



*Setting Standards of Excellence in Public Service*

**MINUTES  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
Wednesday, May 18, 2022 – 3 p.m.  
7811 University Avenue, La Mesa, CA 91942-0427  
Virtual/Hybrid Meeting**

**OPEN MEETING**

1. President Hedberg called the May 18, 2022, regular board meeting to order at 3:01 p.m. The meeting was turned over to Board Secretary Sandra L. Janzen to verify all board members, staff and members of the public could hear one another and that everyone could identify the board members by voice recognition or video image.

The roll call showed a quorum of the board present via electronic conferencing software. Directors Hedberg, Verbeke, McMillan, Gracyk and Scalzitti were present.

Staff present: Lugo, Olney, Bryant, Miller, Ross, Valdez, Solano, Janzen, Schipper, Doubrava, Curtis, Annett, Sample, Dambrose and Uhrhammer. General Counsel Elizabeth W. Hull was also present.

Others present: Ms. Shayna Rians and several unidentified teleconference participants were present.

2. Vice President Verbeke provided the invocation and led the Pledge of Allegiance.
3. General Manager Carlos V. Lugo reported there were no other additions or deletions to the agenda. There were no public comments. The motion to approve the agenda carried unanimously by roll call vote.

Motion: Verbeke  
Second: Scalzitti

**PUBLIC COMMENTS**

4. President Hedberg provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. There were no public comments.

**CONSENT AGENDA**

5. The motion to approve the consent agenda carried unanimously by roll call vote. There were no public comments.

Motion: Verbeke

Second: Gracyk

- a) Memorandum dated May 18, 2022, from Secretary of the Board Sandra L. Janzen submitting expense and per diem claims was approved.
- b) The board approved the following sets of minutes:
  - i. April 13, 2022, Engineering and Operations Committee meeting
  - ii. April 20, 2022, regular board meeting
  - iii. April 27, 2022, Committee of the Board meeting
- c) The board ratified the following operating account checks:
  - i. Checks dated April 22, 2022
  - ii. Checks dated April 29, 2022
  - iii. Checks dated May 6, 2022
  - iv. Checks dated May 13, 2022
- d) The board reaffirmed the minute order approving virtual/hybrid public meetings as needed pursuant to Assembly Bill 361.
- e) The board approved the following attendance consideration:
  - i. WateReuse California  
Communications Collaborative Group  
April 21, 2022, at 12 p.m.

**ACTION ITEMS**

6. The board adopted Resolution 22-29 amending Resolution 22-11, establishing job classifications and monthly rates of pay for three positions for fiscal year 2021-22: administrative services manager, supervising land surveyor and safety technician I/II; and adopted Resolution 22-30 amending Resolution 22-29, establishing job classifications and monthly rates of pay for fiscal year 2022-23 to include title and salary range changes. There were no public comments. The motion to adopt both resolutions carried unanimously by roll call vote.

Motion: Scalzitti

Second: McMillan

General Manager Carlos V. Lugo introduced the item. Human Resources Manager Anne D. Solano provided a PowerPoint presentation and answered all questions regarding the timing of the recruitments, number of administrative services manager direct reports, outsourcing options, and the flexibility needed for retirements, internal promotions and succession planning. General Manager Lugo reported there are 17 current openings at the district. Director Gracyk requested staff update the board as positions are filled.

7. The board authorized General Manager Carlos V. Lugo to execute a contract amendment with KTUA in the amount of \$756,505, and appropriated additional funds in the amount of \$872,000 for Phase 2 of the Lake Jennings campground improvements project CIP20009. There were no public comments. The motion carried unanimously by roll call vote.

Motion: Scalzitti  
Second: McMillan

General Manager Carlos V. Lugo introduced the item. Director of Engineering Timothy J. Ross provided a PowerPoint presentation and answered all questions regarding costs, the estimated spring timeframe for design completion and the consultants immediate start to develop a phased approach that would consider the availability of funds for flexibility during the bid process. Parks, Land, Lakes and Garden Committee Chair Scalzitti and Vice Chair McMillan reported committee approval of the contract amendment.

