Motion: McMillan
Second: Gracyk
Ayes: Hedberg, McMillan, Gracyk, Verbeke
Absent: Scalzitti

Assistant Director of Engineering Timothy J. Ross provided a PowerPoint presentation and answered all questions regarding Pipeline Inspection and Condition Analysis Corporation, the specialized equipment to be used, project timing and funding. General Manager Carlos V. Lugo highlighted that the electromagnetic inspection tool utilized for field testing would pass through the pipeline twice.

14. The board authorized General Manager Carlos V. Lugo to approve contract change order No. 4 for the Tunnel Hill facilities rehabilitation project CIP19013. There were no public comments. The motion carried 4-0 by roll call vote.

Motion: McMillan
Second: Verbeke
Ayes: Hedberg, McMillan, Gracyk, Verbeke
Absent: Scalzitti

Engineering Manager Luis Valdez provided a PowerPoint presentation and answered all questions with the assistance of Director of Engineering James A. Tomasulo and General Manager Carlos V. Lugo regarding community outreach, the appearance of the concrete tank, the project costs and timing. Chair Hedberg confirmed the slurry backfill may have been used to encase the pipe due the sharp and awkward angles of a variety of the fittings.

REPORTS

15. The board received the reports for the month of July 2021:

- a) Financial
- b) Rainfall, Use and Storage
- c) System Demand
- d) Monthly Demand
- e) Conservation Status

There were no public comments. Director McMillan verified the financial reports reflected the timing of several large payments. Director of Water Quality/System Operations Brian M. Olney reported that a recent rain event did not produce measurable runoff.

DISCUSSION

16. Chair Hedberg reported attending the September 8-9, 2021, Urban Water Institute's 28th Annual Conference in Costa Mesa. Chair Hedberg and Director McMillan reported that Metropolitan Water District of Southern California General Manager Adel Hagekhalil served as a keynote speaker with a message of working together through water issues. Chair Hedberg reviewed the Washington and Sacramento legislative reports. General

Manager Carlos V. Lugo assured the board that staff is watching the recently passed legislation and is waiting for the governor to sign or veto the bills before moving forward. Both Chair Hedberg and Director McMillan spoke highly of San Diego County Water Authority General Manager Sandy Kerl's drought preparedness presentation.

Board Secretary Sandra L. Janzen reported the district received two complimentary phone calls and an email regarding the prompt expertise, patience and compassionate service provided by Administrative Assistant Rita A. Mooney, Valve Maintenance Technician Geoffrey M. Menta, Meter Services Field Representative Samuel C. Pacheco and Inspector William O. Gaston.

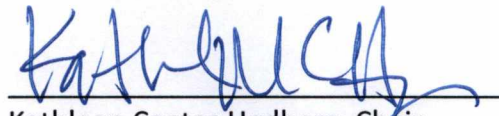
17. President Scalzitti, Vice President Hedberg, Directors McMillan, Gracyk and Verbeke provided written reports. In addition, Director McMillan reported that the San Diego County Water Authority Board of Directors has a retreat planned with individual board members meeting with a facilitator in preparation for the retreat. Director McMillan also shared that he will be serving on a labor agreement subcommittee. Director McMillan reported attending the September 7, 2021, San Diego East County Chamber of Commerce Government Affairs, Infrastructure and Land Use Committee, which reviewed the proposed employment standards for county construction projects and discussed the chamber's endorsement proposal for 2022. Director McMillan reported that he and Chair Hedberg attended the California Special Districts Association's Annual Conference from August 30 - September 2, 2021 in Monterey and shared bond information with Director of Administrative Services Jennifer C. Bryant. Director Verbeke reported attending the September 15, 2021, East County Economic Development Council Board of Directors meeting and reviewed the county's proposed working family ordinance. Director Verbeke reported attending the September 9, 2021, San Diego River Conservancy meeting and shared that funds are available for brush clearance. Director Verbeke reported attending a tour of the Water Conservation Garden with SDCWA Representative Gary Arant on September 15, 2021, and reminded the board of the upcoming events at the WCG.
18. General Manager Carlos V. Lugo reminded the board of the special Parks, Land, Lakes and Garden Committee meeting on September 20, 2021 at 2 p.m., the Committee of the Board meeting on September 22, 2021, the special Finance and Administration Committee meeting on September 23, 2021 and special board meeting at 3 p.m. on Tuesday, September 28, 2021. In addition, Mr. Lugo reported the presentations from the San Diego County Water Authority Member Agency Managers' meeting were forwarded to the board via email and that Assembly Bill 361 was passed by the legislature, allowing virtual meetings to continue through January 1, 2024, if signed by Governor Gavin Newsom. Mr. Lugo requested Public Affairs Supervisor Michelle M. Curtis share details from an Association of California Water Agencies webinar regarding drought. Ms. Curtis shared that drought is a statewide issue was the theme of the webinar regardless of southern California's water infrastructure investments and that the 15% voluntary

reduction in water use had not worked. Mr. Lugo shared a statewide messaging plan will be "Save our Water." Director McMillan clarified a penalty for agencies not meeting a potential mandatory reduction had not been set. There were no public comments.

19. General Counsel Elizabeth W. Hull had nothing additional to report. Director McMillan verified that the Ralph M. Brown Act does not generally apply to homeowner associations.

ADJOURNMENT

20. Chair Hedberg adjourned the regular board meeting at 5:24 p.m.


Kathleen Coates Hedberg, Chair

ATTEST:


Sandra L. Janzen, Secretary of the Board