



Setting Standards of Excellence in Public Service

MINUTES
SPECIAL FINANCE AND ADMINISTRATION COMMITTEE MEETING
Thursday, September 22, 2022, 4 p.m.
Virtual Meeting

1. Chair Verbeke called the meeting to order at 4:01 p.m. and Assistant Board Secretary Jessica V. Mackey verified the committee members and staff were able to identify one another by voice recognition or video image.

A quorum of the committee members was present via electronic conferencing software. Chair Verbeke and Vice Chair Gracyk were present.

Staff present: Olney, Bryant, Janzen, Pope and Mackey.

Others present: Partner Jessica Andersen and Senior Manager Shelley Goodrich with Eide Bailly.

2. The motion to approve the agenda carried unanimously.
Motion: Verbeke
Second: Gracyk
3. The committee received an update on the draft audit report for the year ending June 30, 2022, which included a report on the annual finance statements, the independent auditor's report, management's discussion and analysis, basic financial statements and required supplementary information. Chair Verbeke and Vice Chair Gracyk verified the audit was clean and timely with no discrepancies. Discussion ensued and all questions were answered by Eide Bailly auditors and staff.
4. The next committee meeting is scheduled for March 23, 2023, at 9 a.m.
5. Chair Verbeke adjourned the meeting at 4:55 p.m.

A handwritten signature in black ink, reading "DeAna R. Verbeke", written over a horizontal line.

DeAna R. Verbeke, Chair

ATTEST:

A handwritten signature in blue ink, reading "Jessica Mackey", written over a horizontal line.

Jessica V. Mackey, Assistant Board Secretary