## **REPORTS**

8. The board received the reports for the month of April 2022:
  - a) Financial
  - b) Rainfall, Use and Storage
  - c) System Demand
  - d) Monthly Demand
  - e) Conservation Status

Director of Administrative Services Jennifer C. Bryant detailed the Cash Investment allocation report. Assistant General Manager Brian M. Olney highlighted the Rainfall, Use and Storage Report. There were no public comments.

## **INFORMATION ITEM**

9. Public Affairs Supervisor Michelle M. Curtis provided a drought update with a PowerPoint presentation. Discussion ensued. Assistant General Manager Brian M. Olney and Ms. Curtis answered questions regarding the potential financial and regional messaging impacts of Level 2 demand reduction measures. President Hedberg expressed the importance of the district being heard during the May 24, 2022, State Water Resources

Control Board meeting. Public Affairs Supervisor Michelle M. Curtis reported the meeting link and agenda would be shared with the board. Director McMillan suggested staff evaluate grant funding for advanced metering infrastructure. There were no public comments.

### **DISCUSSION ITEMS**

10. President Hedberg and Directors McMillan, Gracyk and Scalzitti provided written reports. In addition, Vice President Verbeke reported attending the Association of California Water Agencies Spring Conference May 3-5, 2022, and detailed a survey developed by the Association of California Water Agencies Governance Committee. President Hedberg suggested Vice President Verbeke and General Manager Carlos V. Lugo collaborate in answering the survey questions on behalf of the board. Vice President Verbeke reported attending the May 7, 2022, Water Conservation Garden Butterfly Spring Fling and the May 16, 2022, special Water Quality and Resources Committee meeting.

Director McMillan reported attending the May 2, 2022, Association of California Water Agencies Spring Conference Joint Powers Insurance Authority meetings and encouraged all board members to attend these informative sessions as he detailed catastrophic event insurance. Director McMillan thanked Board Secretary Sandra L. Janzen and her team for arranging an excellent conference dinner with staff and expressed appreciation for the San Diego County Water Authorities' consistent messaging during the conference regarding water resiliency. Director Gracyk reported attending the conference from May 3-5, 2022, and expressed gratitude for the face-to-face networking opportunities in regards to communication and outreach.

Director Scalzitti shared he would be attending the May 19, 2022, East County Advanced Water Purification Joint Powers Authority meeting and the May 26, 2022, San Diego County Water Authority meeting. There were no public comments.

11. President Hedberg reported attending the May 17, 2022, Council of Water Utilities meeting featuring California State Water Resources Control Board Vice Chair Dorene D'Adamo.

Board Secretary Sandra L. Janzen reported that the district received a customer compliment in regards to Water Conservation Garden Representative Thomas W. Speer. There were no public comments.

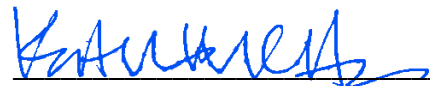
12. General Manager Carlos V. Lugo detailed the agenda items to be covered during the 3 p.m. May 24, 2022, special Committee of the Board meeting, the 3 p.m. June 1, 2022, regular board meeting and the 4 p.m. June 8, 2022, special Finance and Administration Committee meeting. Mr. Lugo reminded the board that there would be a groundbreaking ceremony for the East County Advanced Water Purification Program at 10 a.m. on June 1, 2022.

Mr. Lugo reported the heroic actions of Valve Maintenance Technician III Lonny B. Dill during a service call in the El Cajon area. Mr. Dill received a commendation for saving a young child from being struck by a vehicle. There were no public comments.

13. General Counsel Elizabeth W. Hull had nothing additional to report. There were no public comments.

**ADJOURNMENT**

14. President Hedberg adjourned the regular board meeting at 5:07 p.m.

  
Kathleen Coates Hedberg, President

**ATTEST:**

  
Sandra L. Janzen, Secretary of the Board