



Setting Standards of Excellence in Public Service

**MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, October 19, 2022 – 3 p.m.
7811 University Avenue, La Mesa, CA 91942-0427
Virtual/Hybrid Meeting**

OPEN MEETING

1. President Hedberg called the October 19, 2022, regular board meeting to order at 3:01 p.m. The roll call showed a quorum of the board present. Directors Hedberg, Verbeke, McMillan, Gracyk and Scalzitti were present.

Staff present: Olney, Bryant, Ross, Miller, Valdez, Janzen, Herrera, Rocco, Pope, Lunde, Runyon, Rosenboom, Curtis, Aguirre, Mackey and Uhrhammer. General Counsel Elizabeth W. Hull of Best, Best & Krieger was also present virtually.

Others present: Eide Bailey LLP Partner Jessica Andersen and Senior Manager Shelley Goodrich; SDI Presence, LLC Senior Project Manager Elliott Ellsworth and Project Manager Lee Curtis were present.

2. Director McMillan led the Pledge of Allegiance. No invocation was provided.
3. General Manager Brian M. Olney reported there were no additions or deletions to the agenda. There were no public comments. The motion to approve the agenda carried unanimously by roll call vote.

Motion: Verbeke
Second: McMillan

PUBLIC COMMENTS

4. President Hedberg provided opportunity for members of the public to address the board on any item under the subject matter jurisdiction of the district. There were no public comments.

CONSENT AGENDA

5. The motion to approve the consent agenda carried unanimously by roll call vote. There

were no public comments.

Motion: Verbeke

Second: Gracyk

- a) Memorandum dated October 19, 2022, from Secretary of the Board Sandra L. Janzen submitting expense and per diem claims was approved.
- b) The board approved the following sets of minutes:
 - i. Dated October 5, 2022, regular board meeting
 - ii. Dated October 12, 2022, Engineering and Operations Committee meeting
 - iii. Dated October 13, 2022, special Parks, Land, Lakes and Garden Committee meeting
- c) The board ratified the following operating account checks:
 - i. Checks dated October 7, 2022
 - ii. Checks dated October 14, 2022
- d) The board reaffirmed the minute order approving virtual/hybrid public meetings as needed pursuant to Assembly Bill 361.
- e) The board adopted Resolution 22-54 declaring construction complete and authorized filing a Notice of Completion for Riker Ranch water improvement project RMB18095.

PRESENTATIONS

- 6. The board received the audited annual financial statements and the independent auditor's report for the fiscal year ended June 30, 2022, with comparative totals for 2021. Director of Administrative Services Jennifer C. Bryant introduced Eide Bailey LLP Partner Jessica Andersen and Senior Manager Shelley Goodrich. The statement on auditing standards number AU-C 260 communication letter, independent auditor's report on internal controls, annual financial statements and required supplementary information and management representation letter were detailed for the board. Finance and Administration Committee Chair Verbeke and Vice Chair Gracyk reported reviewing the financials in detail on September 22, 2022, and were pleased with the clean report showing no internal weaknesses. The board discussed the journal entry for the Local Agency Investment Fund, the district's leases and the stored water value. There were no public comments.

7. The board received the Helix Water District's 2022 Information Technology Strategic Plan prepared by SDI Presence, LLC. Director of Administrative Services Jennifer C. Bryant introduced SDI Presence, LLC Senior Project Manager Elliott Ellsworth and Project Manager Lee Curtis. The plan was detailed and all questions answered regarding the cybersecurity plan, future updates, the relation of the plan with the district's strategic goals and objectives and the districtwide collaborative effort with SDI to prioritize the assessment recommendations. There were no public comments. President Hedberg and General Manager Brian M. Olney thanked the consultants for their presentation.

ACTION ITEM

8. The board authorized General Manager Brian M. Olney to execute a second amendment to the existing professional services agreement with R.F. Yeager Engineering Inc. in an additional amount not to exceed \$70,000, for a total contract value of \$120,000, for as-needed corrosion engineering consulting services. There were no public comments. The motion carried unanimously by roll call vote.

Motion: Scalzitti

Second: Gracyk

Engineering Manager Melody C. Rocco provided a PowerPoint presentation and answered all questions with the assistance of General Manager Brian M. Olney and Director of Engineering Timothy J. Ross regarding the district's unfilled cathodic protection system position, cathodic protection process details and design.

REPORTS

9. The board received the reports for the month of September 2022 and the quarterly reports.
 - a) Financial
 - b) Rainfall, Use and Storage
 - c) System Demand
 - d) Monthly Demand
 - e) Conservation Status
 - f) East County Advanced Water Purification Program
 - g) Capital Improvement Program

General Manager Brian M. Olney highlighted the East County Advanced Water Purification project. Mr. Olney shared that ECAWP representatives Scalzitti and Hedberg participated in a construction tour on October 12, 2022, that will be made available to the full board at a later date. Director McMillan noted that even with recent rain, there was no measurable runoff. Director Gracyk requested Director of Operations Kevin D. Miller highlight page 25

of the Capital Improvement Program report regarding equipment and vehicle purchases running behind due to supply chain issues.

DISCUSSION ITEMS

10. Directors Hedberg, Verbeke, McMillan and Scalzitti provided written reports. In addition, Director Scalzitti reported the San Diego County Water Authority Board of Directors will conduct a meeting on October 27, 2022. Director McMillan reported attending the October 13, 2022, special Parks, Land, Lakes and Garden Committee meeting to discuss the Lake Jennings project in addition to potential surplus of land that will come to the board at a future date. Vice President Verbeke reported attending the October 15, 2022, Water Conservation Garden Miss Smarty Plants Goes Batty event and shared that the Association of California Water Agencies Conference Committee would be conducting in person surveys during the upcoming ACWA conference. Vice President Verbeke also reported attending the October 19, 2022, East County Economic Development Council. Director Gracyk reported attending the September 22, 2022, special Finance and Administration Committee meeting and that the committee reviewed the clean audit in detail. There were no public comments.

11. President Hedberg provided a listing of the upcoming conferences and reminded the board of the legislative recess the month of December.

President Hedberg requested Board Secretary Sandra L. Janzen share that the district received customer compliments regarding Construction Supervisor Michael B. Schuff, Utility Crew Supervisor Michael Pilar Jr., Equipment Operator Michael T. Pepin, Utility Crew Members Jose R. Ramirez and Austin C. Harp and the entire customer service team. Director McMillan suggested that President Hedberg forward the compliments to the California Special Districts Association. There were no additional public comments.

12. General Manager Brian M. Olney detailed the agenda items to be covered during the:

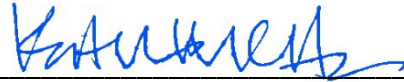
- 3 p.m. October 26, 2022, Committee of the Board meeting.
- 3 p.m. November 2, 2022, regular board meeting.

Through consensus the board cancelled the November 23, 2022, Committee of the Board meeting due to the holiday. There were no public comments.

13. General Counsel Elizabeth W. Hull reported she would be forwarding the details of Senate Bill 1439 regarding changes to campaign contribution regulations as related to the Political Reform Act. There were no public comments.

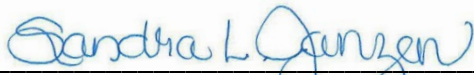
ADJOURNMENT

14. President Hedberg adjourned the regular board meeting at 4:45 p.m.



Kathleen Coates Hedberg, President

ATTEST:



Sandra L. Janzen, Secretary of the Board